



Community Redevelopment Agency

City of Tarpon Springs
324 East Pine Street
Tarpon Spring, Florida 34689
(727) 938-3711

<http://www.ctsfl.us/agenda.htm>

COMMUNITY REDEVELOPMENT AGENCY
AGENDA
FOR THE DOWNTOWN TARPON SPRINGS REDEVELOPMENT AREA
TUESDAY, FEBRUARY 24, 2026
IMMEDIATELY FOLLOWING BOC REGULAR SESSION

CALL TO ORDER

ROLL CALL

AGENDA ITEMS

1. Downtown/Docks Shuttle Service Vehicle Purchase and Program Approval (**Karen Lemmons Economic Development Manager**)
2. Purchase of Tarpon Springs Housing Finance Authority Lots (**Renea Vincent Planning & Zoning Director**)
3. Reject Bid File No. 250126-B-JL, Jitney Garage Museum (**Janina Lewis Procurement Services Director**)
4. **Resolution 2026-01; CRA Budget Resolution (Ashley Kimpton Finance Director)**

BOARD AND STAFF COMMENTS

ADJOURNMENT



CITY OF TARPON SPRINGS, FL

Procurement Services

324 East Pine Street
P.O. Box 5004
Tarpon Springs, Florida 34688-5004
(727) 942-5615

MEMORANDUM

TO: Community Redevelopment Agency (CRA) Board, Honorable Mayor and Board of Commissioners

FROM: Janina Lewis, CPPO, NIGP-CPP, Procurement Services Director

DATE: 02/24/2026

SUBJECT: Award File No. 260084-C-JL, Tarpon Downtown Shuttle Cart(s)

RECOMMENDATION:

Award File No. 260084-C-JL, Tarpon Downtown Shuttle Cart(s) utilizing Florida Sheriffs Association Contract #FSA23-EQ21.0 to Love Power Equipment, Inc., for the purchase of 2 shuttle carts in the estimated amount of \$99,253, plus a 5% contingency for vehicle wraps and branding, to support a Downtown Shuttle pilot program.

BACKGROUND:

The purpose of this item is to present the results of the Downtown Shuttle Options Analysis and request Board direction to proceed with a pilot shuttle program connecting Tarpon Springs' historic downtown district and the Sponge Docks. The proposed shuttle service is intended to:

- Improve mobility between key destinations;
- Enhance ADA accessibility;
- Reduce parking demand within the Community Redevelopment Area (CRA); and
- Support economic activity and tourism.

On December 16, 2025, the Board reviewed shuttle vehicle options and declined an initial award due to concerns regarding open-air vehicle suitability. The Board directed staff to return with revised options better aligned with rider comfort, operational needs, and accessibility requirements.

In response, staff conducted additional market research and evaluated multiple service delivery models, including City-owned vehicles, repurposed fleet assets, and contracted shuttle services. Each option was assessed based on capital cost, lifecycle cost, ADA compliance, procurement timeline, staffing requirements, and long-term operational sustainability.

Recommended Pilot Vehicle Configuration:

Staff recommend a two-vehicle pilot consisting of:

- One (1) eGem ADA Accessible Shuttle (4 passengers –If a wheelchair is onboard fits only wheelchair, the driver and one other passenger) – \$57,224
- One (1) eGem Six-Passenger Shuttle (Fits 5 passengers and 1 driver) – \$42,029

Both vehicles are:

- Road-worthy and designated by the Florida Department of Transportation (FDOT);
- Limited to roadways with posted speed limits of 35 mph or less; and
- Fully electric, supporting CRA Master Plan goals related to sustainability and alternative transportation.

This mixed configuration balances ADA compliance, operational flexibility, and cost control while allowing staff to evaluate real-world ridership and service demand.

Operational and Cost Considerations

Establishing an in-house shuttle program requires evaluation beyond simple per-mile costs. In addition to vehicles and drivers, the City must account for branding, administrative oversight, technology, and insurance.

Upfront Implementation Costs

Initial setup costs are estimated at approximately \$25,000 per vehicle, including:

- Vehicle wraps and branding
- Route planning and ADA-compliant stop design
- Initial marketing and launch materials
- Signage and stop identification

Administrative Oversight and Technology

Transit operations typically carry administrative overhead related to:

- Payroll and scheduling
- Grant reporting and regulatory compliance
- Fleet and route management software

Software platforms providing GPS tracking and ridership data typically range from \$3,000–\$12,000 annually per vehicle, depending on features.

Insurance and Risk

Operating a passenger shuttle introduces higher liability requirements than standard fleet vehicles. Estimated insurance costs are approximately \$3,000 annually per vehicle for passenger liability coverage.

10-Year Life Cycle Cost Summary

The table below reflects a consolidated, conservative 10-year lifecycle estimate assuming City-operated service and existing staffing resources.

Component	eGem ADA Accessible	eGem Six-Passenger	Notes
Vehicle & Operator	\$333,990	\$333,990	Salary, energy, and routine maintenance
Vehicle Purchase	\$57,224	\$42,029	Manufacturer pricing
Upfront Setup	\$25,000	\$25,000	Wraps, route planning, signage, launch
Admin & Software	\$70,000	\$70,000	Overhead and fleet software
Insurance	\$30,000	\$30,000	Passenger liability

Component	eGem ADA Accessible	eGem Six-Passenger	Notes
Total 10-Year Cost	~\$516,214	~\$501,019	Excludes inflation

The ADA-accessible vehicle represents a marginal premium of approximately \$15,200 over 10 years, while ensuring compliance and inclusivity.

Procurement and Contracting

The Florida Sheriffs Association cooperative contract allows the City to procure vehicles at a pre-negotiated, competitive price. Use of this cooperative contract complies with City procurement policies and avoids delays associated with formal bidding. Future vehicle acquisitions exceeding \$25,000 outside of cooperative contracts would require formal solicitation and Board approval.

Financial Impact

- The shuttle pilot is intended to be fully funded using CRA funds.
- Lifecycle costs remain substantially lower than contracted shuttle services (estimated at approximately \$3,600 per week).
- The pilot structure allows for scalability, modification, or discontinuation based on performance and ridership data.

Risk Assessment

Key risks and mitigation considerations include:

- Delivery timing: Dependent on manufacturer lead times.
- Operational sustainability: Ridership data will be monitored to evaluate cost effectiveness.
- Cost escalation: Key performance indicators will be used to assess ongoing value.
- Regulatory compliance: FDOT requirements will be monitored over time.

Staff recommend approval of the purchase through the Florida Sheriffs Association cooperative contract as a cost-effective, compliant method to launch a Downtown Shuttle pilot program. The proposed vehicle mix provides ADA accessibility, operational flexibility, and a significantly lower long-term cost compared to contracted shuttle services, while supporting CRA transportation and economic development goals.

FUNDING: CRA FUNDS

Accepted by: _____ Attest _____
City Manager City Clerk



Date: 2/24/26
To: Charles Rudd, City Manager
From: Karen Lemmons, Economic Development Manager
Re: Proposed Shuttle Routes, Stops, Signage, Branding

This memo serves as a companion to the Procurement Department's recommendation of shuttle vehicles and operational considerations to include the recommended proposed routes, stops, hours of operation, signage, branding, and shuttle driver information. Staff from several departments met to discuss these additional considerations.

RECOMMENDATION:

Shuttle Route, Signage and Stops



Staff recommends two routes: a direct express route, the "Lightning Route," moving people directly between Downtown and the Docks without stops, and the "Leisure Route," a circuitous route, with several stops between Downtown and the Docks. The two routes serve to provide options of quick, direct access (super-fast, Zoom Zoom) or a longer ride with various stops (slow and steady sees the city). Attached are draft maps of the Lightning and Leisure routes, and one that depicts both routes.

Routes were planned to avoid left turns, especially at intersections with no dedicated turn lanes and signals, to prioritize safety and provide more reliable travel times. Therefore, you will see the Leisure Route turning right (west) onto Meres Blvd. from Alt. 19 with a turnaround at Sisler Field.



Lightning Route

The Lightning Route takes approximately 5-7 minutes to travel between the Meres Parking Lot and City Marina. This direct route with no dedicated stops fulfills the primary goal of linking the Downtown and Sponge Docks for tourists and locals who just want to get back and forth quickly and efficiently.



Leisure Route

The Leisure Route takes approximately 20-30 minutes to complete, depending on the number of stops. There are 13 designated stops on the route. Each stop is depicted with a turtle icon and the name of the location on the map. Note the right turn on Meres and turn-around at Sisler Field are proposed to avoid a left turn at Meres where there is heavy traffic and no dedicated left turn signal. Sisler Field also opens the route to residents of neighborhoods west of Meres.



The route is designed to pass by or be within proximity to cultural attractions and parks which are depicted in red. On this route, the Looper can stop anywhere along the route when requested by a rider. Pedestrians can also wave down the Looper anywhere along the route for access.

Route Stops and Signage

The Leisure Route contains 13 stops marked on the map with a turtle icon. The Lightning Route contains no stops as it is designed as a direct route. Once the route(s) are approved, staff will design and place signage on existing poles at each stop. Signage will include a branded “Looper” logo along with a turtle. Signage at the Meres parking lot and City Marina will include both logos. The attached Leisure Route map shows the 13 proposed stops

Hours of Operation

Owning the vehicles allows the city to run the Loopers at any desired times/days.

Recommended operating days for the pilot program are:

Thursday: 11 a.m. – 10 p.m.

Friday and Saturday: 11 a.m. – 11 p.m.

Sunday: 11 a.m. – 7 p.m.

Shuttle Storage and Maintenance

Public Works staff is researching potential storage areas. They will determine the location once the type and number of vehicles is approved.

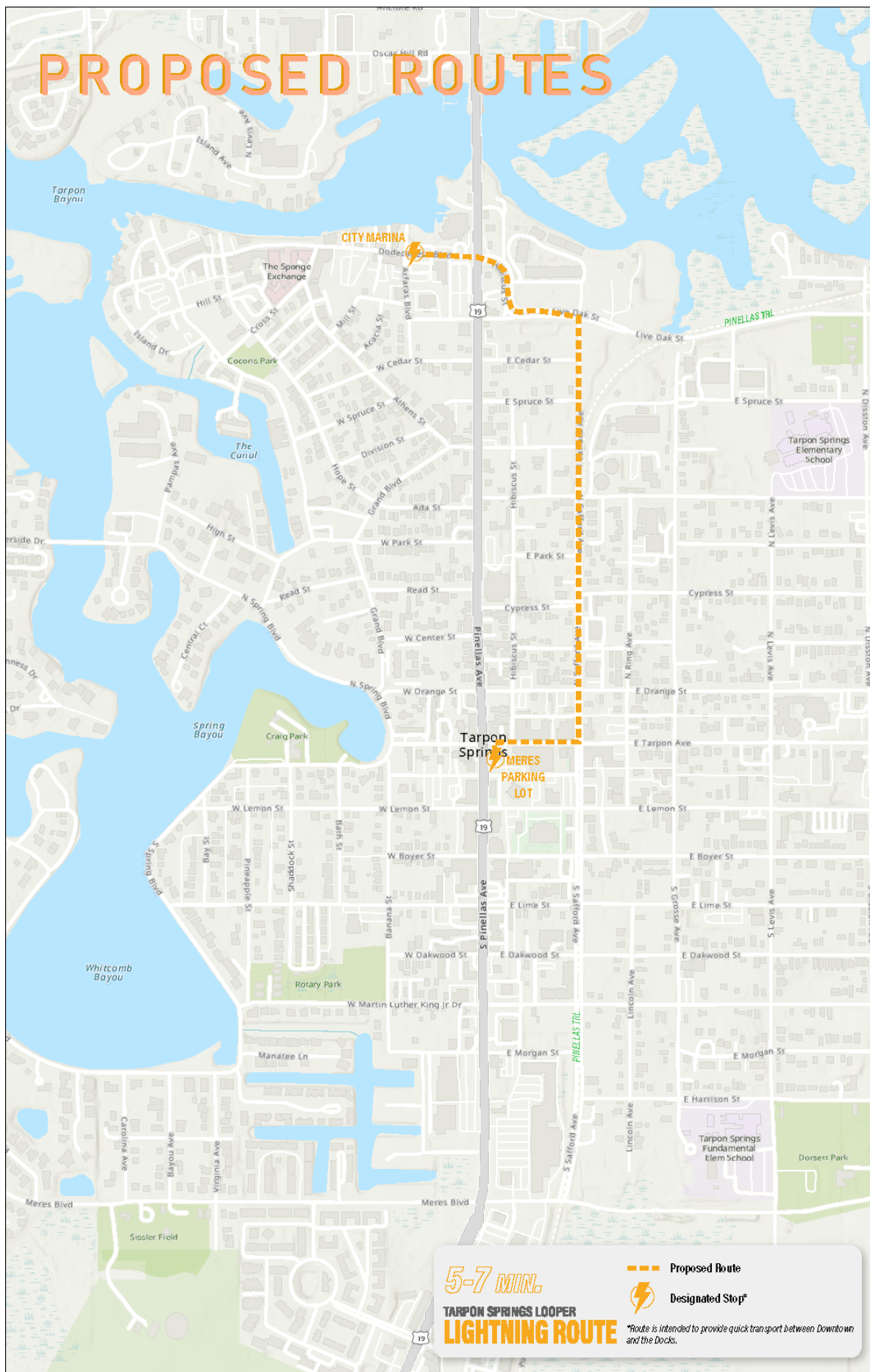
Marketing Campaign

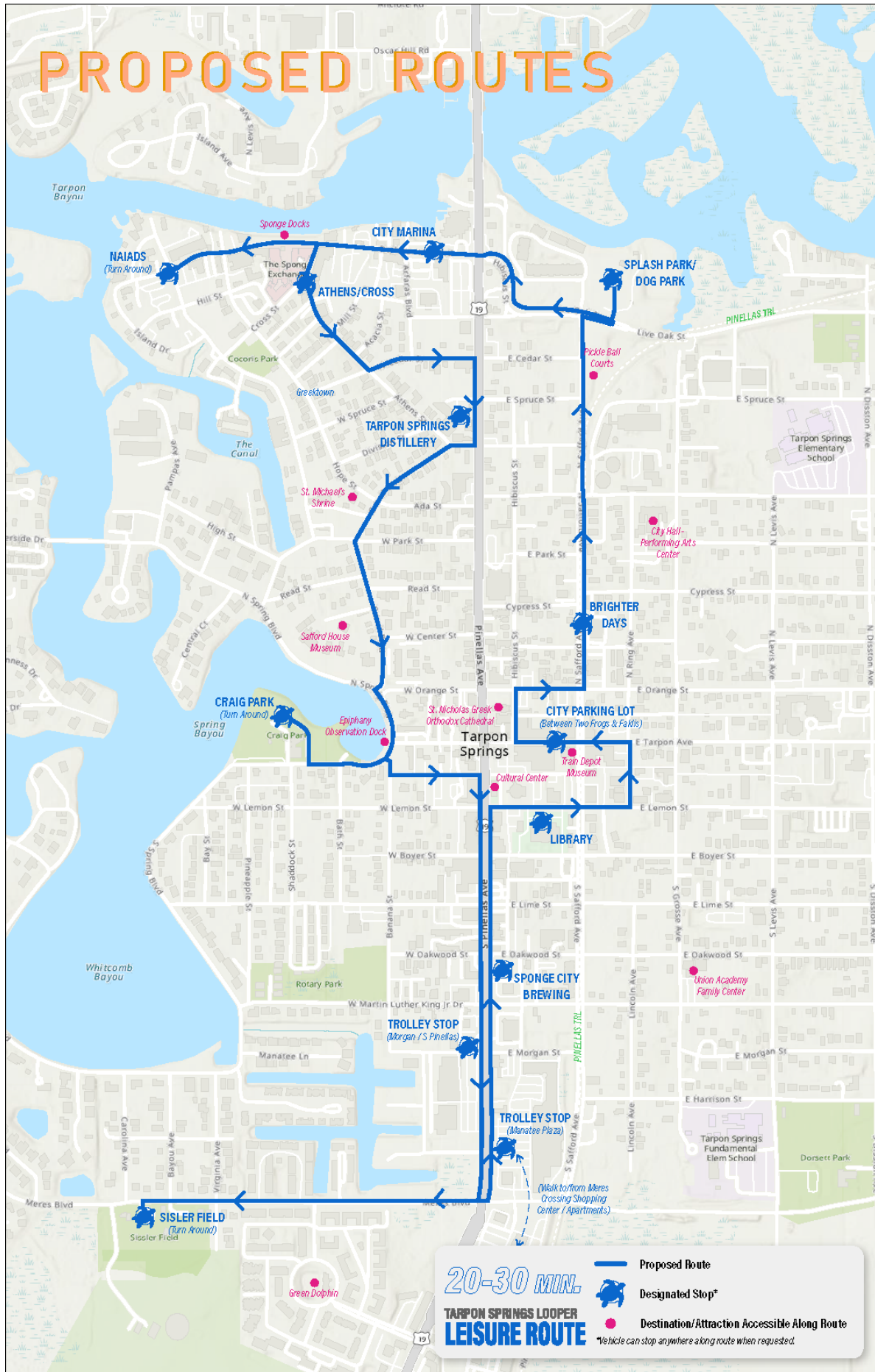
A marketing campaign will be created with logo and taglines to promote and market the new service. The vehicles will be branded with logos and/or “wrap.” The Downtown/Sponge Docks Walking Map will be updated to include the routes. A mobile app is also a consideration for passenger convenience.

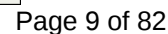
Shuttle Driver(s)

Attached is a job description for shuttle drivers. To remain part-time, the positions must be less than 29 hours per week. Vacation/sick time would be accrued at a part time rate if they have a consistent schedule throughout the year. Once approved, the jobs should be posted for 5-10 days and then another 1-2 weeks for interviews. These positions require a Drug Test and a Criminal Background check which can take up to 2 weeks to complete. Approximate timeline is 3-5 weeks to hire personnel and begin working.

Staff recommend hiring three drivers at the outset. Operating two vehicles will require two drivers, and an additional driver will ensure coverage when someone is absent. The hiring process for these positions will be coordinated through the Human Resources Department.









CLASS TITLE: Shuttle Driver	
GRADE LEVEL: 202	
STATUS: NON-EXEMPT PART TIME	

Summary Objective

Under the general supervision of the _____ Department, this position is responsible for operating assigned vehicles to transport passengers within the City of Tarpon Springs. Operator provides general information including events, schedules, and local directions. Duties are performed on a part-time basis during a regular workday, evenings, weekends and as required. An employee in this class exercises a high degree of safety and professional demeanor in service to the public.

ESSENTIAL FUNCTIONS

The list of essential functions is intended to be representative of the major tasks performed within this position. The omission of an essential function does not preclude management from assigning duties not listed herein if such duties are a logical assignment to the position.

- Responsible for driving a vehicle while transporting individuals from a pickup site to a designated area.
- Operates vehicle with a pre-determined route and on an established schedule
- Communicates via two-way radio or other means of communication provided.
- Assists passengers on and off the vehicle and operates the vehicle in a safe and professional manner.
- Provides basic information to the public including distributing literature, booklets, and general materials; answers questions of a general nature and provides directions as required.
- Performs pre and post routine vehicle inspection and records information as necessary.
- Maintains and cleans vehicles of a general nature for safe operation and professional appearance.
- Operates vehicles in accordance with local, state and federal traffic laws, rules, and regulations.
- Prepares and submits correspondence including passenger reports as required.
- Performs all other duties as required.

MINIMUM EDUCATION AND EXPERIENCE REQUIREMENTS:

- High School Graduate or GED equivalency.
- Maintain reliable transportation to and from work.
- Must be able to clearly understand and follow all required safety precautions while transporting passengers in a safe manner.
- Ability to work independently and demonstrate sound judgement.
- Ability to deal tactfully with passengers of all ages and demonstrating professional conduct and positive attitude.
- Ability to listen and ascertain the needs of the customer.
- Must possess excellent customer service skills.
- Knowledge of occupational safety rules and practices including helping passengers on and off vehicle.
- Knowledge of traffic laws and pedestrian right of way.

This Class Description does not constitute an employment agreement between the City of Tarpon Springs and an employee and is subject to change by the City as its needs change.





CLASS TITLE: Shuttle Driver	
GRADE LEVEL: 202	
STATUS: NON-EXEMPT PART TIME	

- Knowledge of basic vehicle operation and maintenance in varied weather and lighting conditions.
- Ability to understand and communicate orally and in writing information, instructions and directions.
- Ability to detect malfunction(s), make minor repair(s) and report defect to supervisor.
- Ability to maintain the vehicle in a clean (wash windows, remove trash, etc.) and safe manner.

PHYSICAL DEMANDS: Group A

Physical demands refer to the requirements for physical exertion and coordination of limb and body movement.

- Must be able to lift at least 30 pounds. This job requires normal visual acuity and field of vision, hearing, speaking, color perception and depth perception. Ability to stand or sit for long periods of up to the entire shift. Ability to see and hear appropriately to safely operate vehicle. Task involves regular and at times some physical effort, i.e., sitting, driving, climbing, standing, walking, reaching, grasping, bending, stooping, kneeling, pulling and moderate lifting; and standard dexterity in the use of fingers, hands, limbs or body in the operation of vehicle or equipment. Task may involve extended periods of time sitting in a vehicle; or may involve the complex operation of gasoline, electric, or diesel-powered vehicle requiring eye hand coordination and the manipulation of multiple controls.
- Ability to hear, speak and understand conversation in English in various tones of voice, as well as accents or rapidly spoken words. Ability to see, read, and comprehend letters, numbers, words, characters or symbols, which are both large and small. Ability to print and draw letters, numbers, words, characters and symbols which are legible and understood by others. Ability to learn tasks and remember how to complete tasks without assistance once trained. Task requires color perception and discrimination. Task requires sound perception and discrimination. Task requires odor perception and discrimination. Task requires visual perception and discrimination. Task requires oral communications ability. Task requires depth perception and discrimination.

- **UNAVOIDABLE HAZARDS (WORK ENVIRONMENT):**

Unavoidable hazards refer to job conditions that may lead to injury or health hazards even though precautions have been taken.

- Work often is outdoors. Tasks may require exposure to adverse environmental conditions including rain, dust, fumes, gases, limited lighting; may be exposed to constant and at times heavy vehicle and pedestrian traffic; frequent exposure to noise levels that may cause distractions; work is performed while sitting and driving vehicle with numerous passengers, and at times may include angry, animated, or hostile individuals. Ability to accept and support the decisions made by others that may be in opposition to own views.

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CLASS TITLE: Shuttle Driver	
GRADE LEVEL: 202	
STATUS: NON-EXEMPT PART TIME	

SPECIAL CERTIFICATIONS AND LICENSES:

- Must be First-Aid, CPR and AED certified within first six months of hire.
- Minimum Two years driving experience; or an equivalent combination of training and experience.
- Valid Florida Driver's license with good driving record is required

AMERICANS WITH DISABILITIES ACT COMPLIANCE

The City of Tarpon Springs is an Equal Opportunity Employer. ADA requires the City to provide reasonable accommodation to qualified persons with disabilities. Prospective and current employees are encouraged to discuss ADA accommodations with management.

STANDARD CLAUSES

May be required to work nights, weekends, holidays and emergencies (man-made or natural) to meet the business needs of the City.

This job description is not designed to cover or contain a comprehensive listing of essential functions and responsibilities that are required of an employee for this job. Other duties, responsibilities, and activities may change or be assigned at any time with or without notice.

ESSENTIAL SAFETY FUNCTIONS

It is the responsibility of each employee to comply with established policies, procedures, and safe work practices. Each employee must follow safety training and instructions provided by their supervisor. Each employee must also properly wear and maintain all personal protective equipment required for their job. Finally, each employee must immediately report any unsafe work practices or unsafe conditions as well as any on-the-job injury or illnesses.

Every manager/supervisor is responsible for enforcing all safety rules and regulations. In addition, they are responsible for ensuring that a safe work environment is maintained, safe work practices are followed, and employees are properly trained.

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	A	B	C	D	E	F
1		  				
2		Florida Sheriffs Association contract #FSA23-EQU21.0: EQUIPMENT				
3		ALL TERRAIN & UTILITY VEHICLES				
4	item 260	QUOTE FORM				
5	CONTRACTOR NAME	LOVE POWER EQUIPMENT, INC				
6	STREET ADDRESS	2081 South Suncoast Blvd				
7	CITY, STATE, ZIP	Homosassa Fl 34448				
8	CONTACT PERSON	Ed Gurry				
9	QUOTE DATE:	1/5/2026				
10	PHONE:	941-421-5865				
11	EMAIL:	ed.gurry@lovepowerequipment.com				
12	AGENCY:	CITY OF TARPON SPRINGS				
13	CONTACT PERSON	JAKE SCHAFF				
14	PHONE:	727-942-5629 EXT 2229/CELL 727-916-2658				
15	EMAIL ADDRESS:	JASCHAFF@CTSFL.US				
16						
17						
18						
19						
20	QUOTE					
21		DESCRIPTION				
22	BASE EQUIPMENT	GEM E2 BASE	\$ 17,480.00			
23						
24	OPTIONS:	UPGRADE TO				
25	UPGRADE UNIT	UPGRADE TO GEM E6	\$ 6,150.00			
26	ACCESSORIES					
27		MAX LI-LON 8 KW BATTERY INSTALLED	\$ 7,419.00			
28		16" POLISHED ALUMINUM WHEELS INSTALLED	\$ 940.00			
29		6-PASSENGER FULL HARD DOORS WHITE E6 INSTALLED	\$ 5,405.00			
30		6-PASSENGER PANORAMIC SKY ROOF E6 INSTALLED	\$ 1,111.00			
31		AMBER BAR LIGHT E6 INSTALLED	\$ 750.00			
32		PREMIUM LED HEADLIGHTS INSTALLED	\$ 628.00			
33		HEATER/FAN INSTALLED	\$ 627.00			
34		6-PASSENGER RUBBER MATS & SUN VISOR INSTALLED	\$ 285.00			
35		TILT STEERING WITH EPS INSTALLED	\$ 1,254.00			
36		S-BOX INSTALLED	\$ 2,441.00			
37						
38						
39						
40						
41						
42						
43						
44	TOTAL		\$ 42,049.00			
45						
46		6-8 week lead time				

	A	B	C	D	E	F
1		  				
2		Florida Sheriffs Association contract #FSA23-EQU21.0: EQUIPMENT				
3		ALL TERRAIN & UTILITY VEHICLES				
4	item 260	QUOTE FORM				
5	CONTRACTOR NAME	LOVE POWER EQUIPMENT, INC				
6	STREET ADDRESS	2081 South Suncoast Blvd				
7	CITY, STATE, ZIP	Homosassa Fl 34448				
8	CONTACT PERSON	Ed Gurry				
9	QUOTE DATE:	2/2/2026				
10	PHONE:	941-421-5865				
11	EMAIL:	ed.gurry@lovepowerequipment.com				
12	AGENCY:	CITY OF TARPON SPRINGS				
13	CONTACT PERSON	JAKE SCHAFF				
14	PHONE:	727-942-5629 EXT 2229/CELL 727-916-2658				
15	EMAIL ADDRESS:	JASCHAFF@CTSFL.US				
16						
17						
18						
19						
20	QUOTE					
21		DESCRIPTION				
22	BASE EQUIPMENT	GEM E2 BASE	\$ 17,480.00			
23						
24	OPTIONS:	UPGRADE TO				
25	UPGRADE UNIT	UPGRADE TO GEM WAV WHEELCHAIR ACCESABLE	\$ 28,570.00			
26	ACCESSORIES					
27		MAX LI-LON 8 KW BATTERY INSTALLED	\$ 5,690.00			
28		16" POLISHED ALUMINUM WHEELS INSTALLED	\$ 940.00			
29		PASSENGER FULL HARD DOORS WHITE INSTALLED	INCLUDED			
30		AMBER BAR LIGHT INSTALLED	\$ 750.00			
31		PREMIUM LED HEADLIGHTS INSTALLED	\$ 628.00			
32		HEATER/FAN INSTALLED	\$ 627.00			
33		SUN VISOR	\$ 285.00			
34		TILT STEERING WITH EPS INSTALLED	\$ 1,254.00			
35		3RD ROW FLIP SEATS	\$ 2,000.00			
36						
37						
38		MULTI UNIT DISCOUNT EACH	\$ (1,000.00)			
39						
40						
41						
42						
43	TOTAL		\$ 57,224.00			









COMMUNITY REDEVELOPMENT AGENCY

Memorandum

Date: February 24, 2026
To: CRA Chairman and Board Members
Through: Charles Rudd, City Manager
From: Renea Vincent, Planning Director
Subject: Purchase of Tarpon Springs Housing Finance Authority Lots (**Renea Vincent Planning & Zoning Director**)

Recommendation

Discuss proposed purchase of vacant lots owned by the Pinellas County Housing Finance Authority and provide direction to City staff.

Background

The Pinellas County Housing Finance Authority (PCHFA) currently owns 21 vacant lots in the Union Academy neighborhood. See attached map for reference. Nine of the lots are located within the City's CRA boundary. The lots were originally obtained by PCHFA with NSP2 (Neighborhood Stabilization Program) funds, which restricts redevelopment to affordable housing. Staff has inquired with PCHFA about the City purchasing the lots to facilitate a mix of housing and mixed-use development, especially for those lots fronting Safford Avenue. PCHFA has initially agreed to sell the lots directly to the City for redevelopment. An initial cost estimate was prepared in August 2025 (attached). Staff has asked the PCHFA for an updated cost estimate for future consideration. The cost estimate is based upon the actual cost to maintain the properties over the time period that PCHFA has owned the lots.

The City issued a "letter of interest" in October 2025 to gauge interest from interested developers for a mixed-use / affordable housing project. One submission was received from Tampa Bay Neighborhood Housing Services. Staff has subsequently continued a dialogue with the developer and Pinellas County Housing Finance Authority.

Cost Estimates

PCHFA initially provided a "payoff" estimate letter of approximately \$15,100 per lot. The estimated breakdown between the use of CRA and General Fund dollars to purchase the lots would be as follows:

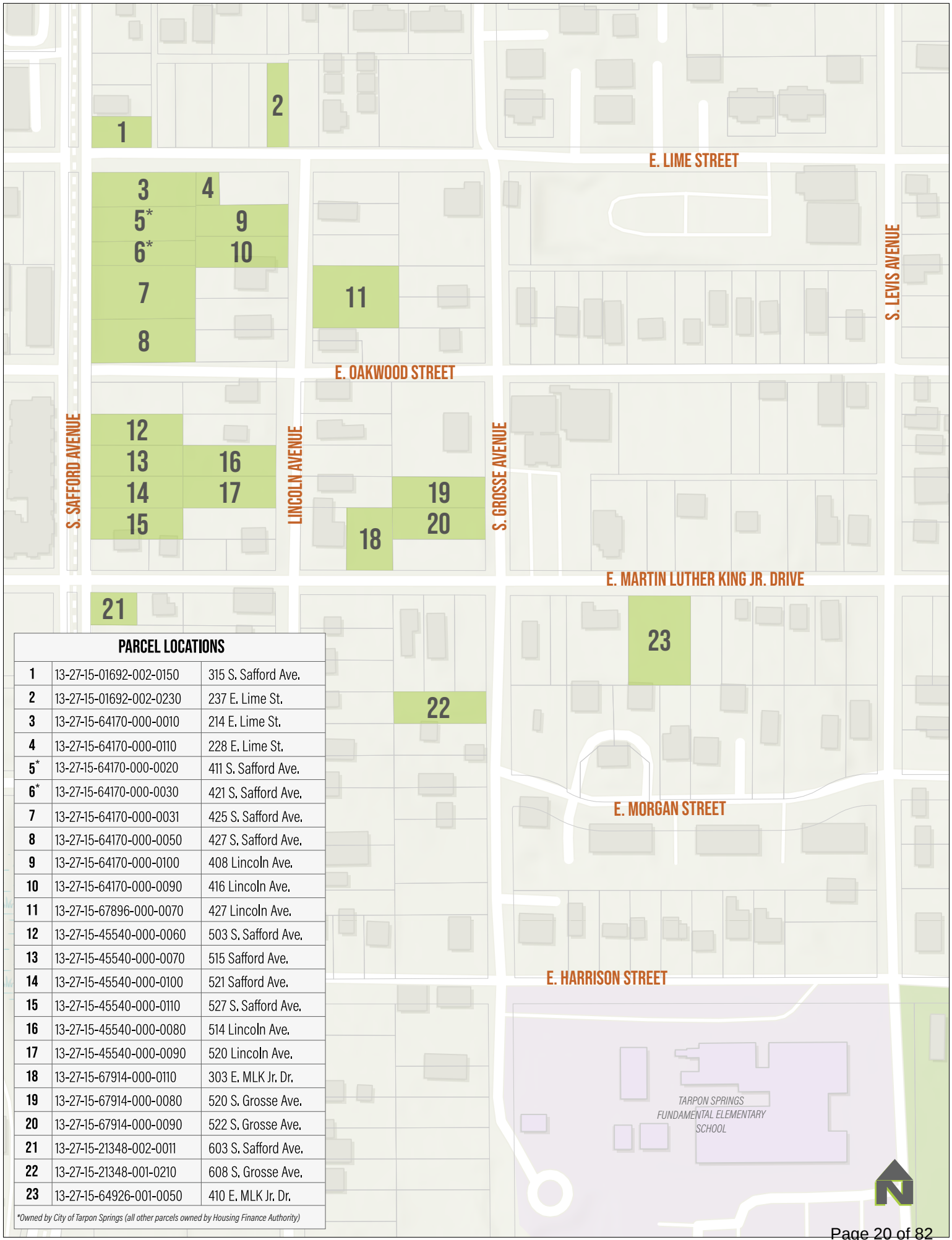
9 CRA Lots	\$135,900
12 General Fund Lots	\$181,200
TOTAL	\$317,100

Funding

Potential funding would be from the CRA and General Fund budgets.

Strategic Plan Objective

D.2.2: Encourage infill redevelopment through incentives for vacant and unkept properties



PARCEL LOCATIONS

1	13-27-15-01692-002-0150	315 S. Safford Ave.
2	13-27-15-01692-002-0230	237 E. Lime St.
3	13-27-15-64170-000-0010	214 E. Lime St.
4	13-27-15-64170-000-0110	228 E. Lime St.
5*	13-27-15-64170-000-0020	411 S. Safford Ave.
6*	13-27-15-64170-000-0030	421 S. Safford Ave.
7	13-27-15-64170-000-0031	425 S. Safford Ave.
8	13-27-15-64170-000-0050	427 S. Safford Ave.
9	13-27-15-64170-000-0100	408 Lincoln Ave.
10	13-27-15-64170-000-0090	416 Lincoln Ave.
11	13-27-15-67896-000-0070	427 Lincoln Ave.
12	13-27-15-45540-000-0060	503 S. Safford Ave.
13	13-27-15-45540-000-0070	515 Safford Ave.
14	13-27-15-45540-000-0100	521 Safford Ave.
15	13-27-15-45540-000-0110	527 S. Safford Ave.
16	13-27-15-45540-000-0080	514 Lincoln Ave.
17	13-27-15-45540-000-0090	520 Lincoln Ave.
18	13-27-15-67914-000-0110	303 E. MLK Jr. Dr.
19	13-27-15-67914-000-0080	520 S. Grosse Ave.
20	13-27-15-67914-000-0090	522 S. Grosse Ave.
21	13-27-15-21348-002-0011	603 S. Safford Ave.
22	13-27-15-21348-001-0210	608 S. Grosse Ave.
23	13-27-15-64926-001-0050	410 E. MLK Jr. Dr.

**Owned by City of Tarpon Springs (all other parcels owned by Housing Finance Authority)*



July 10, 2025

MS Kathryn Dryver
Executive Director
Housing Finance Authority of Pinellas County
450 Carillon Parkway, Suite 105
St. Petersburg, FL 33716

Re: HFA Tarpon Springs Lots

Dear MS Dryver:

This letter is to confirm the payoff amount of lots from the HFA Tarpon Springs Project. The amount is \$15,075.77 per lot.

Please contact me if you have any questions.

George Romagnoli

George Romagnoli, AICP
Director, Government and Policy



CITY OF TARPON SPRINGS, FL

Procurement Services

324 East Pine Street
P.O. Box 5004
Tarpon Springs, Florida 34688-5004
(727) 942-5615

MEMORANDUM

TO: Community Redevelopment Agency (CRA) Board and Honorable Mayor and Board of Commissioners

FROM: Janina Lewis, CPPO, NIGP-CPP, Procurement Services Director

DATE: 02/24/2026

SUBJECT: Reject Bid File No. 250126-B-JL, Jitney Garage Museum

RECOMMENDATION:

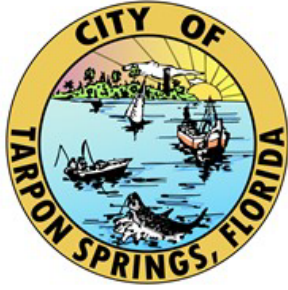
Reject the single bid submitted for Bid No. 250126-B-JL, Jitney Garage Museum for reasons stated in the background.

BACKGROUND:

The project consists of construction of a free-standing, enclosed, air-conditioned garage space to house a historical 1927 "Jitney" bus. The foundation is to be a 5-inch-thick concrete slab on built-up grade w/ stem-wall & monolithic footers 12-inches minimum below grade. Exterior walls to be CMU block w/ stucco & fiber-cement board siding finish. It will also include a non-structural storefront impacted rated insulated glass. Structural components consist of CMU, steel HSS beams, post at two (2) corners, and 2x6 wood rafters with metal 1 1/2" standing seam insulated roof. Interior finishes will consist of the following: flooring will be a garage finish slab, painted drywall over rigid insulation board on all CMU walls and impact glazing storefronts from concrete curb to steel beam above.

The City received one bid and one no-bid response for this project. The single bid submitted exceeded the project's estimated budget of \$275,515. Therefore, it is recommended that the bid be formally rejected.

FUNDING: N/A



CITY OF TARPON SPRINGS, FL

Procurement Services Department

324 East Pine Street
P.O. Box 5004
Tarpon Springs, Florida 34688-5004
(727) 942-5615
Fax (727) 937-1766

INVITATION TO BID

JITNEY GARAGE

Date: July 7, 2025
Bid No.: 250126-B-JL

Sealed bids will be received **electronically** by the City of Tarpon Springs, Procurement Services Department, 324 East Pine Street, Tarpon Springs, FL 34689, until:

3:00 p.m., Wednesday, August 13, 2025

at which time bids will be publicly opened and read aloud for:

Project: Jitney Garage
Bid No.: 250126-B-JL
Bid Bond: 5%
Performance & Payment Bonds: 100%

Bids and all addenda shall be available only through Bonfire:
(<https://ctsfl.bonfirehub.com/portal/?tab=openOpportunities>)

Submission and Receipt of Bids

Submitting electronically through the online services of Bonfire, all documents and attachments must be uploaded by the date and time indicated. Respondents who are E-Bidding for the first time are strongly encouraged to contact: <https://ctsfl.bonfirehub.com/portal/support>

Solicitation responses uploaded to <https://ctsfl.bonfirehub.com/portal/?tab=openOpportunities> (i.e., ctsfl.bonfirehub.com) after the Solicitation Response Due Date and time shall not be considered. It is the sole responsibility of the Respondent to ensure that its solicitation response is uploaded before such date and time. Tarpon Springs Procurement Services shall not be responsible for delays caused by any power outages or internet failures. No exceptions will be made.

Note: It is strongly recommended to upload your response in adequate time to assure that it will post on the day prior to the closing date.

Explanations to Bidders

All questions or requests for additional information are required to be in writing e-mailed to jlewis@ctsfl.us.

Questions must be submitted, in writing, not later than July 22, 2025.

Any verbal responses to questions or changes or additions to the Scope of Services or any part of this Invitation to Bid shall not be binding on the City or its representatives. Only changes or additions made by Addenda issued by the City of Tarpon Springs through Bonfire should be considered for your bid submittal.

Compliance

Failure to comply with the ITB in full may be cause for rejection of bid. Bids must conform to the scope of services and terms and conditions. Bids must be returned on the forms provided. Nonconformance with these instructions is grounds for rejection of bid.

Rejection of Bids

The City reserves the right to accept or reject any and all bids or parts of bids, waive minor informalities, and request rebids on the material or services described in the ITB. The City reserves the right to waive minor informalities.

Ex Parte Communication. In order to ensure fair evaluation of bids, ex parte communication initiated by bidders is prohibited from the time the responses are opened until a final decision has been made. No bidder may initiate communication with any City Commissioner or any City official, staff, or employee who is participating in the evaluation process. Any and all communication initiated by a bidder after the responses are opened must be in writing to:

Janina Lewis, CPPO, NIGP-CPP
Procurement Services Director
City of Tarpon Springs
PO Box 5004
Tarpon Springs, FL 34688-5004
727-937-1766 Fax
jlewis@ctsfl.us.

The City may, however, initiate communication with any bidder in order to obtain additional information or clarification necessary for fair evaluation of their bid. Ex parte communication initiated by a bidder may disqualify that bidder from consideration for this or future Invitations to Bid.

Janina Lewis, CPPO, NIGP-CPP
Procurement Services Director

JL:jl
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PART A
TECHNICAL SPECIFICATIONS

UNDER SEPARATE COVER

PART B

GENERAL CONDITIONS FOR CONSTRUCTION

1. Definitions

“Owner”	The City of Tarpon Springs, Florida.
“Contractor”	The person, firm, or corporation with whom this Contract is executed by the Owner.
“City Manager”	The duly appointed City Manager of the City of Tarpon Springs, Florida.
“Contract Documents”	This Agreement and attached Exhibits, the General Conditions, the Supplementary Conditions (if any), the Special Conditions (if any), the Drawings (the titles of which are attached hereto as Exhibit A), the Specifications (the titles of which are attached hereto as Exhibit B), any Addenda issued prior to execution of this Agreement, the Invitation for Bid (including any Instructions to Bidders, Scope of Work, Bid Summary, Supplements, and Technical Specifications), any interpretations issued pursuant to the Invitation for Bid, the Contractor’s Bid, the permits, the notice of intent to award, the Notice to Proceed, the purchase order(s) (if any), any other documents listed in this Agreement, and Modifications [to include written Amendment(s), Change Order(s), Work Directive Change(s) and Field Directive(s)] issued after execution of this Agreement.
“Engineer”:	The City Engineer of Tarpon Springs or a duly appointed representative.
“Bidder”	Any person, firm, or corporation submitting a bid for the contemplated work.
“Subcontractor”	Any person, firm, or corporation having a direct contract with the Contractor for the performance of a part of the work at the site.
“Work”	All labor, material, tools, and equipment necessary to produce the construction required by the contract documents.
“Inspector”	An authorized representative of the Engineer assigned to make any and all inspections of the work performed and materials furnished by the Contractor.
“Board of Commissioners”	The governing body of the City of Tarpon Springs, Florida hereinafter referred to as the “Board”.

"Plans"	The drawings prepared by the Engineer that show the location, character, dimension, and details of the work to be done.
"Specifications"	The detailed written directions, provisions, and requirements relating to the quantities and qualities of the work to be performed under the contract.
"Addendum"	A modification of the plans, specifications, or other contract documents issued by the Engineer and distributed to the bidders before the opening of bids.
"Change Order"	A written order authorized by the Board to the Contractor directing certain changes, additions, or reductions in the Work.
"Substantial Completion"	The stage in the process of the work or designated portion is sufficiently complete in accordance with the contract documents so that the owner can occupy or utilize the work for its intended use.
"Surety"	The entity engaged by the Contractor to be responsible for the Contractor's acceptable performance of the Contract and the Contractor's payment of all debts pertaining thereto.
"Bid Security"	The surety bond or certified check furnished by the bidder with his bid proposal.
"Payment Bond"	A bond, which assures payments, as required by law, to all persons supplying labor or material for the completion of work under the contract.
"Performance Bond"	A bond, executed subsequent to award by the Contractor from loss due to the Contractor's inability to complete the contract as agreed; secures the fulfillment of all contract requirements.

2. Covenants Against Contingent Fees

The Contractor warrants that no person or selling agency has been employed or retained to solicit or secure this Contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, except bona fide employees or bona fide established commercial or selling agencies maintained by the Contractor for the purpose of securing business. For breach or violation of this warranty, the Owner shall have the right to annul this Contract without liability or, in its discretion, to deduct from the Contract price or consideration, or otherwise recover the full amount of such commission, percentage brokerage or contingent fee.

3. Site Investigation

The Contractor acknowledges that the Contractor has satisfied itself as to the nature and location of the work; the general and local conditions, including but not restricted to those bearing upon transportation, disposal, handling, and storage of prosecution materials; availability of labor, water, electric power, roads; uncertainties of weather, river stages, tides, or similar physical conditions at the site; the conformation and conditions of the ground; and the character of equipment and facilities needed preliminary to and during the work.

The Contractor further acknowledges that Contractor has satisfied itself as to the character, quality, and quantity of surface and subsurface materials or obstacles to be encountered, insofar as this information is reasonably ascertainable from inspection of the site, including all exploratory work done by the Owner, as well as from information presented by the Contract Documents made a part of this contract.

Any failure by the Contractor to acquaint himself with the available information will not relieve him from responsibility for estimating properly the difficulty or cost of successfully performing the work.

Owner does not guarantee that any site or soil conditions will be as described and are available only upon waiver of all responsibility of the Owner. It is the Contractor's sole risk and responsibility to verify such information in order that he may complete the project as specified and shown in the contract documents. Under no condition will a variation in the information obtained by the Owner on site or soil conditions, including subsurface soil conditions at the job site, be accepted as a basis in any claim for extra compensation.

Submittal of a bid by the Contractor shall be taken as prima facie evidence of compliance with this section.

The Owner assumes no responsibility for any conclusions or interpretations made by the Contractor on the basis of the information made available by the Owner. The Owner also assumes no responsibility for any understanding or representations made by its officers or agents during or prior to the execution of this Contract, unless:

- 1) such understanding or interpretations are made in writing by the Engineer or are expressly stated in the Contract; and
- 2) the Contract expressly provides that the responsibility therefore is assumed by the Owner.

The Contractor shall assume all risks resulting from any changes in the conditions which may occur during the progress of the work resulting from Acts of God.

4. Bid Documents/Cost

Bid Documents with Instructions and Contract Documents may be obtained **only** from Bonfire (<https://ctsfl.bonfirehub.com/portal/?tab=openOpportunities>).

5. Equal Opportunity

Attention of Contractor is particularly called to the requirement for ensuring that employees and applicants for employment are not discriminated against because of their race, color, religion, sex, or national origin.

6. Insurance Requirements

The successful bidder must provide a Certificate of Insurance in accordance with Insurance Requirements, Construction Agreement, prior to issuance of a Purchase Order and Notice To Proceed.

7. Patents

The Contractor shall obtain all necessary consents and shall pay all royalties, licenses, and fees for the use of any patented invention, articles, composition, or process in the work done or the materials furnished, or any part thereof embraced in this Contract. The Contractor shall be responsible for any claims made against the Owner, its agents, and employees for any actual or alleged infringement of patents by the use of any patented articles, appliances, etc., in the construction and completion of the work and shall save harmless and indemnify the Owner, its agents, and employees from all costs, expenses, and damages, including attorney's fees which the Owner may be obliged to pay by reason of any actual or alleged infringements of patents used in the construction and completion of work herein specified.

8. Assignments

Neither the Contractor nor the Owner shall sell, transfer, assign, or otherwise dispose of the Contract or any portion thereof or of the right, title, or interest of his obligations hereunder, without the written consent of the other party.

9. Permits

A construction permit, tree removal permit (if applicable), and a building permit issued by the City of Tarpon Springs to the Contractor will be required prior to start of the Contract. Fees for these permits will be waived if the Contractor obtains these permits prior to construction. Fees will be charged to the Contractor if he neglects to obtain permits prior to construction. Any penalty fees collectable by the City of Tarpon Springs shall NOT be waived. In addition, the Contractor shall be responsible for obtaining all permits/licenses necessary to complete the work.

10. Sign: City Of Tarpon Springs Tax Dollars At Work

The successful contractor shall display a project sign at the project site at all times during construction. The City shall provide a sign template document/file to the contractor. The contractor shall furnish and install the sign in accordance with the template provided by the City. The sign size shall be a minimum of 4-feet tall by 8-feet wide and shall be mounted in an approved location on approved

mounting supports (i.e. nearby fencing, 4 x 4 beams, or other mounting options as approved by the City Project Manager).

11. Submission Of Formal Bid

A TOTAL BID shall be submitted electronically on Bonfire, including Bid the Proposal Form, all applicable Warranties & Guarantees of Workmanship, Bid Guaranty, Vendor References, (if not currently on file), listing of Manufacturers and Suppliers, and all ADDENDA, if issued.

12. Liquidated Damages

The amount of liquidated damages for the project is hereby established as **\$401.00** per calendar day.

13. Five Percent (5%) Retainer

A five percent (5%) retainer or partial payment will be withheld until the final acceptance of the work and the satisfaction of any liquidated damages.

14. Contingency Statement

In the event sufficient funds have not been currently made or are not available for a new fiscal period, the City shall notify the Contractor of such occurrence; and contract shall terminate on the last day of current fiscal period without penalty or expense to the City.

15. Plans And Specifications Furnished To Contractors

The successful Contractor shall be entitled to receive from the Engineer four (4) sets of contract plans and specifications at no cost to the contractor. Additional plans and specifications may be purchased from the Engineer at the cost of reproduction.

16. Qualifications Of Contractors And Subcontractors

The Contractor shall assure that all superintendents, foremen, crafts, and workers are competent, careful, and reliable. All crafts and workers must have sufficient skill and experience to properly perform the work assigned them. All crafts and workers engaged in any trade shall have had sufficient experience in such work to perform it properly and satisfactorily and to operate the equipment involved and shall make due and proper effort to execute the work in the manner prescribed in the Contract Documents, or the Engineer may take action as follows:

Whenever the Engineer shall determine that any person is incompetent, unfaithful, intemperate, disorderly, or insubordinate; such person shall upon notice be discharged from the work and shall not again be employed on it except with the written consent of the Engineer. Should the Contractor fail to remove such person or persons, the Engineer may withhold all estimates which are or may become due or may suspend the work until the Contractor complies with such orders.

17. Engineer's Status

The Engineer cannot direct day-to-day work or Contractor's employees. The day-to-day responsibility of furnishing competent supervision and superintending shall be that of the Contractor in accordance with the article hereof regarding supervision. The Engineer has authority to stop the work whenever such stoppage may be necessary to ensure the proper execution of the contract. The Engineer shall also have authority to reject all work and materials which do not conform to the contract and to decide questions and disputes which arise in the execution of the work.

The Engineer in all cases shall have the authority to determine the amount, quality, acceptability, and fitness of the several kinds of works, materials, and equipment which are to be paid for under this contract. Any such determination, however, in no way guarantees the Contractor's workmanship, materials, or equipment used. The Engineer shall also determine all questions or conflicts which may arise in relation to the work and the performance of the contract.

The Engineer does not underwrite, guarantee, or ensure the work done by the Contractor. It is the Contractor's responsibility to perform the work in all details in accordance with the contract documents, and the Engineer shall never be responsible or liable to the Contractor or any other party by reason of the Contractor's failure to do so.

18. Inspection Of Work

The purpose of inspection is to ensure compliance with the technical specifications and contract documents. The Engineer and the Engineer's representatives shall at all times have access to the work; and the Contractor shall provide proper facilities for such access and for inspection including scaffolds, lighting, etc. If the specifications, the Engineer's instructions, laws, ordinances, or any public authority require any work to be specially tested or approved; the Contractor shall give the Engineer timely notice of its readiness for inspection, and if the inspection is by another authority other than the Engineer, of the date fixed for such inspection. Inspection by the Engineer shall be made within a reasonable time after notification and, where practicable, at the source of supply. If any work should be covered up without approval or consent of the Engineer, it shall, if required by the Engineer, be uncovered for examination at the Contractor's expense.

Re-examination of questioned work may be ordered by the Engineer; and, if so ordered, the work shall be uncovered by the Contractor. If such work is found to be in accordance with the Contract documents, the Owner shall pay the cost of re-examination and replacement. If such work is found not to be in accordance with the Contract documents, the Contractor shall pay such cost.

The Engineer may appoint such persons as the Engineer may deem necessary to inspect, at any time, the materials and equipment furnished and the work done under this contract. Said inspections are to be made at the shop or plant or at the site of the work at the discretion of the Engineer.

No inspection or direction, no failure to inspect or direct, no approval of payments, nor the presence or absence of any employees of the Owner or Engineer during the execution of the work shall relieve the Contractor of any of its obligations to fulfill the contract; nor shall prevent the rejection of the said work, materials, and equipment, in whole or in part, at any time, should said work, materials or equipment be found by the Owner or Engineer to be defective or not in accordance with the requirements of the contract documents.

19. Schedule

Within ten days after the execution of the Contract, the Contractor shall deliver to the Engineer a schedule of delivery of materials and a construction progress schedule in a form satisfactory to the Engineer and showing the proposed dates of commencement and completion of each of the various subdivisions of work.

In conjunction with the construction schedule, the Contractor shall furnish the Engineer a schedule of anticipated monthly payments that will become due and at the same time furnish the Engineer with a detailed estimate giving a complete breakdown of the value of items of work to be paid for in lump sums for the purpose of making partial payments thereon. The values employed in making up any of these schedules are subject to acceptance by the Engineer and will be used only for determining the basis of partial payment and will not be considered as fixing a basis for additions to or deductions from the contract price.

20. Shop Drawings

The Contractor shall provide shop drawings as may be necessary for the prosecution of the Work as required by the Contract documents. The Engineer shall promptly review all Shop Drawings. The Engineer's approval of any Shop Drawing shall not release the Contractor from responsibility for deviations from the Contract documents. The approval of any Shop Drawing which substantially deviates from the requirement of the Contract documents shall be evidenced by a Change Order.

When submitted for the Engineer's review, Shop Drawings shall bear the Contractor's certification that he has reviewed, checked, and approved the Shop Drawings and that they are in conformance with the requirements of the Contract documents.

Portions of the Work requiring a Shop Drawing or sample submission shall not begin until the Shop Drawing or submission has been approved by the Engineer. A copy of each approved Shop Drawing and each approved sample shall be kept in good order by the Contractor at the site and shall be available to the Engineer.

21. Line And Grade

The Contractor shall employ a competent surveyor satisfactory to the Owner and the Engineer to lay out the work from the bench marks, grades, dimensions, points, and lines noted on the working drawings, established at the site, or supplied by the Engineer. All work of every description shall be laid out and checked by the Contractor, who will be held solely responsible for its correctness. All expenses in connection with this work shall be paid for by the Contractor. The

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maximum allowable interval for construction batter boards on sewers and pipe lines will be twenty-five (25) feet for grades under 1.00 per cent and fifty (50) feet for grades of 1.00 per cent and over. The work may be checked by the Engineer; and, in the event of discrepancy, the Engineer's decision shall be final.

No special compensation will be made to the Contractor to defray costs of any of the work or delays occasioned by making surveys and measurements, tests, or inspections. Such costs shall be considered as having been included in the price stipulated for the several items of the work to be done under this contract.

22. Use Of Completed Portions

The Owner shall have the right to take possession of and use any completed or partially completed portions of the work, notwithstanding that the time for completing the entire work or such portions may not have expired. Such taking possession and use shall not be deemed an acceptance of any work not completed in accordance with the Contract documents. If such prior use increases the cost of or delays the work, the Contractor shall be entitled to such extra compensation or extension of time or both as the Engineer may determine.

23. Water

The cost of all water for construction and testing purposes, as well as the expense of having the water conveyed to and about the work, must be borne by the Contractor. The cost of this work shall be considered as having been included in the unit or lump sum prices stipulated for the several items or work to be done under this contract.

Unless otherwise specifically permitted by the Engineer, all water used for construction purposes shall be obtained from the public water supply main. Contractor shall use temporary or permanent water meters to measure all of the water it uses. Meters shall be provided as outlined in the Tarpon Springs Municipal Code. Water shall be purchased at prevailing City rates.

24. Subcontractors

Within ten (10) days after the award of each and every Subcontract, the Contractor shall deliver to the Engineer a statement setting forth the name and address of the Subcontractor and a summary description of the work contracted.

The Contractor shall be as fully responsible to the Owner for the acts and omissions of Subcontractors and of persons either directly or indirectly employed by them as it is for the acts and omissions of persons directly employed by the Contractor.

The Contractor shall not award more than thirty (30) percent of the Contract price to any Subcontractor or group of Subcontractors without the prior written approval of the Engineer.

Nothing contained in this Contract shall create any contractual relationship between any Subcontractor and the Owner.

25. Cooperation With Others

The Contractor will cooperate with City crews or others who may be engaged in authorized work prior to final completion of the project.

26. Supervision By Contractor

The Contractor will supervise and direct the Work and be solely responsible for the means, methods, techniques, sequences, and procedures of construction. The Contractor will employ and maintain on the Work a qualified Supervisor or Superintendent, who shall have been designated in writing by the Contractor as the Contractor's representative at the site. The Supervisor shall have full authority to act on behalf of the Contractor, and all communications given to the Supervisor shall be as binding as if given to the Contractor.

27. Area For Work And Access Thereto

The Owner will furnish and define the limits of adequate land for access to the construction site and for the site proper. All information shown on the plans constitutes the extent of land provided by the Owner. Any and all other lands required by the Contractor shall be procured by the Contractor at the Contractor's expense.

As the work progresses, the Contractor shall keep the site clear of rubbish, trash, waste, and other disposable materials. If the Contractor allows the site to become littered and unsightly, any payments otherwise due may be withheld until the Contractor cleans up the site to the satisfaction of the Owner.

Temporary buildings (storage sheds, shops, offices, etc.) may be erected by the Contractor only with the approval of the Engineer and shall be built with labor and materials furnished by the Contractor without expense to the Owner. Such temporary buildings and utilities shall remain the property of the Contractor and will be removed by Contractor at Contractor's expense upon the completion of the work. With the written consent of the Engineer, such buildings and utilities may be abandoned and need not be removed.

28. Storage Of Material

Materials shall be so placed as to permit easy access for proper inspection and identification of each shipment. Any material which has deteriorated, become damaged, or is otherwise unfit for use shall not be used in the work and shall be removed from the site.

29. Material Safety Data Sheets Requirement

If any chemicals or materials or products containing toxic substances, as defined by Chapter 442, Florida Statutes, are to be used at any time during this Contract pursuant to completion of this Contract; the Contractor shall furnish Material Safety Data Sheets to the Engineer prior to commencing such use.

30. Convict Labor

In connection with the performance of work under this Contract, the Contractor agrees not to employ any person undergoing sentence of imprisonment.

31. Monuments And Landmarks

Monuments or landmarks shall not be molested or removed by the Contractor or any of its employees without the written consent of the Engineer. Any monument or landmark so removed will be replaced by the Engineer at the expense of the Contractor.

32. Sanitary Facilities

The Contractor shall provide and maintain adequate sanitary conveniences for the use of persons employed on the work. These conveniences shall be maintained at all times without nuisance, and their use shall be strictly enforced.

33. Use Of Explosives

No blasting shall be done except upon written approval by the Owner and any other governmental agency or political subdivision having jurisdiction.

34. Protection Of Existing Structures, Utilities, Work, And Vegetation

Location of existing structures and utilities shown on the plans are approximate only. Any damage to existing structures or work of any kind or the interruption of a utility service resulting from failure to comply with the requirements of this contract caused by carelessness shall be repaired or restored promptly by or at the expense of the Contractor.

The Contractor will preserve and protect all existing vegetation such as trees, shrubs, and grass on or adjacent to the site which do not unreasonably interfere with the construction as may be determined by the Engineer. The Contractor will be responsible for all unauthorized cutting or damaging of trees and shrubs, including damage due to careless operation of equipment, stockpiling of materials, or tracking of grass areas by equipment.

Care will be taken by Contractor in felling trees authorized for removal to avoid unnecessary damage to vegetation that is to remain in place. Any limbs or branches of trees broken during such operations shall be trimmed with a clean cut and painted with an approved tree pruning compound if required by the Engineer. The Contractor will be liable for or may be required to replace or restore at its own expense all vegetation not protected and preserved as required herein that may be destroyed damaged.

35. Work On Saturdays, Sundays, And Holidays

No work will be permitted on a Saturday, Sunday, or Holiday unless permission to work has been requested in writing by Contractor, and written approval has been granted by the Engineer. Holiday is defined as any Holiday listed in the City of Tarpon Springs Personnel Department Rules and Regulations.

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Should the Contractor engage in the prosecution of the work on a Saturday, Sunday, or Holiday, having first been duly authorized to do so in accordance with the provisions stated above, the Contractor shall pay to the Owner as a reimbursement of additional costs incurred by the Owner in providing engineering, inspection, or survey services on such days the sum of THREE HUNDRED AND NO/100 DOLLARS (\$300.00) per day per Inspector for each Saturday, Sunday, or Holiday on which the Contractor engages in the prosecution of the work.

Payment to the Owner of such sums as may become payable under the provisions of this Article shall be made by identifying the said sums as a credit item on the Contractor's pay estimate for the period during which the liability for the sums shall have been incurred. The credit item shall show the total number of man-days applicable above, times the corresponding sum.

36. Delays

The Owner may grant an extension of time for the completion of the work provided:

- (1) the delay of the work arises from unforeseeable causes beyond the control and without the fault or negligence of the Contractor; including, but not restricted to, Acts of God, acts of the public enemy, acts of the Owner or other governmental entity acting in its official or contractual capacity, fires, floods, epidemics, quarantine, restrictions, strikes, trade embargoes, unusually severe weather, or delays of Subcontractors or suppliers arising from unforeseeable causes beyond the control and without the fault or negligence of both Contractor and such Subcontractors or suppliers; and
- (2) the Contractor within forty-eight (48) hours from the beginning of any such delay notifies the Engineer in writing of the cause of the delay. The Engineer shall ascertain the facts and the extent of the delay and recommend to the Board the extension of time needed for completing the work when, in the Engineer's judgment, the findings of fact justify such an extension. The Engineer's findings shall be final and conclusive.

Extensions of time will not be granted for delays caused by inadequate construction force or for the failure of the Contractor to timely order equipment or materials. No claim shall be made for acceleration caused by delays, notwithstanding the fact that the job may be completed within the contract period.

37. Clean-Up

As the work progresses and as the Engineer may direct, the Contractor shall remove from the site and dispose of debris and waste material. Particular attention shall be given to minimizing any fire hazard from combustibles as may be used in connection with the work.

Upon failure of the Contractor to keep the sites of its operations clean to the satisfaction of the Engineer, the Owner may upon twenty-four (24) hours' notice to the Contractor remove any rubbish, materials, earth, etc., which the Engineer may deem necessary. The cost thereof will be charged to the Contractor, and the amount may be deducted from any money that may be due the Contractor.

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On or before the date of the final estimate for the work, the Contractor shall tear down and remove all temporary structures that it built; shall remove all construction plant that it used; shall repair and replace all parts of existing embankments, fences, sidewalks, shrubbery, or structures which were removed or injured by the Contractor's operations or by Contractor's employees; shall thoroughly clean out all sewer, drains, pipes, manholes, and miscellaneous structures; and shall remove all rubbish and leave the grounds, thoroughfares, and rights-of-way in a neat condition satisfactory to the Engineer.

38. Defective Work Or Materials

If at any time any materials or workmanship should be discovered which do not comply with the plans, specifications, and contract drawings; such defective work and material shall immediately be removed or corrected by the Contractor when notified to do so by the Engineer. Such defects shall be replaced or corrected at the Contractor's expense. Any work or materials condemned by the Engineer as unsuitable or improperly done shall be removed and repaired or otherwise remedied as the Engineer may require.

If the Contractor shall neglect or refuse to remove or replace defective work or materials within seven (7) days from the date of the notice from the Engineer to do so, then the Owner may remove or cause the same to be removed and satisfactorily replaced by contract or otherwise, as Owner may deem expedient. Owner may and is empowered to charge the expense thereof to the Contractor. If moneys due to the Contractor are not sufficient to deduct the expenses that become due under this agreement, then the additional moneys shall be furnished by the Contractor. If the Contractor refuses or neglects to provide the necessary moneys, they shall be provided by his Surety.

39. Change Orders And Time Extensions

Without invalidating the contract, the Owner may at any time, by written order and without preliminary notice to the surety, order extra work within the general scope or alter the work by addition or deduction; and the contract price will be adjusted accordingly.

The value of such extra work or change shall be determined by contract unit prices, if applicable unit prices are set forth in the Contract. The amount of the change shall be computed from such prices and added to or deducted from the Contract price.

If applicable unit prices are not in the contract, the value of such extra work or change shall be determined by negotiation. The Owner and Contractor may negotiate a change order to the contract at mutually satisfactory unit prices or lump sum for the extra work, addition, or deletion ordered. If no mutual agreement occurs between the Owner and the Contractor, the change in the Contract Price, if any, shall be derived by determining the reasonable actual costs incurred or savings achieved, resulting from revisions in the work. Such reasonable actual costs or savings shall include a component for direct jobsite overhead and profit but shall not include home-office overhead or other indirect

costs or components. Any such costs or savings shall be documented in the format and with such content and detail as the Owner or the Engineer requires.

Except for emergencies described below, in no case shall any extra work be paid which has not been previously authorized by a change order approved by Owner's Board of Commissioners. Payment by such change order shall represent full and complete compensation to the Contractor for labor, materials, incidental expenses, overhead, profit, impact costs, and time associated with the work authorized by such change order. However, in cases of emergency likely to cause personal injury or property damage, Contractor may rely upon written authorization from the Owner's City Manager or City Engineer.

If Contractor experiences unforeseen conditions which, in Contractor's opinion, require additional work, Contractor shall have fifteen (15) days from date thereof to notify Owner's City Manager in writing of that condition. Furthermore, Contractor shall have thirty (30) days from the date of such notification to the City Manager to submit a change order to Engineer. That request shall detail such conditions and the costs of all labor and materials incidental thereto. Failure to comply with such notification shall be cause to waive Contractor's right to compensation for such delinquent change order. However, in cases of emergency likely to cause personal injury or property damage, Contractor may rely upon written authorization from the Owner's City Manager or City Engineer.

40. Operation And Maintenance Instructions

The Contractor shall furnish to the Owner two (2) sets of brochures containing spare parts data and operating and maintenance instructions on all equipment incorporated into the work. Copies of all manufacturers' guarantees and warranties shall also be furnished by the Contractor to the Owner. Final payment will not be made until this material is received by the City.

41. Guaranty

The Contractor shall guarantee all materials and equipment furnished and work performed for a period of one year from the date of acceptance of the completed work. The Contractor warrants and guarantees for a period of one (1) year from said date that the completed work is free from all defects due to faulty materials or workmanship, and the Contractor shall promptly make such corrections as may be necessary by reason of such defects including the repairs of any damage to other parts of the system resulting from such defects. The Owner will give notice of observed defects with reasonable promptness. In the event that the Contractor should fail to make such repairs, adjustments, or other work that may be made necessary by such defects, the Owner may do so and charge the Contractor the cost thereby incurred. Contractor agrees that in the event Owner shall make such repairs adjustments, or other work; Contractor shall be responsible to Owner for all costs incurred; and no claim shall be made by Contractor that such repairs, adjustments, or other work could have been done at a lesser cost. It is the intent of the parties that the damages which may be collected from Contractor be the actual cost incurred by Owner. The Performance Payment shall remain in full force and effect through the guarantee period. In addition, Contractor warrants and guarantees that the completed work

is free from all latent defects due to either faulty materials or workmanship, which are not discovered within one (1) year from the date of Substantial Completion.

42. Payment To Contractor

At least fifteen (15) calendar days before each progress payment falls due (but not more often than once a month), the Contractor will submit to the Engineer a partial payment estimate filled out and signed by the Contractor covering the work performed during the period covered by the partial payment estimate and supported by such data as the Engineer may reasonably require. If payment is requested on the basis of materials and equipment not incorporated in the work but delivered and suitably stored at or near the site, the partial payment estimate shall also be accompanied by such supporting data satisfactory to the Owner as will establish the Owner's title to the material and equipment and protect the Owner's interest therein, including applicable insurance. Within fifteen (15) calendar days after receipt of each partial payment estimate, the Engineer will either approve payment in writing and present the partial payment estimate to the Owner or return the partial payment estimate to the Contractor indicating in writing the reasons for refusing to approve payment. In the latter case, the Contractor may make the necessary corrections and resubmit the partial payment estimate. Within thirty (30) days of presentation to the Owner of an approved partial payment estimate, the Owner will pay the Contractor a progress payment on the basis of the approved partial payment estimate. The Owner shall retain five percent (5%) of the amount of each payment until final completion and acceptance of all work covered by the Contract documents.

The request for payment may also include an allowance for the cost of such major materials and equipment which are suitably stored either at or near the site, upon receipt of Contractor's proof of ownership.

Prior to Substantial Completion, with the approval of the Engineer and the concurrence of the Contractor, the Owner may use any completed or substantially completed portions of the work. Such use shall not constitute an acceptance of such portions of the work.

The Owner shall have the right to enter the premises for the purpose of doing work or having work done by other contractors not covered by the Contract Documents. This provision shall not be construed as relieving the Contractor of the sole responsibility for the care and protection of the work or the restoration of any damaged work, except such as may be caused by employees of the Owner.

Upon completion of the work, the Engineer shall attach a certificate to the final payment request certifying that the work has been accepted by the Engineer under the conditions of the Contract Documents. The entire balance found to be due the Contractor, including the retained percentages but except such sums as may be lawfully retained by the Owner, shall be paid to the Contractor within thirty (30) days of completion and acceptance of the work.

43. Acceptance And Final Payments

Semi-final Inspection - The Engineer will make a semi-final inspection after notice from the Contractor of presumptive completion of the entire project. At the semi-

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final inspection, if all construction provided for and contemplated by the contract is found completed to the Engineer's satisfaction, such inspection shall constitute the final inspection, as prescribed below. If, however, at any semi-final inspection, any work is found unsatisfactory, in whole or in part, the Engineer shall give the Contractor the necessary instructions as to replacement of material and performance or re-performance of work necessary and prerequisite to final completion and acceptance, and the Contractor forthwith shall comply with and execute such instructions. Upon satisfactory replacement of material and performance or re-performance of such work, another inspection shall be made.

Final Inspection- Whenever all materials have been furnished, all work has been performed, and the construction contemplated by the contract has been satisfactorily completed, the Engineer will make the final inspection.

Maintenance of Work - The Contractor shall maintain all work in first-class condition until it has been completed as a whole and has been accepted by the Board of Commissioners.

Final Acceptance - When, upon completion of the final construction inspection, the work is found to be completed satisfactorily; the Engineer shall prepare a final estimate. Whenever the work provided for under the Contract has been completely performed by the Contractor, and the final inspection has been made by the Engineer, a final estimate showing the value of the work will be prepared by the Engineer as soon as the necessary measurements and computations can be made. All prior estimates and payments shall be subject to correction in the final estimate and payment. The amount of this estimate, less any sums that may have been deducted or retained under the provisions of the contract, will be paid to the Contractor as soon as practicable after the Contractor has furnished a sworn Affidavit to the effect that all bills are paid and no suits are pending, and after the Contractor has agreed in writing to accept the balance due, as determined by the Owner, as full settlement of the Contractor's account under contract and of all claims in connection therewith.

By completion of its portion of the affidavit and surety release subsequent to the Contractor's completion of the Contractor's portion, the surety on the contract bond consents to final payment to the Contractor and agrees that the making of such payment shall not relieve the surety of any of its obligations under the bond.

Termination of Contractor's Responsibility - The Contract will be considered complete when all work has been completed and has been accepted by the Board of Commissioners. The Contractor will then be released from further obligation except as set forth in the Contractor's bond and elsewhere in this article.

Recovery Rights, Subsequent to Final Payment - The Owner reserves the right, should an error be discovered in the partial or final estimates, or should proof of defective work or materials used by or on the part of the Contractor be discovered after the final payment has been made, to claim and recover from the Contractor or its surety, or both, by process of law, such sums as may be sufficient to correct the error or make good the defects in the work and materials.

44. Testing

The Contractor shall retain a certified testing and soils laboratory and Florida Registered Professional Engineer qualified and competent to perform and supervise all tests as outlined elsewhere in the Contract Documents. All testing shall be paid for by the Contractor and the costs associated with testing will be a part of the various items bid which require such testing in this contract. Copies of all test results and explanations when necessary will be furnished directly to the Engineer by the Florida Registered Professional Engineer in charge of the testing. In addition to or in the absence of any specific testing requirements, the Minimum Testing Frequency Requirements as prepared by the Pinellas County Department of Public Works and Utilities (Approved December 20, 1983) shall be adhered to.

45. Brick Pavers

The Owner has reserved the right to ownership to any paving brick unearthed on City property, regardless of who has unearthed the bricks.

Upon discovery of any brick the Contractor shall notify the Owner's representative immediately, who shall then make a determination on a case by case basis on whether the bricks will be re-used on that or any other project based upon the brick condition. If the bricks are not to be re-used on the project, they will be disposed of according to City Policy or, at the direction of the Engineer, delivered to the City storage yard.

Under no circumstances shall the Contractor re-use, reject, or make any other arrangements to dispose of the bricks without the consent of the Engineer.

46. Trash Receptacles

Contractors are required to supply dumpsters or roll-offs through the solid waste disposal company that is currently under contract with the City of Tarpon Springs. Please check with the City Public Works Sanitation Department (727.943.4837) for details. Construction debris intended to be recycled (i.e. concrete rubble) is not included in this requirement.

PART C

INSTRUCTIONS TO BIDDERS FOR CONSTRUCTION SERVICES

1. General Information

The construction work called for within this bid package involves work for the City of Tarpon Springs as Owner. Firms submitting bids on this project ("Bidders") are cautioned to carefully follow the instructions of this section so as to help ensure that their bids are responsive to the requirements as presented herein.

2. Completeness of Bid Package

The physical makeup and content of the Bid Documents are designed to be complete for the preparation and submittal of Bids. However, the Bidder shall verify to its own satisfaction that all material issued him including Addenda, is complete. Should the Bidder discover that a page, sheet, or other item is missing, he shall so notify the City and the missing item(s) will be posted on Bonfire. After bids have been submitted, no claims of ignorance of the requirements of bidding or of construction, due to such missing material, including Addenda, will be recognized.

3. Bidder's Responsibility to the Project

The submission of a Bid will constitute an incontrovertible representation by the Bidder that he has or will comply with all provisions of the Bid Documents, and that the Bid Documents are sufficient in scope and detail to indicate and convey understanding of all terms and conditions for the performance of the Work, and that the Bidder has thoroughly reviewed the Plans and Specifications and has included all required labor and material in his bid.

4. Conflicts in the Documents

Should any particular requirement in the Plans and/or Specifications for the Project appear to a Bidder to be in disagreement with other requirements in the Bid Documents, or if a Bidder is unsure of the intent or meaning of any particular requirement of the Bid Documents, the Bidder shall immediately notify the City. If such notifications are received by the City seven (7) days prior to the Bid Opening, the City will, if deemed by the City to be warranted, issue a written clarification or an Addendum through Bonfire.

5. Agreement Completion Time

The City of Tarpon Springs will require that work under this Agreement be completed within the time limit stipulated in the Agreement, and Bidders must give consideration to this requirement when submitting Bids. If a Bidder is of the opinion that more time should be allowed for accomplishing the Work, a request for such extra time may be made in writing to the City's Procurement Services Department. For consideration, said request must be in possession of the City's Procurement Services Department not later than seven (7) days prior to the date of Bid opening. If the Procurement Services Director deems it to be in the best interest of the City to revise the time requirement, an Addendum will be issued through Bonfire.

6. Bid Guarantee

A bid guarantee in the amount of five percent (5%) of the bid amount shall be submitted with each bid. The Bidder may submit a bid guarantee in a form satisfactory to the City, with a surety company qualified to do business in the State of Florida and conditioned upon faithful performance by the principals of the agreements contained in the bid. In lieu of a bid bond, the Bidder may submit an irrevocable letter of credit, certified check, or a treasurer's or cashier's check issued by a responsible bank or trust company payable to the City of Tarpon Springs (personal or company checks will not be accepted).

The bid deposit shall be paid into the funds of the City of Tarpon Springs, Florida, as liquidated damages if the Bidder fails to execute the written Agreement and furnish the required Agreement security bond within 10 consecutive calendar days following written notice of the award of the Agreement.

The certified check, treasurer or cashier check of the Unsuccessful Bidders will be returned to the parties submitting same after the execution of an Agreement, or in the event that all the bids are rejected.

7. Performance & Payment Bonds

The Successful Bidder and/or equipment supplier shall furnish a Performance Bond and a Payment Bond executed by a surety company duly authorized to do business in the State of Florida, which shall be counter-signed by an agent for the company, resident in the State of Florida. The amount of the bonds shall be equal to one hundred percent (100%) of the estimated Agreement price, as security for the faithful performance of this Agreement and as security for the payment of all persons performing labor and furnishing materials in connection with this Agreement. The surety shall have a rating classification of "A-" and a financial category of Class IV as evaluated in the current Best's Key Rating Guide, Property Liability. In lieu of a Performance and Payment Bond, the Bidder may submit an irrevocable letter of credit, certified check, treasurer's or cashier's check issued by a responsible bank or trust company payable to the City of Tarpon Springs (personal or company checks will not be accepted).

8. Delivery of Bids

Each Bid shall be submitted electronically through <https://ctsfl.bonfirehub.com/portal/?tab=openOpportunities> and clearly identified with the bid number, bid description and bid opening date and time. Bids received after the time and date specified will not be considered.

9. Bid Forms

Bids shall be made upon the forms supplied by the Procurement Services Department, City of Tarpon Springs, Florida. Each Bidder must state in their Bid the price for which they will perform the Work as required by the Plans and Specifications.

10. Signatures on Bids

Each Bidder shall sign their Bid with a full name and address at all locations as indicated. In cases where a firm or corporation submits a Bid, the Bid shall be signed with the full name of one member of the firm, or by the name of the officer or officers authorized by its by-laws. The Bid documents may be executed with an electronic signature technology and such

electronic signature shall act as the Parties' legal signatures on this bid and shall be treated in all respects as an original handwritten signature.

11. Basis of Bid Prices

The Plans and these Specifications, together with any modifications of either or both, which are furnished to prospective Bidders during the advertising period, shall become the basis of the Agreement.

Unless otherwise provided in the Bid Documents, the Successful Bidder shall provide and pay for all labor, materials, equipment, tools, construction equipment and machinery, water, heat, utilities, transportation, and other facilities and services necessary for the proper execution and completion of the Work, whether temporary or permanent and whether or not incorporated or to be incorporated in the Work including the costs incurred by the Bidder in complying with all the provisions and requirements of these Bid Documents.

Each unit price will be deemed to include an amount considered by the Bidder to be adequate to cover the Bidder's overhead and profit for each separately identified item.

12. Bid Preparation

Bids shall be legibly written in ink or typed. All applicable pages of the Bid shall be completed.

All prices for lump sum or unit price work shall be given in numerals. For unit price items, Bidders shall fill in the unit price bid for each item, and shall also make an extension based on the estimated quantities. Bid prices shall be entered on the Bid for all items, unless directed otherwise on the Bid.

Failure to complete the bid price of the Bid will render the Bid non-responsive.

13. Addenda

If, in the judgment of the Procurement Services Director, an Addendum is required to modify, add to, or delete from the contents of the Plans and/or Specifications, a copy of such will be issued through Bonfire. All Addenda shall become part of the Bid Documents. No other interpretations or clarifications issued prior to the Bid Opening shall have legal effect.

Acknowledgment of receipt of all Addenda shall be noted on the Contractor's Bid Form.

The sole obligation of the Procurement Services Director with respect to distribution of Bidder shall bear the responsibility to satisfy themselves prior to submitting the Bid, and Addenda is to ensure that the Addenda is issued through Bonfire. Each that the Bid is responsive to all Addenda issued. Failure to receive or acknowledge any Addenda shall not release the Bidder from all obligations contained in such Addendum.

14. Bid for Alternates

To be responsive, all Bids shall include Bids for all Alternates. Unless otherwise specified, any Bid which does not include the Base Bid plus each and every Alternate may be rejected as being non-responsive.

Alternate Bids provide for additional work (under Additive Alternates) or less work (under Deductive Alternates) than included in the Base Bid. Bidders shall complete and submit costs for every item of each Alternate unless otherwise specified. The City may select any combination or reject any or all Alternate Bids as best serves the interest of the City.

15. Period Bid Remains in Effect

Bids for the Work covered by this Agreement may be held by the City for a period of ninety (90) days after Bid Submittal Deadline. The Bids shall continue in full effect and not be subject to withdrawal during that period until an Agreement has been executed with the Successful Bidder. If no Agreement has been executed within the ninety (90) day period, any Bid may be withdrawn or nullified by the Bidder. Bids may be deemed to be confirmed and extended in time for as long as permitted by the Bidder thereof.

16. Familiarity with Site Conditions

It shall be the responsibility of the Bidder to examine the site of the proposed work. Before submitting a Bid, Bidders shall inform themselves fully of the conditions relating to the cost of construction materials and labor under which the Work will be prosecuted, and shall make whatever site investigations or site tests they deem necessary. Should this Bid be accepted, Bidder will be responsible for any and all errors in its Bid resulting from its failure to do so.

17. Extent and Locations of Subsurface Conditions

The Plans show the existing surface and other underground structures likely to affect the prosecution of the Work insofar as they have been determined, but the information shown is not guaranteed as being correct and/or complete. Bidders are expected to examine the Plans, and the location of the Work upon the ground, and consult various utility companies if deemed necessary, in order to judge for themselves the potential circumstances affecting the cost of the Work or the time required for its completion.

18. Bid Opening

Bids received prior to the Submittal Deadline will be securely kept unopened until the specified time, at which time all Bids will be publicly opened and read aloud. The City cannot be held responsible for the premature opening of any Bid not properly marked as required in the Invitation for Bids.

19. Correction of Mathematical Errors

Where there is conflict between the unit bid price and the extension thereof made by the Bidder, the Procurement Services Director is authorized to use his discretion in determining whether the unit prices or the extended amounts were intended and to make the corrections in the Bid as necessary and to use such corrections in comparing Bids. Any such determination of the Procurement Services Director is final.

20. Acceptance or Rejection of the Bids

The City of Tarpon Springs reserves the right to accept or reject any or all Bids. Any Bid

which is incomplete, conditional, obscure, or contains irregularities of any kind, may, at the City's discretion be considered irregular and may be cause for rejection of the Bid. Acceptance of the Bid will not constitute acceptance or approval of equipment and/or materials, and their acceptance for use in the Project will be based upon Shop Drawings and other submittals. Failure to meet these requirements will render the Bid non-responsive.

21. Qualification of Bidders

A Bidder may be required, before the award of any Agreement, to show to the complete satisfaction of the City that they have the necessary facilities, equipment, ability, experience, financial resources and special qualifications to perform the Work in a satisfactory manner within the time specified. No Agreement will be awarded except to qualified responsible Bidders capable of performing the class of work contemplated. Bidders shall possess a City, County or State approved certification to perform the Work required by these documents. The Bidder and its Subcontractors may be requested to submit evidence of certification prior to bid award or during the period of the Agreement.

22. Disqualification of Bidders

Each Bidder, by submitting its Bid, states that neither it nor its agents, nor any other party for him, has paid or agreed to pay, directly or indirectly, to any person, firm, corporation, or employee of the City any money or valuable consideration for assistance in procuring or attempting to procure the Agreement herein referred to, and further agrees that no such money or reward will be hereafter paid.

A Bid will be rejected if: the Bidder's references do not confirm that the Bidder can perform the Work required; the Bidder does not have adequate resources; or the Bidder does not possess the required experience.

Any or all Bids will be rejected if there is any reason for believing that collusion exists among the Bidders, and participants in such collusion will not be considered in future Bids for the City.

23. Right to Waive Informalities

The City reserves the right to waive any and all informalities or irregularities, or to clarify Agreement terms with the lowest responsible Bidder, and to disregard all nonconforming, non-responsive, or conditional Bids, if such a waiver is in the best interest of the City.

24. Factors Influencing Award

If an Agreement is awarded, it will be awarded to the lowest responsible and responsive Bidder whose evaluation by the City indicates that the award will be in the best interests of the Project.

In the determination of the lowest responsive and responsible Bidder, the City reserves the right to take into account and give reasonable weight to: (a) the Bidder's past performance in the completion of other City or other governmental Agreements; (b) the probability of the Agreement being carried to successful completion, within the time specified, by the methods and with the equipment the Bidder proposes to use; (c) default under previous Agreements.

25. Recommendation of Award

Upon review and consideration of the above factors by the Procurement Services Director, the funding agency, and the Design Professional, a recommendation for Board of Commissioners award will be made by the Procurement Services Director.

26. Award of Agreement

Agreements will be awarded to the lowest **responsible, responsive and qualified** Bidder. The criteria to determine the lowest responsible, responsive and qualified Bidder shall include:

- a. Price,
- b. Compliance with specifications,
- c. Financial ability to perform the Agreement,
- d. Integrity, trustworthiness and honesty,
- e. Skill, judgment and experience,
- f. Promptness - whether the Agreement can be performed within the required time, or without delay.
- g. Performance of previous satisfactory work, including the fulfillment of warranties,
- h. Availability of the necessary facilities and equipment to perform the work,
- i. Special factors, such as compliance with laws and ordinances relating to the Agreement.

In awarding any Agreement, the Board of Commissioners may reject any bid determined by the Board of Commissioners not to be the City's best bid.

27. Prior Approval of Subcontractors

No part of the Agreement shall be sublet without the approval of the City. If the Successful Bidder should subcontract any part of this Agreement, the Bidder shall be as fully responsible to the City for acts and omissions of its Subcontractor and of the persons either directly or indirectly employed by its Subcontractor, as Bidder is for the acts and omissions of persons directly employed by it.

28. Assignment of Agreement

It is a requirement of this Agreement that the Successful Bidder must perform at least 30 percent (30%) of the Work called for under this Agreement with the Bidder's own forces. It is also required that Subcontractors utilized under this Agreement must perform at least 20 percent (20%) of the Work subcontracted to them with their own forces. Prior to final payment for the Work, the Bidder will be required to furnish an affidavit substantiating the above.

The term "own work force" shall be construed to include only workmen employed and paid directly by the Bidder and equipment owned or rented by the Bidder with or without operators. Such term does not include employees or equipment of a Subcontractor, assignee, or agent of the Bidder. An assignment of Agreement work is considered synonymous with a subcontract to perform work.

All Subcontractors shall be responsible for performing in accordance with the Bid and shall be licensed or certified by the City or County to perform the Work assigned.

29. Public Records Requirements

All bids submitted to the City are subject to become public records and public disclosure pursuant to Chapter 119, Florida Statutes. Bids may not be returned to the bidder.

30. Default of Contract

In case of default by the bidder or contractor, the City may procure the services from other sources and hold the bidder or contractor responsible for any excess costs incurred thereby.

31. Attorney's Fee

In any civil, administrative, bankruptcy, or other proceeding concerning the interpretation, performance or enforcement of this Agreement, each Party shall pay all of their own costs, attorneys' fees and expenses, including all costs, fees, and expenses incurred in any administrative hearing, trial, appeal, and mediation. Each Party hereby waives any award of attorney fees it might otherwise recover as the prevailing Party in such proceedings.

32. Governing Law and Venue

The laws of the State of Florida shall govern the rights, obligations, duties and liabilities of the Parties to this Agreement and shall govern the interpretation of this Agreement. Any and all legal or equitable actions necessary to enforce this Agreement shall be held and maintained solely in the state and federal courts in and for Pinellas County, Florida. Venue shall lie exclusively in Pinellas County.

33. Conflict of Interest

Bidders, by acceptance of this order, certify that to the best of their knowledge or belief, no elected or appointed official or employee of the City of Tarpon Springs is financially interested directly or indirectly, in the purchase of services specified in this ITB.

34. Order of Precedence

For purposes of this paragraph, the Contract Documents consist of: 1) this Agreement (including the general terms and conditions, special terms and conditions (if any), engineered plans and drawings, and any other attachments and exhibits thereto), 2) the City's Invitation to Bid (including any attachments or addenda thereto), 3) any addenda issued pursuant to the Invitation to Bid, 4) the Contractor's Bid. In the event there is an irreconcilable conflict between any of the Contract Documents, the earlier referenced document shall take precedence over the later-referenced document.

35. Public Entity Crimes

A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a Agreement to provide any goods or services to a public entity, may not submit a bid on a Agreement with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a Bidder, supplier, subcontractor, or consultant under an Agreement with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

36. Hold Harmless

Parties recognize that the Contractor is an independent contractor. The Contractor agrees to indemnify, hold harmless, and defend City of, from, and against all liability and expense, including reasonable attorney's fees, in connection with any and all claims whatsoever for personal injuries or property damage caused by the negligent or deliberate act or omission of the Contractors, its agents, officers, subcontractors, employees, sub-contractors, material-men and independent contractors. This includes claims made by the employees of the Contractor against the procuring Agency and Contractor hereby waives its entitlement, if any, to immunity under section 440.11, Florida Statutes. This shall not be construed as a waiver of any immunity City may have under the Doctrine of Sovereign Immunity or of 768.28, Florida Statutes

37. Drug-Free Workplace

Preference shall be given to businesses with drug-free workplace programs in accordance with Section 287.087, Florida Statutes. Whenever two or more proposals which are equal with respect to price, quality, and service are received by the City for the procurement of commodities or contractual services; a proposal received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie proposals will be followed if none of the tied bidders have a drug-free workplace program.

38. Vendor Registration

Prior to award of an agreement resulting from this solicitation, successful bidder shall be registered with the Florida Division of Corporations (www.dos.state.fl.us/startbus/register.html) to do business in the state of Florida and as a vendor with the City of Tarpon Springs.

39. Disputes and Complaints

All complaints or grievances shall be in accordance with the City of Tarpon Springs Ordinance No. 2008-15.

40. Public Records

The Contractor shall comply with all applicable requirements contained in the Florida Public Records Law, including but not limited to any applicable provisions in Florida Statutes § 119.0701, and shall include this section in its contracts with qualifying subcontractors performing services under this contract. Pursuant to that statute, the Contractor shall:

(a) Keep and maintain public records required by the Town to perform the services provided hereunder.

(b) Upon request from the City's custodian of public records, provide the City with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law.

(c) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed, except as authorized by law for the duration of the term of this Agreement and following completion of this Agreement if the Contractor does not transfer the records to the City.

(d) Upon completion of the Agreement, transfer, at no cost, to the City all public records in the possession of the Contractor or keep and maintain public records required by the City to perform the service. If the Contractor transfers all public records to the City upon completion of the Agreement, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of the Agreement, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the Town, upon request from the City's custodian of public records, in a format that is compatible with the information technology systems of the City.

If the Contractor fails to comply with the requirements in this Section, the City may enforce these provisions in accordance with the terms of this Agreement. If the Contractor fails to provide the public records to the City within a reasonable time, it may be subject to penalties under Section 119.10, Florida Statutes.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:

**CITY CLERK
410 NORTH RING AVENUE
TARPON SPRINGS, FL 34689
727-942-5614
CITYCLERK1@CTSFL.US**

41. Compliance with Labor and Immigration Laws

The Contractor shall comply with all Applicable Laws concerning the protection and rights of employees, including but not limited to equal employment opportunity laws, minimum wage laws, immigration laws, the Americans with Disabilities Act, and the Fair Labor Standards Act.

Immigration Compliance; E-Verify. Contractor acknowledges that it is responsible for complying with the provisions of the Immigration Reform and Control Act of 1986, U.S.C. § 1324, et seq., and regulations relating thereto. Failure to comply with the above statutory provisions shall be considered a material breach and shall be grounds for immediate termination of this Agreement. The Contractor's employment of unauthorized aliens is a violation of § 274(e) of the Federal Immigration and

Employment Act. The Contractor shall utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired during the term of this Agreement, and shall require the same verification procedure of any Subcontractors authorized by the City. Pursuant to Florida Statutes § 448.095(2), beginning January 1st, 2021, Contractor shall register with and use the E-Verify system to verify the work authorization status of all newly hired employees. Contractor's contract with the City cannot be renewed unless, at the time of renewal, Contractor certifies in writing to the City that it has registered with and uses the E-Verify system. If Contractor enters into a contract with a subcontractor, the subcontractor must provide the contractor with an affidavit stating that the subcontractor does not employ, contract with, or subcontract with an unauthorized alien and Contractor shall maintain a copy of such affidavit for the duration of the contract. If Contractor develops a good faith belief that any subcontractor with which it is contracting has knowingly violated Florida Statutes § 448.09(1) (making it unlawful for any person knowingly to employ, hire, recruit, or refer, either for herself or himself or on behalf of another, for private or public employment within the state, an alien who is not duly authorized to work by the immigration laws or the Attorney General of the United States) Contractor shall terminate the contract with the subcontractor. If the City develops a good faith belief that Contractor has knowingly violated Florida Statutes § 448.09(1) (making it unlawful for any person knowingly to employ, hire, recruit, or refer, either for herself or himself or on behalf of another, for private or public employment within the state, an alien who is not duly authorized to work by the immigration laws or the Attorney General of the United States) City shall terminate this contract. Pursuant to Florida Statutes § 448.095(2)(c)(3), termination under the above-circumstances is not a breach of contract and may not be considered as such.

42. Prohibition Against Considering Social, Political Or Ideological Interests In Government Contracting -- F.S. 287.05701: Bidders are hereby notified of the provisions of section 287.05701, Florida Statutes, as amended, that the City will not request documentation of or consider a Bidder's social, political, or ideological interests when determining if the Bidder is a responsible Bidder. Bidders are further notified that the City's governing body may not give preference to a Bidder based on the Bidder's social, political, or ideological interests.

42. Section 287.135 (Current Edition), Florida Statutes, prohibits agencies from contracting with companies for goods or services of \$1,000,000.00 or more that are on either the Scrutinized Companies with Activities in Sudan list, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector lists which are created pursuant to s. 25.473 Florida Statute (Current Edition), or the Scrutinized Companies that Boycott Israel List, created pursuant to s. 215.4725 Florida Statute (Current Edition), or companies that are engaged in a boycott of Israel or companies engaged in business operations in Cuba or Syria.

43. Non-STATE Entity Contracts Under Federal Awards/Grants. Proposals being solicited in accordance with the Procurement Requirements for Federal grants, as provided for in Title 2 Code of Federal Regulations (CFR) Part 200 as incorporated herein in order to be eligible for reimbursement under the Public

Assistance Program requires additional clauses and provisions. For construction projects over \$2,000.00 FHWA – 1273 must be physically incorporated in each construction contract funded under title 23, United States Code, as required in 23 CFR 633.102(b) (excluding emergency contracts solely intended for debris removal). The applicable requirements of Form FHWA-1273 are incorporated by reference for work done under any purchase order, rental agreement or agreement for other services. The prime contractor shall be responsible for compliance by any subcontractor, lower-tier subcontractor or service provider 23 CFR 633.102(e).

ANY AND ALL SPECIAL CONDITIONS AND SERVICES ATTACHED HERETO WHICH VARY FROM THESE GENERAL CONDITIONS SHALL HAVE PRECEDENCE.

PART D

BID FORMS

Submittal Checklist

IMPORTANT
BID DOCUMENTS TO BE RETURNED

The **following forms must be completed and submitted** with your bid:

_____	Bid Form
_____	Bid Schedule
_____	Bid Bond
_____	Reference Form
_____	Drug Free Workplace Form
_____	No-Collusion Affidavit
_____	Lobbying Certification
_____	Conflict of Interest Form
_____	Certified Resolution
_____	E-Verify Certification
_____	Scrutinized Companies Certification

BID FORM

BID No. 250126-B-JL

Jitney Garage

BIDDER _____

The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with City of Tarpon Springs to perform and furnish all Work as specified and in accordance with the other terms and conditions of the Contract Documents.

The bidder warrants that prices, terms and conditions quoted in their bid will be firm and irrevocable for acceptance for a period of not less than ninety (90) days from the bid opening date unless otherwise specified in the ITB. Such prices will remain firm for the period of performance of resulting purchase orders or contracts which are to be performed over a period of time.

1. In submitting this Bid, Bidder represents, as more fully set forth in the Agreement, that:
 - a. Bidder has examined and carefully studied the Bidding Documents and the following Addenda (receipt of all which is hereby acknowledged):

<u>Date</u>	<u>Number</u>	<u>Date</u>	<u>Number</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

- b. Bidder has visited the site and become familiar with and is satisfied as to the general, local and site conditions that may affect cost, progress, performance and furnishing of the Work;
 - c. Bidder is familiar with and is satisfied as to all federal, state and local Laws and Regulations that may affect cost, progress, performance and furnishing of the Work.
 - d. Bidder acknowledges that Owner and Engineer do not assume responsibility for the accuracy or completeness of information and data shown or indicated in the Bidding Documents with respect to Underground Facilities at or contiguous to the site.
 - e. Bidder is aware of the general nature of Work to be performed by Owner and others at the site that relates to Work for which this Bid is submitted.
 - f. This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid; Bidder has not solicited or

induced any person, firm or corporation to refrain from bidding; and Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or over Owner.

- g. **The Contractor agrees to maintain the below bid prices for the entire contract period and no escalation of bid prices will be allowed throughout the entire contract period.**
2. Bidder will complete the Work in accordance with the Contract Documents for the unit prices shown on the Bid Schedule (completed by contractor, signed and attached) and for the total base bid shown below:

(1) (TOTAL BID PLUS UTILITY CONTINGENCY AND UNKNOWN CONTINGENCY)

CONTRACT PRICE:

(Words)/(\$ _____) (Numbers)

3. Bidder acknowledges the estimated quantities are not guaranteed, and are solely for the purpose of comparison of Bids, and final payment for all Unit Price Bid Items will be based on actual quantities provided, determined as provided in the Contract Documents.
4. Bidder agrees that the Work will be substantially complete within **two hundred-seventy (270) calendar days** after the date when the Contract Times commence to run.
5. Bidder acknowledges that included in the various items of the Bid and in the Total Bid Price are costs for complying with Florida Trench Safety Act (90-96, laws of Florida) effective October 1, 1990.

Bidder: _____

Address: _____

City _____ State _____ Zip _____

Phone No.: _____ Fax No : _____ Email: _____

Printed Name and Title

Authorized Signature

Date

Bid Bond

STATE OF FLORIDA
COUNTY OF PINELLAS

KNOW ALL MEN BY THESE PRESENTS:

That we, _____
(Name and Address of Company)

(hereinafter called "Principal") and _____ (hereinafter called "Surety") are held and firmly bound unto the City of Tarpon Springs, Florida (hereinafter called "City") in the sum of:

_____ Dollars (\$_____)

lawful money of the United States of America, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators, and successors, jointly and severally, firmly by these presents:

WHEREAS, the "Principal": contemplates submitting or has submitted a Bid to the City of Tarpon Springs, Florida, for

Jitney Garage Bid No. 250126-B-JL

WHEREAS, it was a condition precedent to the submission of said Bid that a certified check, cashier's check or Bid Bond in the amount of five percent (5%) of the bid be submitted with said Bid as a guarantee that the Bidder would, if awarded the contract, enter into a written contract with the City of Tarpon Springs, Florida, and furnish a Performance & Payment Bond in an amount equal to one hundred percent (100%) of the bid for the performance of said contract, within ten (10) consecutive calendar days after written Notice of Award of the contract.

NOW, THEREFORE, THE CONDITIONS OF THIS OBLIGATION ARE SUCH, that if the bid and the "Principal" herein be accepted and said "Principal" within ten (10) consecutive calendar days after written Notice of Award, enter into a written contract with the City of Tarpon Springs, Florida, and furnish a Performance & Payment Bond in an amount equal to one hundred percent (100%) of the Bid, satisfactory to the City of Tarpon Springs, Florida, then this obligation shall be void; otherwise, the sum herein stated shall be due and payable to the City of Tarpon Springs, Florida, and the "Surety" herein agrees to pay said sum immediately upon demand of said City of Tarpon Springs, Florida, in good and lawful money of the United States of America, as liquidated damages for failure thereof of said "Principal."

IN WITNESS THEREOF, the said

(Name of Company)

as "Principal" herein, has caused these presents to be signed in its name by its _____ under its corporate seal, and the said _____ as "Surety" herein, has caused these presents to be signed in its name by its _____ under its corporate seal, the _____ day of _____, 202__.

NAME OF COMPANY: _____

By: _____
(Signature)

(Please Print or Type Name)

(Title)

SEAL

ATTEST: _____
(Signature)

Surety Name

Attorney-in-Fact

VENDOR REFERENCES

The following information is required in order that your bid may be reviewed and properly evaluated.

Company
Name: _____

Length Of Time Company Has Been In Business: _____ -

Business
Address: _____

How Long In Present
Location: _____

Telephone Number: _____ Email: _____

LOCAL COMMERCIAL AND/OR GOVERNMENTAL REFERENCES WHICH ARE SIMILAR IN SCOPE TO THIS PROJECT:

1. Project/Contract Name:	
Dollar Value:	
Contact Name:	
Email/Phone Number:	
Agency/Company Name:	
Address:	
Date completed/or if in Progress:	
2. Project/Contract Name:	
Dollar Value:	
Contact Name:	
Email/Phone Number:	
Agency/Company Name:	
Address:	
Date completed/or if in Progress:	
3. Project/Contract Name:	
Dollar Value:	
Contact Name:	
Email/Phone Number:	
Agency/Company Name:	

Address:	
Date completed/or if in Progress:	
4. Project/Contract Name:	
Dollar Value:	
Contact Name:	
Email/Phone Number:	
Agency/Company Name:	
Address:	
Date completed/or if in Progress:	
5. Project/Contract Name:	
Dollar Value:	
Contact Name:	
Email/Phone Number:	
Agency/Company Name:	
Address:	
Date completed/or if in Progress:	

DRUG FREE WORKPLACE FORM

PREFERENCES TO BUSINESSES WITH DRUG-FREE WORKPLACE PROGRAMS UNDER SECTION 287.087, FLORIDA STATUTES.

1. This statement is submitted with the attached Bid.
2. Preference shall be given to businesses with drug-free workplace programs. Whenever two or more bids which are equal with respect to price, quality, and service are received by the City for the procurement of commodities or contractual services, a bid received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie bids will be followed if none of the tied vendors have a drug-free workplace program. In order to have a drug-free workplace program, a business shall:
 - a. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for specifying the actions that will be taken against employees for violations of such prohibition.
 - b. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
 - c. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (A).
 - d. In the statement specified in subsection (A), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, violation of Chapter 893 or of any controlled substance law of the United States or any state for a violation occurring in the workplace no later than five (5) days after such conviction.
 - e. Impose a sanction on, or require satisfactory participation in a drug abuse assistance or rehabilitation program, if such is available in the employee's community, by any employee who is so convicted.
 - f. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

AS THE PERSON AUTHORIZED TO SIGN THE STATEMENT, I CERTIFY THAT THIS FIRM COMPLIES FULLY WITH THE ABOVE REQUIREMENTS.

Printed Name and Title: _____

Authorized Signature: _____

NO-COLLUSION AFFIDAVIT

STATE OF _____

COUNTY OF _____

_____ being first duly sworn deposes and says that:

BIDDER is the

(Owner, Partner, Officer, Representative or Agent)

BIDDER is fully informed respecting the preparation and contents of the attached Bid and of all pertinent circumstances respecting such Bid;

Such Bid is genuine and is not a collusive or sham Bid;

Neither the said BIDDER nor any of its officers, partners, owners, agents, representative, employees or parties in interest, including this affidavit, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other BIDDER, firm or person to submit a collusive or sham Bid in connection with the Contract for which the attached Bid has been submitted; or to refrain from bidding in connection with such Contract; or have in any manner, directly or indirectly, sought by agreement or collusion, or communications, or conference with any BIDDER, firm, or person to fix the price or prices in the attached Bid or any other BIDDER, or to fix any overhead, profit, or cost element of the Bid Price or the Bid Price of any other BIDDER, or to secure through any collusion conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the proposed Contract;

The price of items quoted in the attached Bid are fair and proper and are not tainted by collusion, conspiracy, connivance, or unlawful agreement on the part of the BIDDER or any other of its agents, representatives, owners, employees or parties in interest, including this affidavit.

By _____

Subscribed and sworn to before me this _____ day of _____, 20____.

Personally known _____ OR Produced identification _____ Type of identification produced _____

Notary Public (Signature)

My Commission Expires: _____

LOBBYING CERTIFICATION

"The undersigned hereby certifies, to the best of his or her knowledge and belief, that:

(a) No City appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence either directly or indirectly an officer or employee of the City, City Council, Member of Congress in connection with the awarding of any City Contract.

(b) If any funds other than City appropriated funds have been paid or will be paid to any person for influencing or attempting to influence a member of City Council or an officer or employee of the City in connection with this contract, the undersigned shall complete and submit Standard Form-L "Disclosure Form to Report Lobbying", in accordance with its instructions.

By: _____
Signature

Witness

(Printed Name)

(Title)

CONFLICT OF INTEREST FORM

F.S. §112.313 places limitations on public officers (including advisory board members) and employees' ability to contract with the City either directly or indirectly. Therefore, please indicate if the following applies:

PART I.

☐ I am an employee, public officer or advisory board member of the City

(List Position Or Board)

☐ I am the spouse or child of an employee, public officer or advisory board member of the City
Name: _____

☐ An employee, public officer or advisory board member of the City, or their spouse or child, is an officer, partner, director, or proprietor of Respondent or has a material interest in Respondent. "Material interest" means direct or indirect ownership of more than 5 percent of the total assets or capital stock of any business entity. For the purposes of [§112.313], indirect ownership does not include ownership by a spouse or minor child.
Name: _____

☐ Respondent employs or contracts with an employee, public officer or advisory board member of the City
Name: _____

☐ None of The Above

PART II:

Are you going to request an advisory board member waiver?

☐ I will request an advisory board member waiver under §112.313(12)

☐ I will NOT request an advisory board member waiver under §112.313(12)

☐ N/A

The City shall review any relationships which may be prohibited under the Florida Ethics Code and will disqualify any vendors whose conflicts are not waived or exempt.

BUSINESS NAME: _____

NAME (PER AUTHORIZED TO BIND THE COMPANY): _____

SIGNATURE: _____ DATE: _____

CERTIFIED RESOLUTION

I, _____ (Name), the duly elected Secretary of _____ (Corporate Title), a corporation organized and existing under the laws of the State of _____, do hereby certify that the following Resolution was unanimously adopted and passed by a quorum of the Board of Directors of the said corporation at a meeting held in accordance with law and the by-laws of the said corporation.

"IT IS HEREBY RESOLVED THAT _____ (Name)", the duly elected _____ (Title of Officer) of _____ (Corporate Title) be and is hereby authorized to execute and submit a Bid and/or Bid Bond, if such bond is required, to the City of Tarpon Springs and **such other instruments in writing as may be necessary on behalf of the said corporation**; and that the Bid, Bid Bond, and other such instruments signed by him/her shall be binding upon the said corporation as its own acts and deeds. The secretary shall certify the names and signatures of those authorized to act by the foregoing resolution.

The City of Tarpon Springs shall be fully protected in relying upon such certification of the secretary and shall be indemnified and saved harmless from any and all claims, demands, expenses, loss or damage resulting from or growing out of honoring, the signature of any person so certified or for refusing to honor any signature not so certified.

I further certify that the above resolution is in force and effect and has not been revised, revoked or rescinded.

I further certify that the following are the name, titles and official signatures of those persons authorized to act by the foregoing resolution.

NAME	TITLE	SIGNATURE
_____	_____	_____
_____	_____	_____
_____	_____	_____

Given under my hand and the Seal of the said corporation this ____ day of _____, 20__.

(SEAL) By: _____
Secretary

Corporate Title

NOTE:

The above is a suggested form of the type of Corporate Resolution desired. Such form need not be followed explicitly, but the Certified Resolution submitted must clearly show to the satisfaction of the City of Tarpon Springs that the person signing the Bid and Bid Bond for the corporation has been properly empowered by the corporation to do so in its behalf.

PART E

INSURANCE REQUIREMENTS

REQUIRED USE OF AMERICAN IRON, STEEL, MANUFACTURED PRODUCTS, AND CONSTRUCTION MATERIALS

PERFORMANCE & PAYMENT BONDS

MINIMUM INSURANCE REQUIREMENTS

Contractor shall carry the following minimum types and amounts of insurance at its own expense, for the contract period:

- A. Prior to the time Contractor is entitled to commence any part of the project, work, or services under this contract, Contractor shall procure, pay for, and maintain at least the following insurance coverages and limits. Said insurance shall be evidenced by delivery to Procurement Services for the City of Tarpon Springs of a Certificate of Insurance executed on a standard ACORD form, listing all coverage and limits, expiration dates and terms of policies, and all endorsements whether or not required by the City. The insurance requirements shall remain in effect throughout the term of this Contract, or any Contract extension.
- 1) Workers' Compensation limits as required by law; Employers' Liability Insurance of not less than \$1,000,000 for each accident.
 - 2) Comprehensive General Liability Insurance including, but not limited to, Independent Contractor, Contractual, Premises/Operations, Products/Completed Operations and Personal Injury covering the liability assumed under indemnification provisions, with limits of liability for personal injury and/or bodily injury, including death, of not less than \$1,000,000, each occurrence; and property damage of not less than \$200,000, each occurrence. (Combined Single Limits of not less than \$2,000,000, each occurrence, will be acceptable unless otherwise stated). Coverage shall be on an occurrence basis, and the policy shall include Broad Form Property Damage coverage, and Fire Legal Liability of not less than \$50,000 per occurrence, unless otherwise stated by exception herein.
 - 3) Comprehensive Automobile and Truck liability covering owned, hired, and non-owned vehicles with minimum limits of \$1,000,000 each occurrence, and property damage of not less than \$100,000 each occurrence. (Combined Single Limits of not less than \$500,000, each occurrence, will be acceptable unless otherwise stated). Coverage shall be on an "occurrence basis, such insurance to include coverage for loading and unloading hazards.
 - 4) \$500,000 combined single limits, personal injury and/or bodily injury, including death, and property damage liability bodily injury, including death, and property damage liability insurance as an excess of the primary coverage required above.
- B. Each Insurance Policy shall include the following conditions by endorsement to the policy:
- 1) Each policy shall require that thirty (30) days prior to expiration, cancellation, non-renewal, or any material change in coverages or limits, a notice thereof shall be given to the City by certified mail to: City of Tarpon Springs, Procurement Services, P.O. Box 5004, Tarpon Springs, Florida, 34688-5004. Contractor shall also notify City, in a like manner, within twenty-four (24) hours after receipt, of any notices of expiration, cancellation, non-renewal, or material change in coverage received by said Contractor from its insurer; and nothing contained herein shall absolve Contractor of this requirement to provide notice.
 - 2) Companies issuing the insurance policy, or policies, shall have no recourse against City for payment of premiums or assessments for any deductibles which all are at the sole assessments for any deductibles which all are at the sole responsibility and risk of Contractor.
 - 3) The term "CITY" shall include all Authorities, Boards, Commissions, Divisions, Departments, and offices of City and individual members, employees thereof in their official capacities, and/or while acting on behalf of the City.
 - 4) **City of Tarpon Springs shall be endorsed to the required policy or policies as an additional insured or additional named Insured.**
 - 5) The policy clause "Other Insurance" shall not apply to any insurance coverage currently held by City to any such future coverage, or to City's Self-Insured Retentions of whatever nature.

REQUIRED USE OF AMERICAN IRON, STEEL, MANUFACTURED PRODUCTS, AND CONSTRUCTION MATERIALS

Recipients of an award of Federal financial assistance from a program for infrastructure, or State Funding, are hereby notified that none of the funds provided under this award may be used for a project for infrastructure unless:

- (1) all iron and steel used in the project are produced in the United States--this means all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States;
- (2) all manufactured products used in the project are produced in the United States—this means the manufactured product was manufactured in the United States; and the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55 percent of the total cost of all components of the manufactured product, unless another standard for determining the minimum amount of domestic content of the manufactured product has been established under applicable law or regulation; and
- (3) all construction materials are manufactured in the United States—this means that all manufacturing processes for the construction material occurred in the United States.

The Buy America preference only applies to articles, materials, and supplies that are consumed in, incorporated into, or affixed to an infrastructure project. As such, it does not apply to tools, equipment, and supplies, such as temporary scaffolding, brought to the construction site and removed at or before the completion of the infrastructure project. Nor does a Buy America preference apply to equipment and furnishings, such as movable chairs, desks, and portable computer equipment, that are used at or within the finished infrastructure project, but are not an integral part of the structure or permanently affixed to the infrastructure project.

Waivers

When necessary, recipients may apply for, and the agency may grant, a waiver from these requirements. The agency should notify the recipient for information on the process for requesting a waiver from these requirements.

(a) When the Federal agency has made a determination that one of the following exceptions applies, the awarding official may waive the application of the domestic content procurement preference in any case in which the agency determines that:

- (1) applying the domestic content procurement preference would be inconsistent with the public interest;
- (2) the types of iron, steel, manufactured products, or construction materials are not produced in the United States in sufficient and reasonably available quantities or of a satisfactory quality; or
- (3) the inclusion of iron, steel, manufactured products, or construction materials produced in the United States will increase the cost of the overall project by more than 25 percent.

A request to waive the application of the domestic content procurement preference must be in writing. The agency will provide instructions on the format, contents, and supporting materials

required for any waiver request. Waiver requests are subject to public comment periods of no less than 15 days and must be reviewed by the Made in America Office.

There may be instances where an award qualifies, in whole or in part, for an existing waiver described at [\[link to awarding agency web site with information on currently applicable general applicability waivers\]](#).

Definitions

“Construction materials” includes an article, material, or supply—other than an item of primarily iron or steel; a manufactured product; cement and cementitious materials; aggregates such as stone, sand, or gravel; or aggregate binding agents or additives⁴⁶—that is or consists primarily of:

- non-ferrous metals;
- plastic and polymer-based products (including polyvinylchloride, composite building materials, and polymers used in fiber optic cables);
- glass (including optic glass);
- lumber; or
- drywall.

“Domestic content procurement preference” means all iron and steel used in the project are produced in the United States; the manufactured products used in the project are produced in the United States; or the construction materials used in the project are produced in the United States.

“Infrastructure” includes, at a minimum, the structures, facilities, and equipment for, in the United States, roads, highways, and bridges; public transportation; dams, ports, harbors, and other maritime facilities; intercity passenger and freight railroads; freight and intermodal facilities; airports; water systems, including drinking water and wastewater systems; electrical transmission facilities and systems; utilities; broadband infrastructure; and buildings and real property. Infrastructure includes facilities that generate, transport, and distribute energy.

“Project” means the construction, alteration, maintenance, or repair of infrastructure in the United States.

Contractor's Payment and Performance Bond

**PERFORMANCE AND PAYMENT BOND
PUBLIC CONSTRUCTION BOND**

Bond No. _____

By this bond, we _____, as Principal, whose principal address and phone number are _____, and _____, as Surety, whose principal address and phone number are _____, are bound to _____, herein called Owner, whose principal address and phone number are _____, in the sum of \$ _____, for payment of which we ourselves, our heirs, personal representatives, successors, and assigns jointly and severally.

THE CONDITION OF THIS BOND is that is Principal:

1. Performs the contract ITB# 250126-B-JL- Jitney Garage dated, _____, 20__, between Principal and Owner, which contract was awarded pursuant to ITB #250126-B-JL, for construction of Jitney Garage, the contract being made a part of this bond by reference, at the times and in the manner prescribed in the contract; and
2. Promptly makes payments to all claimants, as defined in Florida Statutes § 255.05(1), supplying Principal with labor, materials or supplies, used directly or indirectly by Principal in the prosecution of the work provided for in the contract; and
3. Pays Owner all loss, damages, expenses, costs, and attorney's fees, including appellate proceedings that Owner sustains because of a default by Principal under this contract; and
4. Performs the guarantee of all work and materials furnished under the contract for the time specified in the contract, then this bond is void; otherwise it remains in full force.

The project to be performed under the contract is for construction of a free-standing, enclosed, air-conditioned garage space to house a historical 1927 "Jitney" bus. Any action instituted by a claimant under this bond for payment must be in accordance with the notice and time limitation provisions in Florida Statutes § 255.05(2).

Any changes in or under the contract documents and compliance or non-compliance with any formalities connected with the contract or the changes does not affect Surety's obligation under this bond.

DATED ON _____, _____.

(Name of Principal)

(Name of Surety)

By: _____
as Attorney in Fact for Surety

STATE OF _____

COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____ by _____ (name and title of corporate officer) of _____ (name of corporation), a _____ (state or place of incorporation) corporation, on behalf of the corporation. He/she is personally known to me or has produced _____ (type of identification) as identification.

Notary signature _____

Print or stamp name of Notary _____

Notary number:

My Commission Expires:

Pursuant to Florida Statutes § 255.05(1)(b), the Principal/contractor shall provide to the Owner/ public entity a certified copy of the recorded bond, and the Owner/public entity may not make a payment to the contractor until the contractor has complied with this paragraph.

HISTORICAL JITNEY DISPLAY GARAGE

TARPON SPRINGS HISTORICAL SOCIETY
160 E TARPON SPRINGS AVE
TARPON SPRINGS, FL 34689



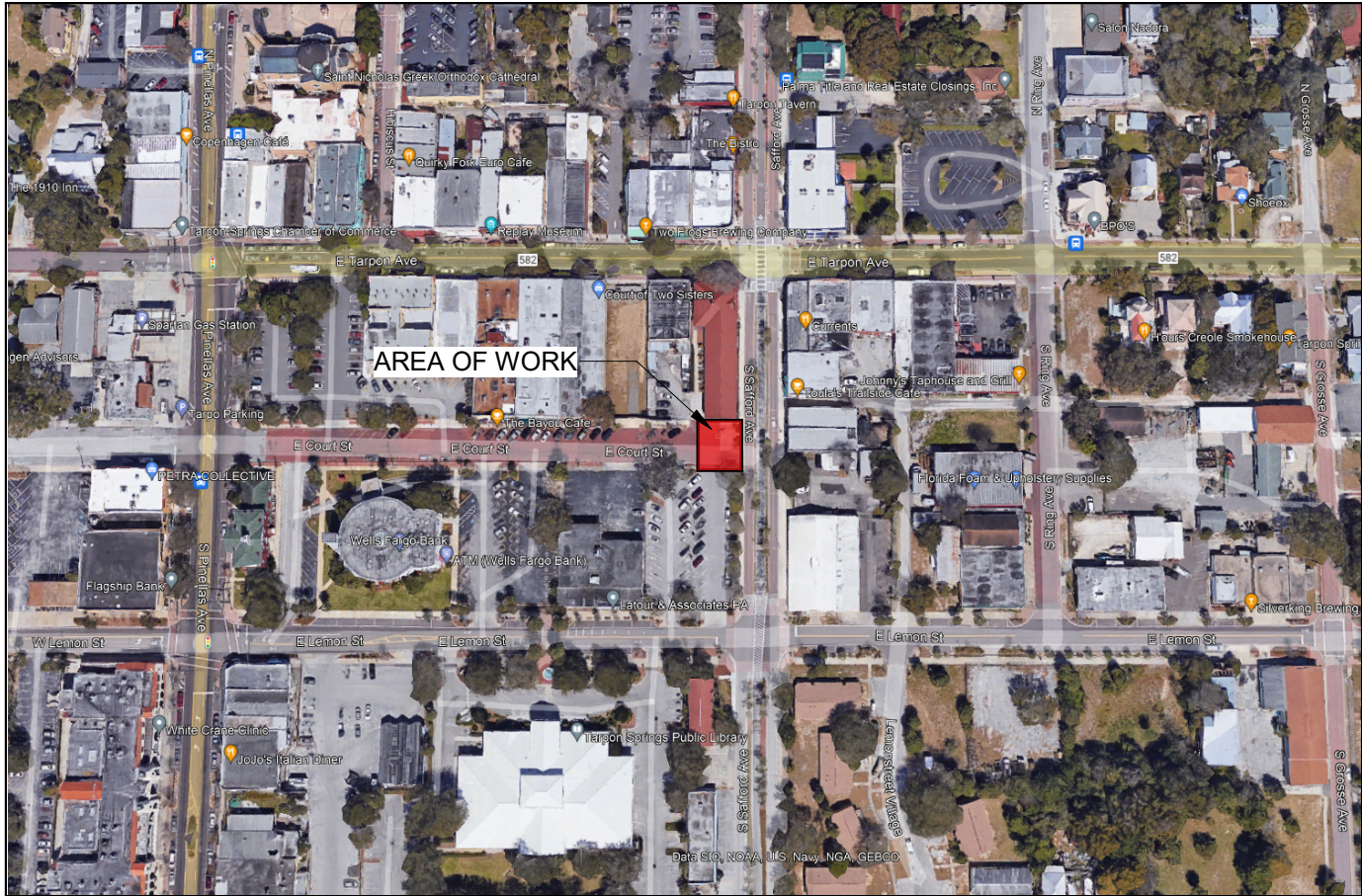
DRAWING INDEX	
SHEET NUMBER	SHEET NAME
COVER	
CS001	COVER SHEET
ARCHITECTURE	
A100	ARCHITECTURAL SITE PLAN & GENERAL NOTES, LEGENDS
A101	FOUNDATION PLAN, FLOOR PLAN, FRAMING LAYOUT
A200	EXTERIOR ELEVATIONS & BUILDING SECTIONS
A301	SECTION DETAILS
ELECTRICAL	
E-001	SPECIFICATIONS, RISER DIAGRAM AND DETAILS
E-100	ELECTRICAL PLANS AND SITE PLAN

PROJECT INFORMATION

A 323 SF SEPARATE STAND-ALONE ENCLOSED CONDITIONED GARAGE SPACE TO HOUSE A HISTORICAL 1927 JITNEY BUS. THE FOUNDATION TO BE A 5" CONCRETE SLAB ON BUILT UP GRADE w/ STEM-WALL & MONOLITHIC FOOTERS 12" MIN BELOW GRADE. EXTERIOR WALLS TO BE CMU BLOCK w/ STUCCO & HARDIE BOARD SIDING FINISH. NON-STRUCTURAL STOREFRONT IMPACTED RATED INSULATED GLASS. STRUCTURAL COMPONENTS CONSIST OF CMU, STEEL HSS BEAMS, AND POST AT TWO (2) CORNERS, AND 2x6 WOOD RAFTERS WITH METAL 1 1/2" STANDING SEAM INSULATED ROOF. INTERIOR FINISHES WILL CONSIST OF THE FOLLOWING: FLOORING WILL BE A GARAGE FINISH SLAB, PAINTED DRYWALL OVER RIGID INSULATION BOARD ON ALL CMU WALLS AND IMPACT GLAZING STOREFRONTS FROM CONCRETE CURB TO STEEL BEAM ABOVE ON THREE (3) SIDES.

1. <u>PERMIT AGENCY:</u>	CITY OF TARPON SPRINGS, FLORIDA
2. <u>CONSTRUCTION TYPE:</u>	III-A
3. <u>ZONING:</u>	X
4. <u>FLOOD ZONE:</u>	
5. <u>WIND SPEED:</u>	145 MPH
6. <u>RISK CATEGORY:</u>	I
7. <u>WIND EXPOSURE CATEGORY:</u>	B
8. <u>TOTAL LOT AREA:</u>	16,200 SF
9. <u>EXISTING TOTAL STRUCTURE:</u>	6,202 SF
10. <u>NEW ADDITION TOTAL:</u>	323 SF
11. <u>APPLICABLE CODE</u>	FLORIDA BUILDING CODE, 7TH EDITION (2020), BUILDING FLORIDA BUILDING CODE, 7TH EDITION (2020), PLUMBING FLORIDA BUILDING CODE, 7TH EDITION (2020), MECHANICAL FLORIDA BUILDING CODE, 7TH EDITION (2020), ENERGY CONSERVATION NATIONAL ELECTRICAL CODE (2020)
12. <u>ALLOWABLE HEIGHT:</u>	
TABLE 504.3a: UTILITY (U), TYPE III-A, NS=55'-0"	
13. <u>ALLOWABLE AREA CALCULATION:</u>	
TABLE 506.2: UTILITY (U), TYPE III-A, NS=8,500 SQ. FT.	

VICINITY MAP



WJ - Milestone

WJ - Milestone Date

PREPARED FOR:

TARPON SPRINGS AREA HISTORICAL SOCIETY



WJ Architects + Hoffman

(727) 822-5566

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AR94244

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ELECTRICAL ENGINEER
MPS ENGINEERING

240 PINE AVENUE NORTH OLDSMAR. FL 34677 813.855.2721

CIVIL ENGINEER
NORTHSIDE ENGINEERING

300 SOUTH BELCHER ROAD CLEARWATER, FL 33765

[illegible]

- | | | | |
|-----|--|-----|---|
| 15. | THE ARCHITECT IS NOT RESPONSIBLE FOR THE COORDINATION OR WORK OF OWNER'S CONSULTANTS OR THE CONTRACTOR'S CONSULTANTS. | 24. | CLEAN ALL INTERIOR SURFACES PRIOR TO OCCUPANCY OF THE SPACE. TRASH, CONSTRUCTION DEBRIS, TOOLS, ETC. SHALL BE REMOVED PRIOR TO OCCUPANCY. |
| 16. | PROVIDE AND INSTALL ALL ITEMS SHOWN ON THE DRAWINGS UNLESS SPECIFICALLY NOTED OTHERWISE. EITHER ON THE DRAWINGS OR IN THE SPECIFICATIONS, AND SUBMIT TO THE ARCHITECT SHOP DRAWINGS RELATED TO THIS PROJECT FOR APPROVAL. | 25. | SECURITY SYSTEM, TELEPHONE, DATA, AND INTERCOM WIRING SHALL BE PROVIDED BY THE OWNER UNLESS OTHERWISE NOTED. COORDINATE CONSTRUCTION WITH OWNER AND OWNER'S AGENTS AND VERIFY THAT THEIR WORK IS COMPLETE PRIOR TO CLOSING IN WALLS AND CEILINGS. |
| 17. | MAKE ALL NECESSARY PROVISIONS FOR ITEMS TO BE FURNISHED OR INSTALLED BY OWNER. PROTECT THESE PROVISIONS UNTIL COMPLETION OF THE PROJECT. COORDINATE IDENTIFIED ITEMS NOT IN CONTRACT WITH APPROPRIATE TRADES, OR OWNER'S INDEPENDENT CONTRACTORS. | 26. | INFORMATION CONTAINED IN THESE DRAWINGS IS BASED ON EXISTING DOCUMENTATION AND LIMITED CASUAL FIELD OBSERVATION. ADJUSTMENTS OR MODIFICATIONS MAY BE REQUIRED TO CONFORM WITH EXISTING CONDITIONS. IN CASES WHERE CHANGES IN DETAILS ARE NECESSARY, THESE DRAWINGS SHALL BE USED TO SHOW THE DESIGN INTENT ONLY. |
| 18. | VERIFY THAT NO CONFLICTS EXIST IN LOCATIONS OF ANY AND ALL MECHANICAL, TELEPHONE, ELECTRICAL AND PLUMBING (TO INCLUDE ALL PIPING, DUCTWORK AND CONDUIT) AND THAT ALL REQUIRED CLEARANCES FOR INSTALLATION AND MAINTENANCE OF ABOVE LISTED EQUIPMENT ARE PROVIDED. NOTIFY ARCHITECT OF ANY CONFLICTS PRIOR TO CONSTRUCTION. | 27. | IT IS THE RESPONSIBILITY OF THE CONTRACTOR(S) AND THEIR SUBCONTRACTOR(S) PERFORMING ANY PORTION OF THE WORK TO BECOME FAMILIAR WITH THE EXISTING BUILDING, THESE CONTRACT DOCUMENTS AND THE WORK DELINEATED BY THEM. |
| 19. | THE OWNER AND ARCHITECT ACCEPT NO RESPONSIBILITY FOR THE MEANS AND METHODS FOR SAFETY PRECAUTIONS OR CONSTRUCTION. EXERCISE THE UTMOST CARE FOR PROTECTION OF PROPERTY AND PERSONNEL. | 28. | FIELD CHECK AND VERIFY ALL DIMENSIONS CONCERNING EXISTING AND NEW WORK, AND ALSO INFORMATION CONTAINED ON THE PERMITTED CONTRACT DOCUMENTS. NOTIFY THE ARCHITECT OF ANY DISCREPANCIES BEFORE PROCEEDING WITH FABRICATION OR INSTALLATION OF THE WORK. NOTIFY THE ARCHITECT IMMEDIATELY IF EXISTING CONDITIONS PROHIBIT EXECUTION OF THE DESIGN INTENT. ADDITIONAL WORK, DEMOLITION AND/OR REMOVAL RESULTING FROM FAILURE TO DO SO WILL BE AT THE CONTRACTOR'S RISK AND EXPENSE. |
| 20. | FINISHED WORK SHALL BE FIRM, WELL ANCHORED, IN TRUE ALIGNMENT, PLUMB, LEVEL, WITH SMOOTH, CLEAN, UNIFORM APPEARANCE WITHOUT WAVES, DISTORTIONS, HOLES, MARKS, CRACKS, STAINS OR DISCOLORATION. JOINTS SHALL BE CLOSE FITTING, NEAT AND WELL SCRIBED. THE FINISH SHALL NOT PRESENT HAZARDOUS, UNSAFE CORNERS. ALL WORK SHALL HAVE THE PROVISION FOR EXPANSION, CONTRACTION AND SHRINKAGE AS NECESSARY TO PREVENT CRACKS, BUCKLING AND WARPING DUE TO TEMPERATURE AND HUMIDITY CONDITIONS. | 29. | COORDINATE SCHEDULE AND ACCESS TO THE SITE WITH THE BUILDING OWNER/AGENT. COORDINATE PHASES OF THE CONSTRUCTION WITH THE BUILDING OWNER/AGENT PRIOR TO START OF CONSTRUCTION. |
| 21. | RESTRICT AND CONTAIN DUST AND DEBRIS GENERATED FROM THE WORK. ERECT EMPORARY PARTITIONS, BARRIERS AND NETTING, AS REQUIRED, DURING DEMOLITION AND CONSTRUCTION TO PREVENT DAMAGE OF PROPERTY OR PERSONNEL INJURY. PROVIDE TEMPORARY WATER/WEATHER PROOFING, AS REQUIRED, TO PROTECT EXISTING PROPERTY TO REMAIN. | 30. | THE OWNER SHALL HAVE THE FIRST RIGHT OF REFUSAL ON ALL SALVAGEABLE EQUIPMENT AND MATERIALS. LEGALLY DISPOSE OF ANY EQUIPMENT THAT THE OWNER REFUSES. |
| 22. | WOOD BLOCKING AND OTHER WOOD USED IN EXTERIOR ENVELOPE CONSTRUCTION OR IN CONTACT WITH SLABS ON GRADE SHALL BE PRESSURE TREATED WITH STAINLESS STEEL FASTENERS. PRESSURE TREATED WOOD MAY NOT COME IN DIRECT CONTACT WITH FERROUS METALS. | 31. | NORMAL FUNCTIONS OF THE ADJACENT OCCUPIED AREAS AND BUILDINGS MUST CONTINUE DURING CONSTRUCTION. EVERY EFFORT SHALL BE MADE TO ENSURE SUCH FUNCTIONS ARE NOT DISTURBED. SCHEDULE ANY WORK WHICH MAY BE REQUIRED IN OCCUPIED AREAS DURING UNOCCUPIED HOURS, AND OBTAIN PRIOR APPROVAL FROM THE OWNER. |
| 23. | STUDS, CEILING FURRING AND FRAMING MEMBERS SHALL BE PLACED AS TO AVOID INTERFERENCE WITH LOCATIONS OF CASEWORK, RECESSED LIGHTING FIXTURES, PIPING, DUCT WORK AND THE LIKE. | 32. | PRE-ARRANGE AND COORDINATE WITH OWNER ALL PHASING OF THE WORK SO AS TO NOT CREATE CONFLICTS WITH OTHER WORK OR SCHEDULES WITHIN THE BUILDING. |
| | | 36. | UTILITY OUTAGES SHALL BE SCHEDULED OUTSIDE NORMAL WORKING HOURS FOR THE AFFECTED OCCUPANCY UNLESS OTHERWISE INDICATED. |

DETAILS

DETAIL BOUNDARY

VIEW DIRECTION

SHEET NUMBER

ELEVATIONS

EXTERIOR BUILDING ELEVATION

VIEW DIRECTION

DETAIL VIEW NUMBER

SHEET NUMBER

DRAWING TITLE

LABELS

DRAWING LABEL

VIEW DIRECTION

DETAIL VIEW NUMBER

DETAIL SCALE

View Name

$1/8" = 1'-0"$

SECTIONS

DIRECTIONAL SECTION

VIEW DIRECTION

DETAIL VIEW NUMBER

SHEET NUMBER

SIM

NON-DIRECTIONAL SECTION

VIEW DIRECTION

DETAIL VIEW NUMBER

SHEET NUMBER

SIM

ALUMINUM	
BATT INSULATION	
CONCRETE	
CONCRETE MASONRY UNIT	
EARTH	
EXISTING CONSTRUCTION	
GRAVEL FILL	
PLYWOOD	
RIGID INSULATION	
SAND	
STEEL	
CUT DIMENSIONAL WOOD	CONT. BLOCKING
WOOD FACE	

DIMENSIONS

ANGULAR DIMENSION

ALIGNED FINISH SURFACE

DIAMETER DIMENSION

LINEAR DIMENSION

LINEAR HOLD OR CLEAR DIMENSION

RADIUS DIMENSION

WORK POINT WITH EXTENSION PLANE REFERENCE

ELEVATION

ELEVATION DATUM

SPOT ELEVATION DATUM

KEY NOTES

ACCESSORY/STANDARD KEY NOTE

MISCELLANEOUS

REVISION CLOUD AND TAG

SYMBOL LINES

MATCH LINE

TAGS

DOOR TAG

PARTITION TYPE TAG

ROOM TAG

WINDOW FRAME TYPE TAG

DOORS

DOOR

WINDOWS

STOREFRONT WALL/PARTITION

WINDOWS/PARTITIONS

CONCRETE MASONRY UNIT
WALL/PARTITION

OTHER

AREA NOT IN CONTRACT

Architectural section drawing of a building facade. The drawing shows a cross-section of the building with various wall and window types. The top of the drawing is labeled 'DOORS'. Below this, there is a section labeled 'DOOR'. Further down, there is a section labeled 'WINDOWS'. Below that, there is a section labeled 'STOREFRONT WALL/PARTITION'. Further down, there is a section labeled 'WINDOWS/PARTITIONS'. Below that, there is a section labeled 'CONCRETE MASONRY UNIT WALL/PARTITION'. At the bottom, there is a section labeled 'OTHER'. A scale bar is provided below the drawing, with markings for 0, 10, 20, 30, 40, 50, 60, 70, 80, 90, and 100 feet.

HISTORICAL JITNEY DISPLAY GARAGE

TARPON SPRINGS AREA HISTORICAL SOCIETY
TARPON SPRINGS HISTORICAL SOCIETY
160 E TARPON SPRINGS AVE
TARPON SPRINGS, FL 34689

NOT ISSUED FOR CONSTRUCTION

**ARCHITECTURAL SITE
PLAN & GENERAL
NOTES, LEGENDS
A100**

KEY VALUE	KEYNOTE TEXT
1	RIDGE CAP.
2	1 1/2" STANDING SEAM 12" WIDE 24 GA. METAL ROOFING PANEL.
3	3/4"x2 1/2" HARDIE® TRIM BOARD (SMOOTH BATTEN).
4	5/16"x4x8" HARDIE® PANEL VERTICAL SIDING (SIERRA 8).
5	(2) 3480 REINFORCED WOOD DOORS.
6	NEW LAY-IN BRICK RAMP FINISH (MATCH EXISTING DRIVE).
7	2x6 WD RAFTER @ 24" O.C.
8	EXISTING TO REMAIN
9	YKK-AP: YHS 50 FI IMPACT RESISTANT INSULATED GLASS.
10	HDG HSS 6x6x3/8" POST PAINTED WHITE.
11	5/8" SMOOTH STUCCO FINISH.
12	COMMEMORATION PLAQUE BY OTHER.
13	SINGLE ZONE MINI SPLIT- HEAT AND COOL OUTDOOR UNIT.



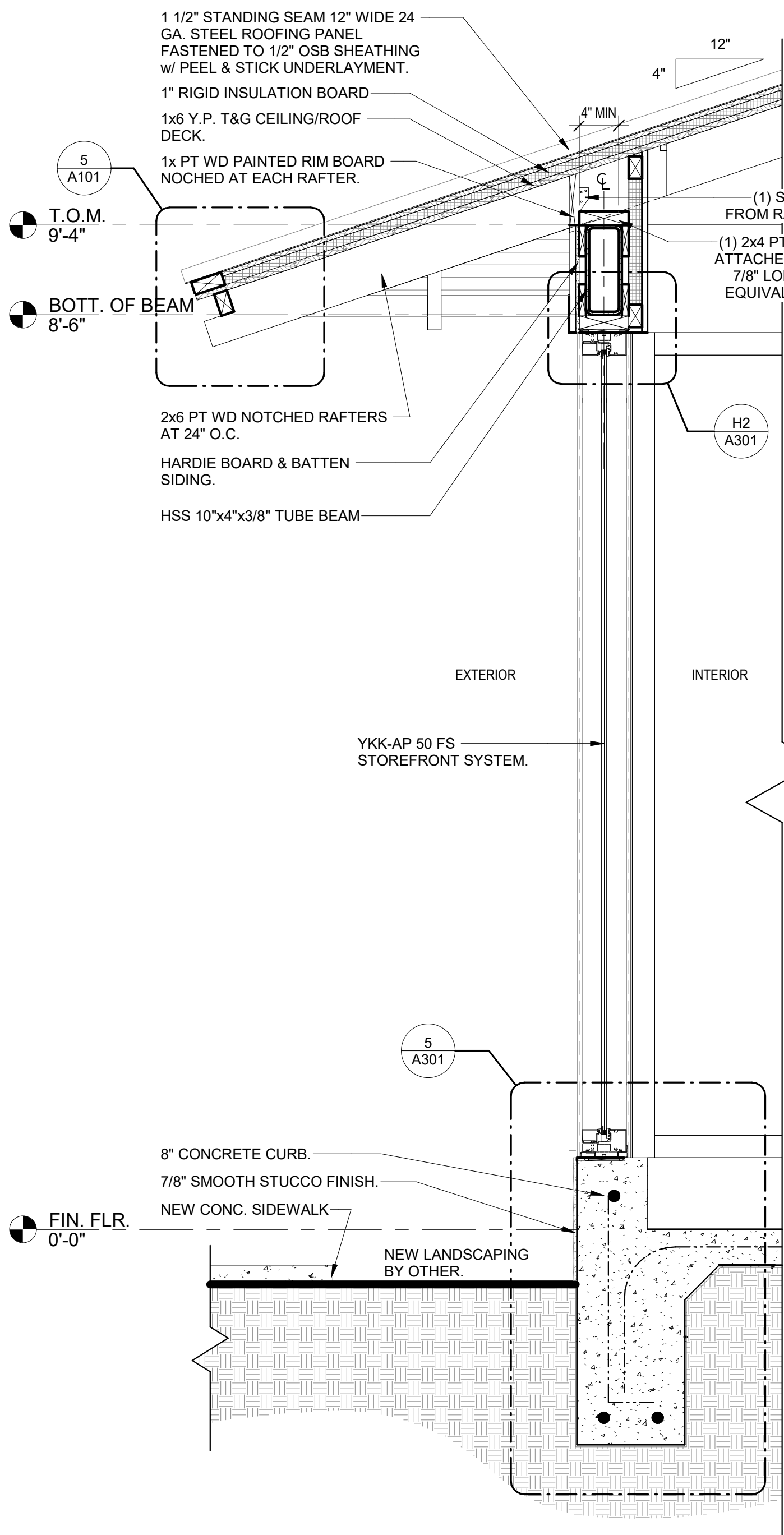
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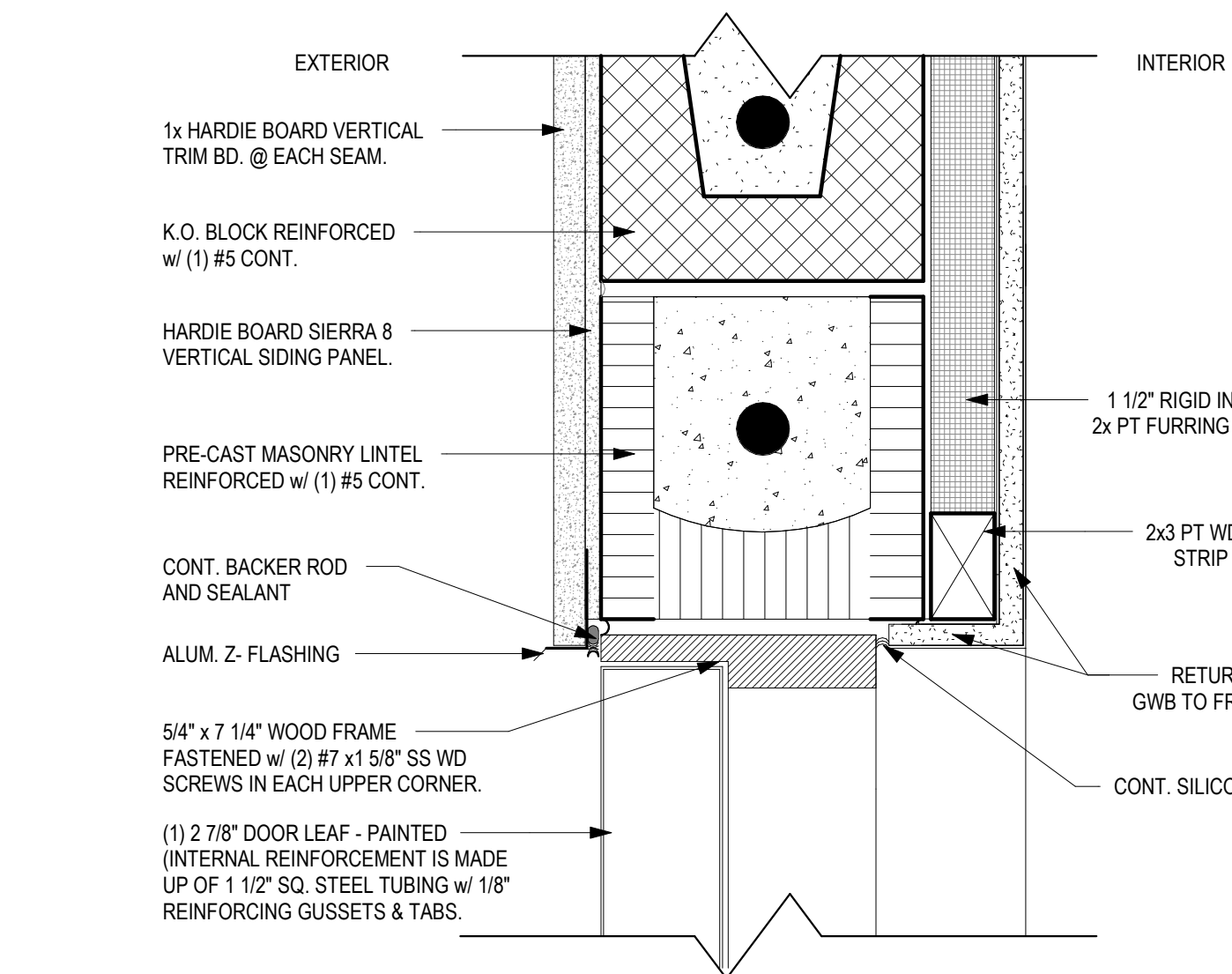
TARPON SPRINGS HISTORICAL SOCIETY
160 E TARPON SPRINGS AVE
TARPON SPRINGS, FL 34689

EXTERIOR
ELEVATIONS &
BUILDING SECTIONS
A200

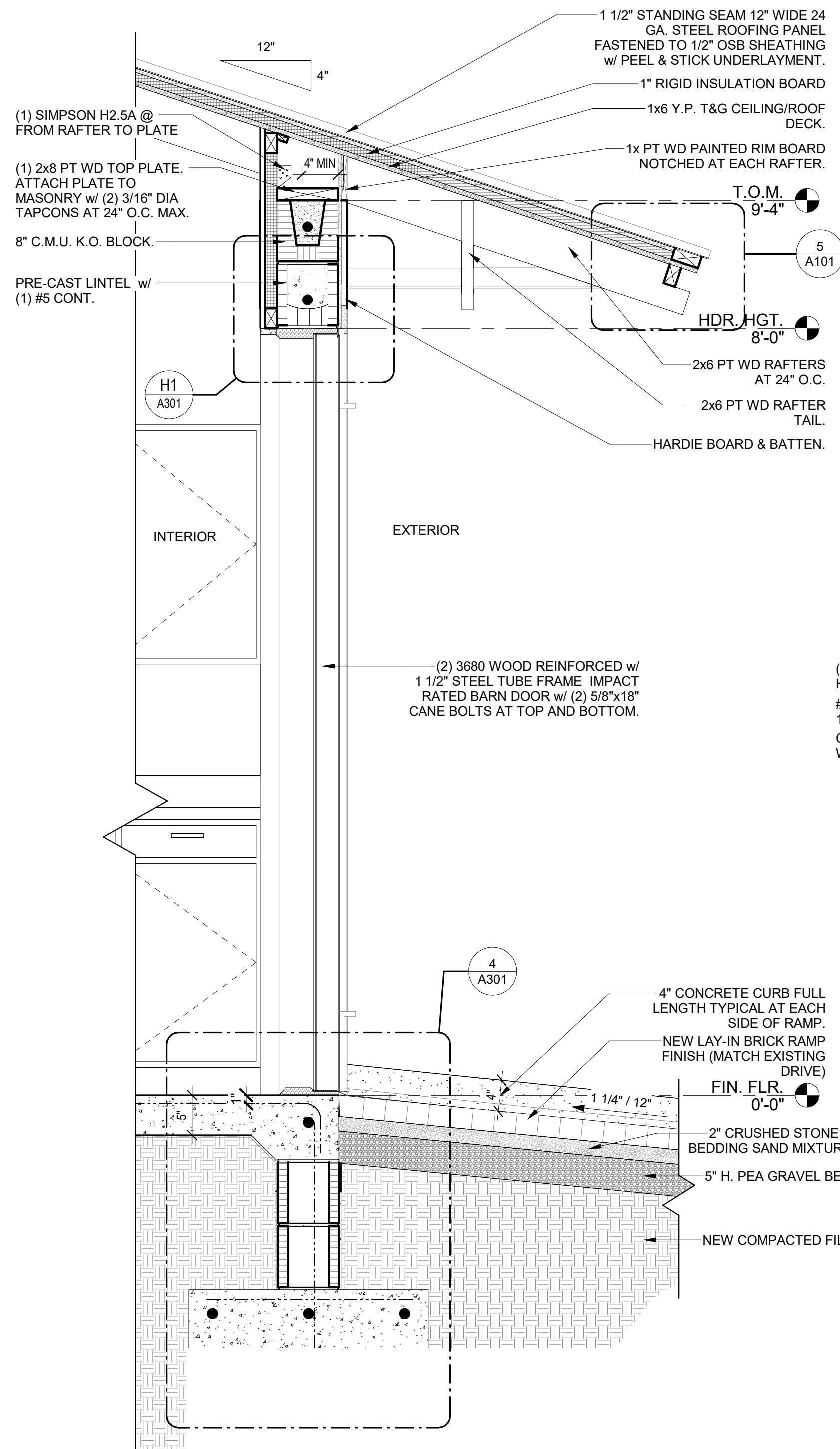
Page 79 of 8



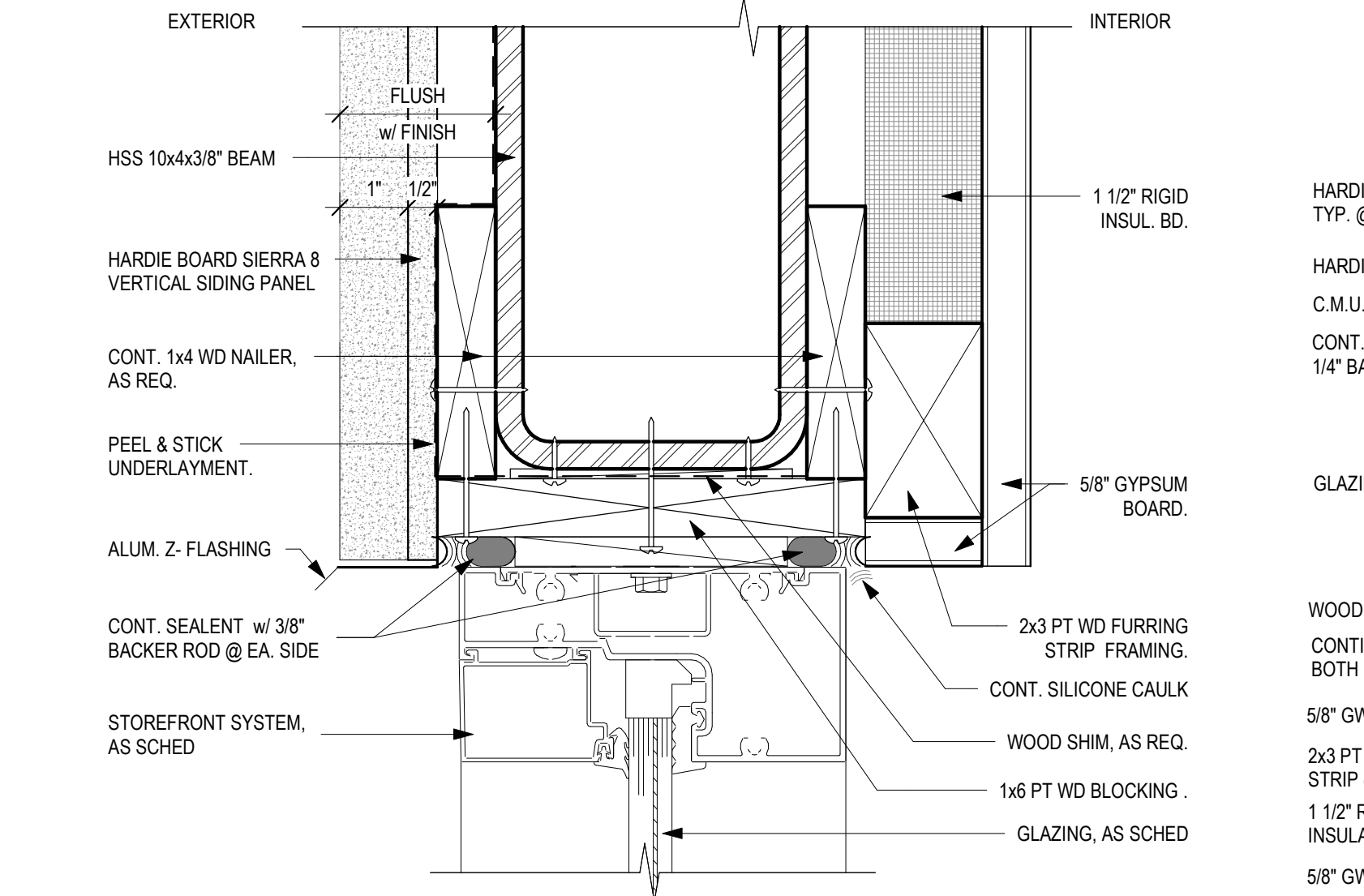
1 TYP WALL SECTION @ STOREFRONT & HSS BEAM CONNECTION
1" = 1'-0"



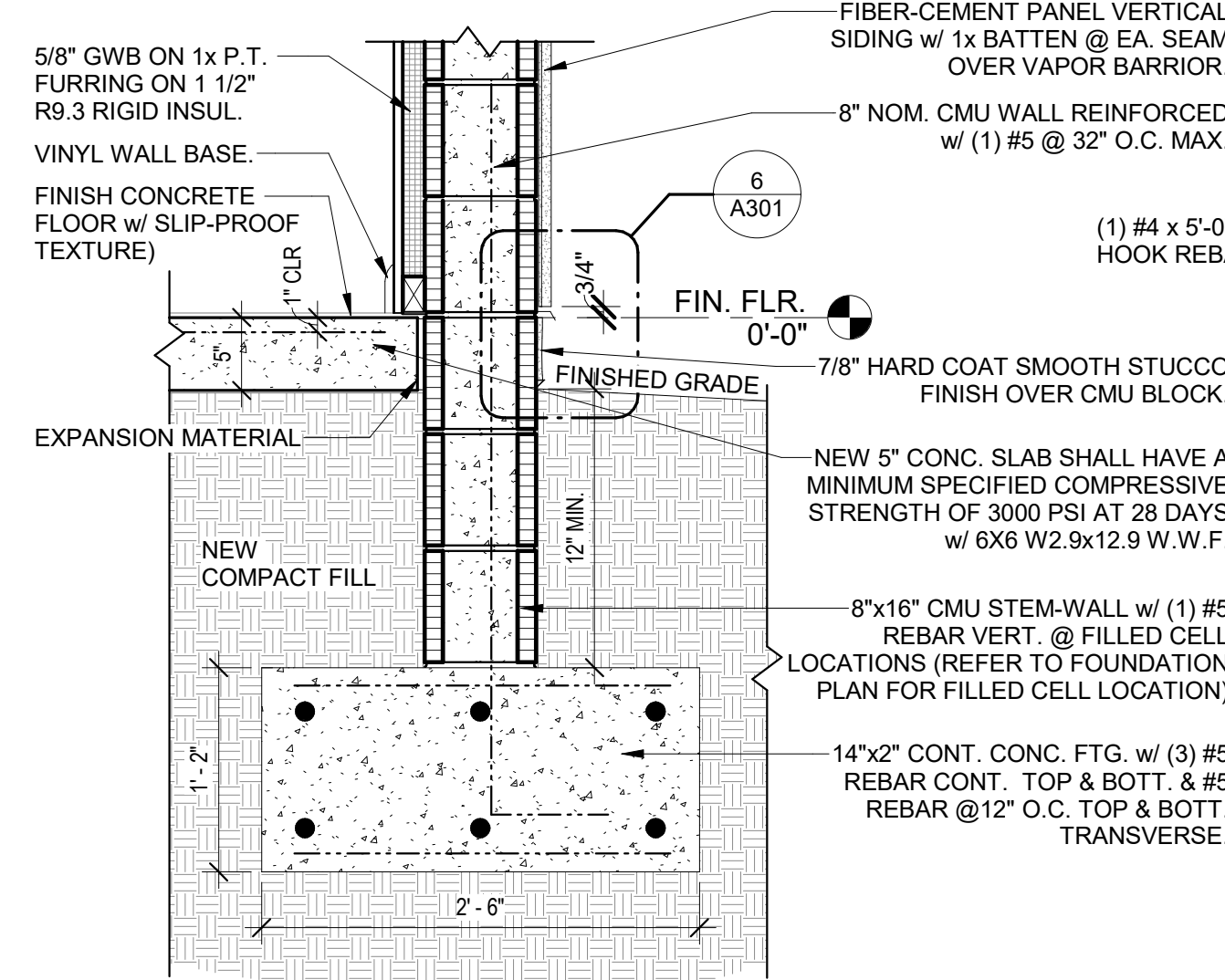
H1 DETAIL - DR-EXT-HEADER-CMU
3" = 1'-0"



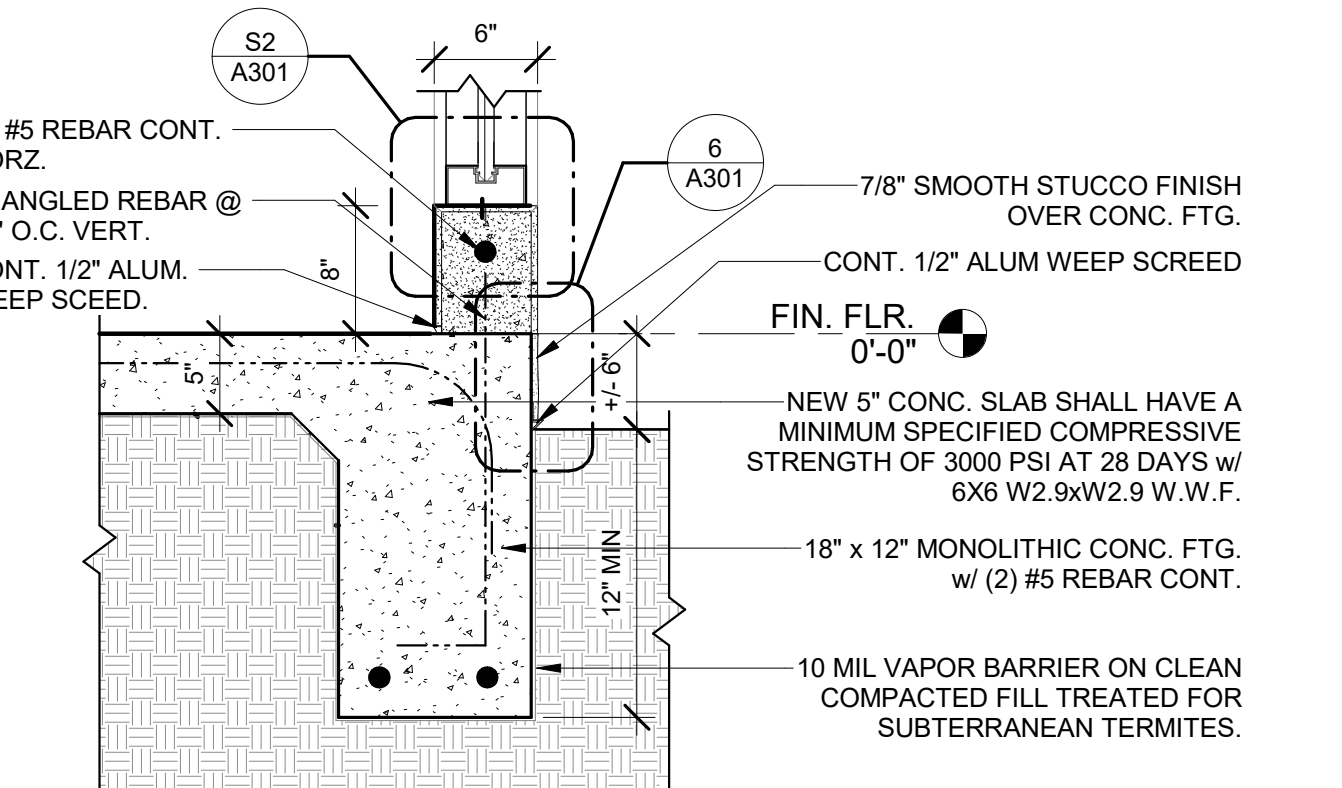
2 TYP WALL SECTION @ CMU OPENING
1" = 1'-0"



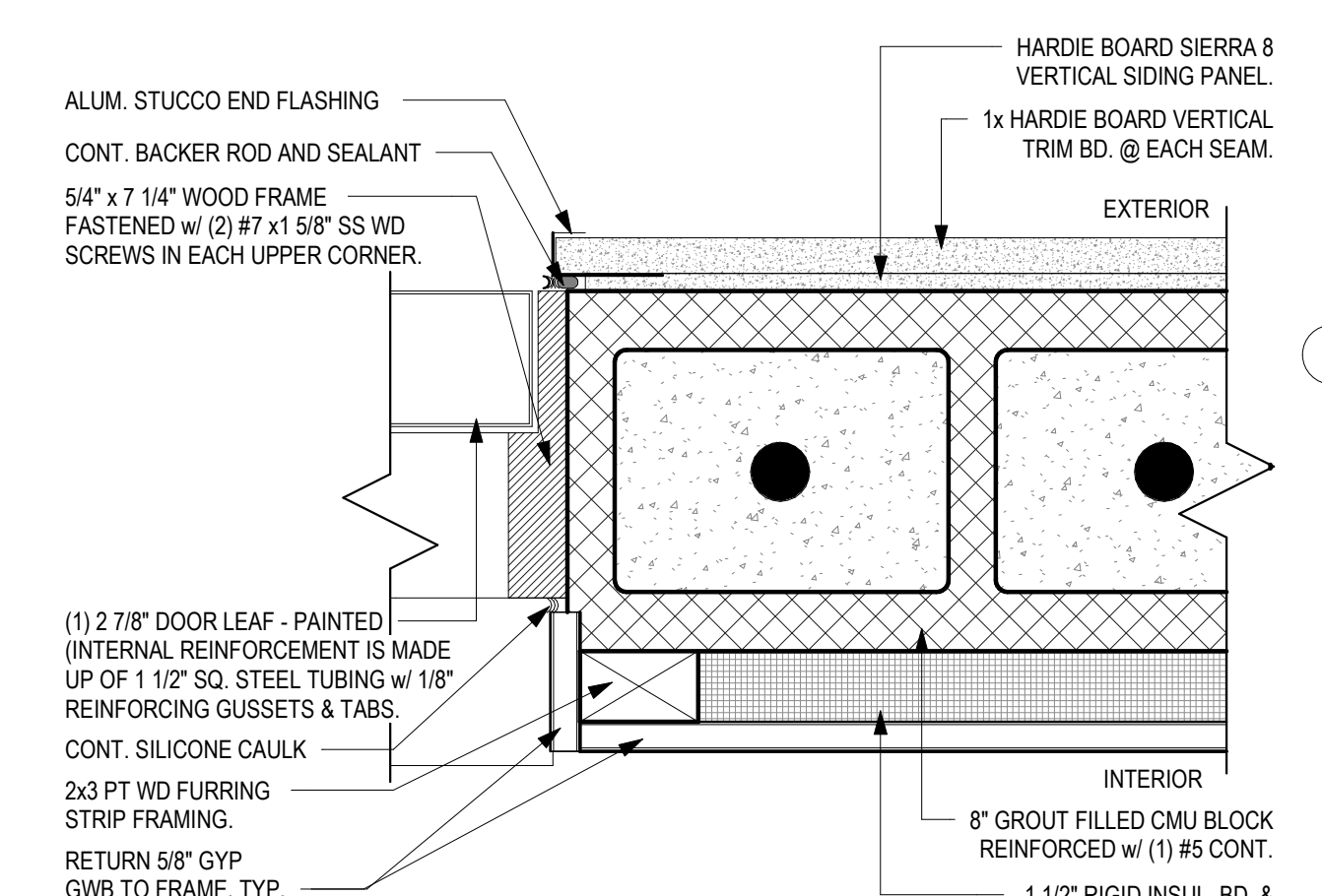
H2 DETAIL - TYP. STOREFRONT HEAD - HSS BEAM
6" = 1'-0"



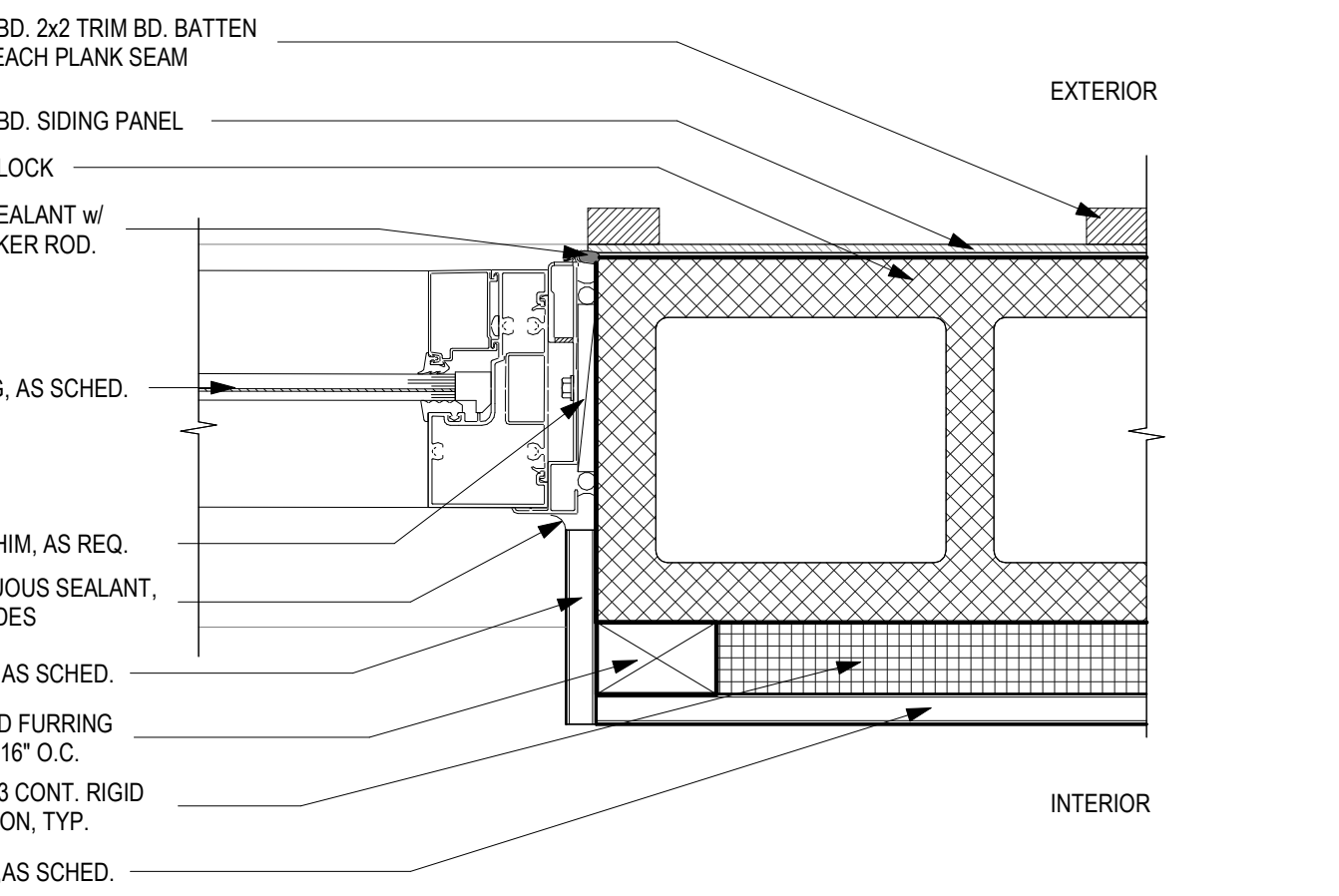
3 TYP. FOOTER SECTION AT CMU WALL
1" = 1'-0"



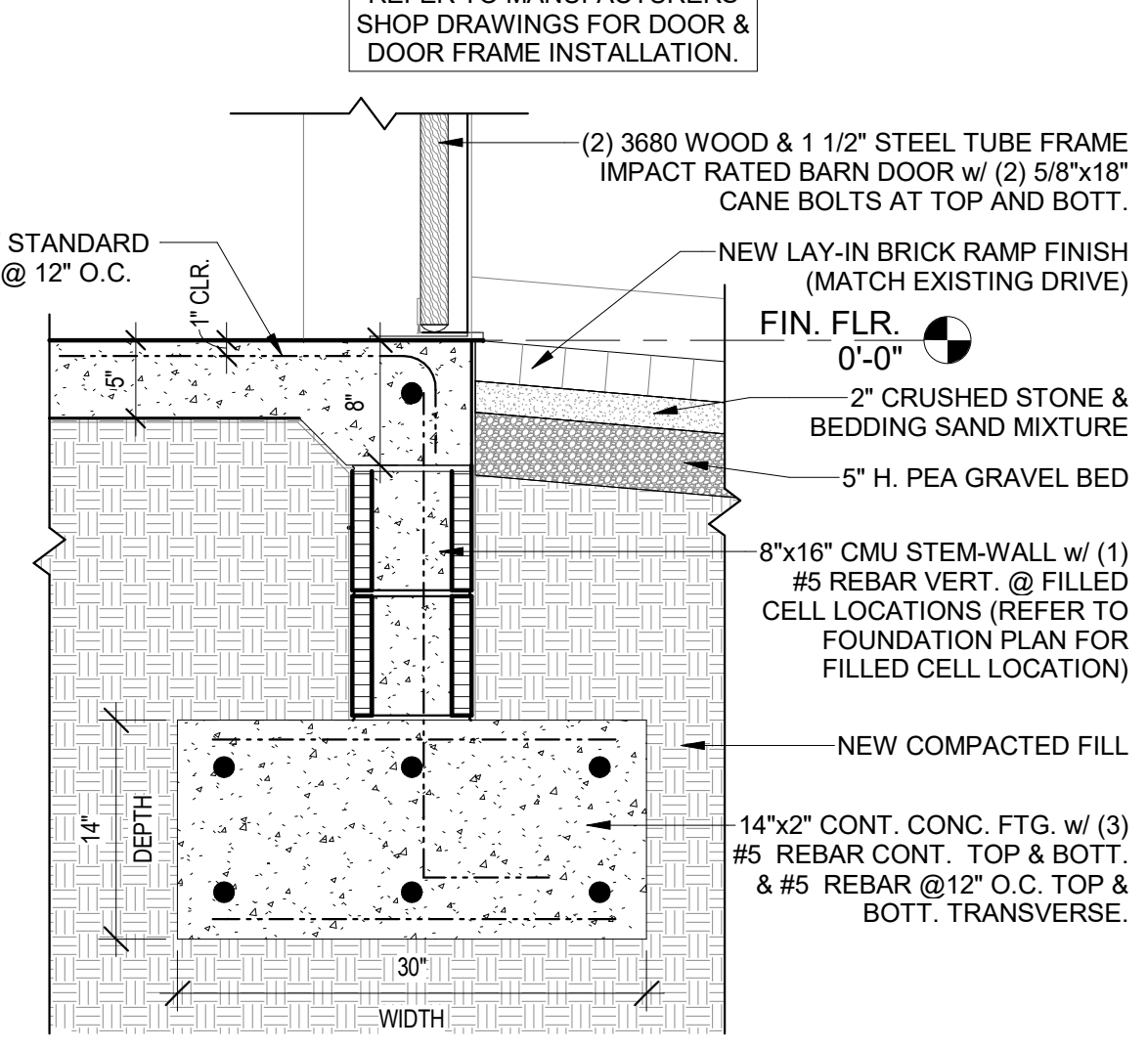
5 TYP. FOOTER SECTION AT MASONRY CURB
1" = 1'-0"



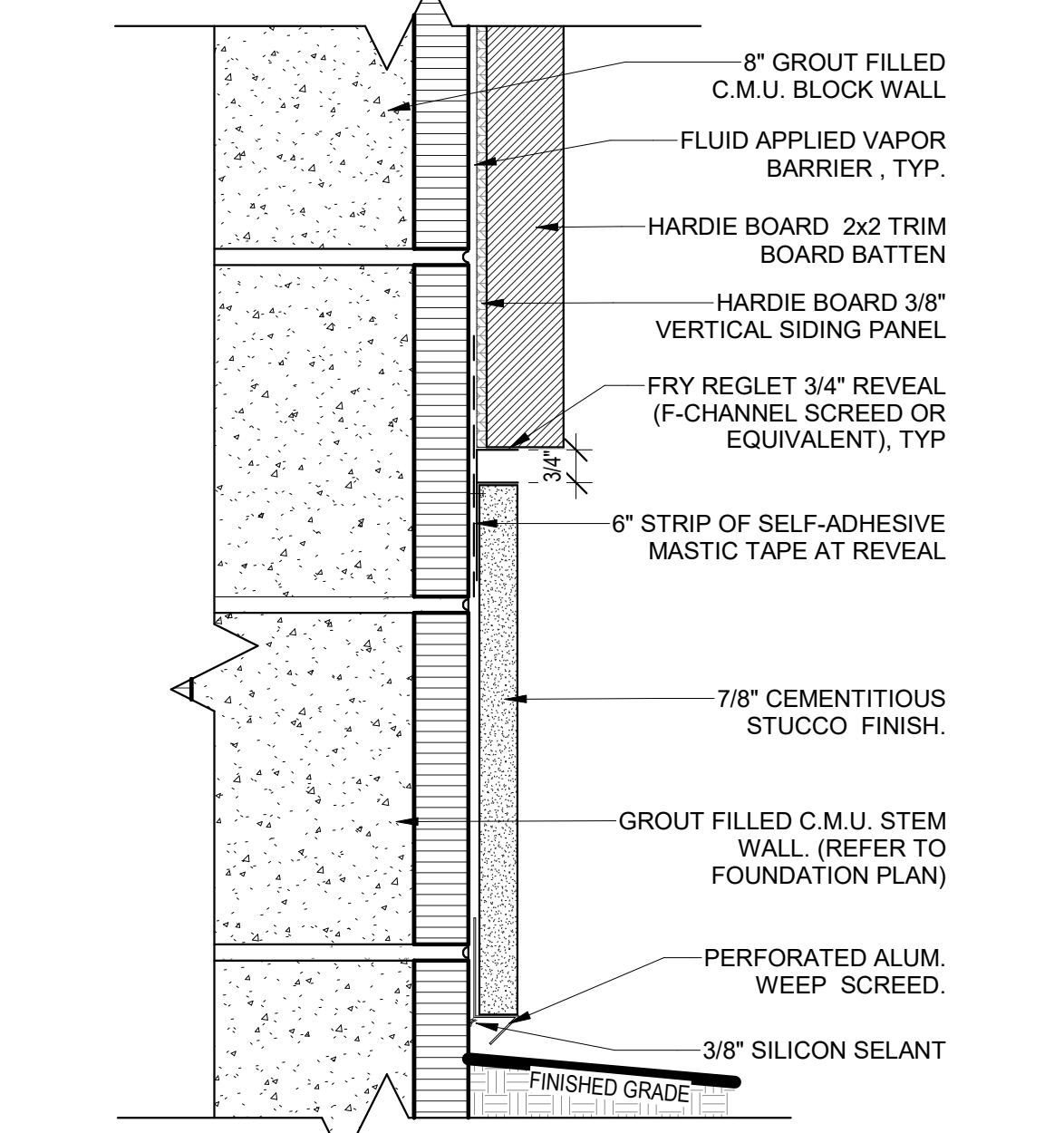
J1 DETAIL - DR-EXT-JAMB-CMU
3" = 1'-0"



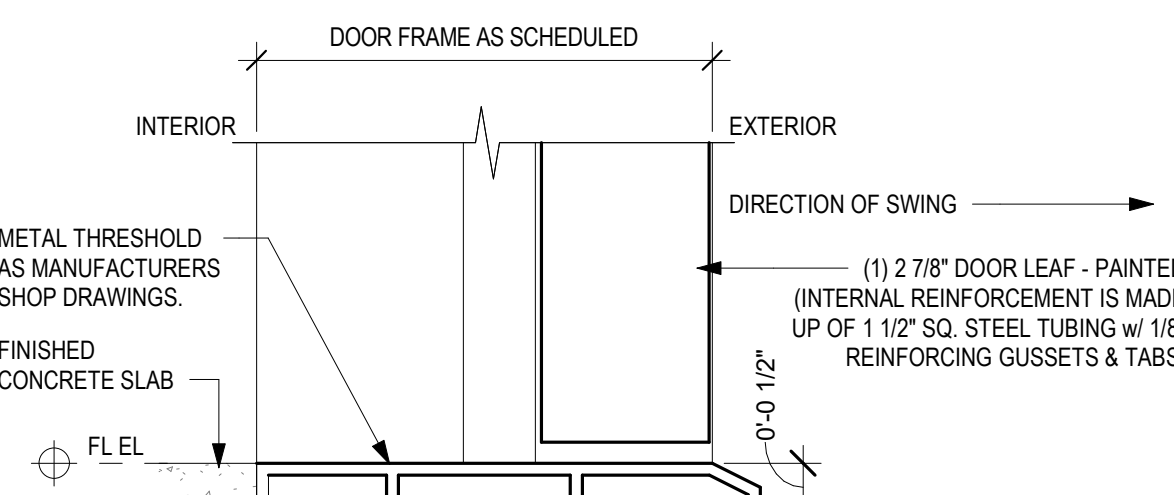
J2 DETAIL - TYP STOREFRONT JAMB-CMU
3" = 1'-0"



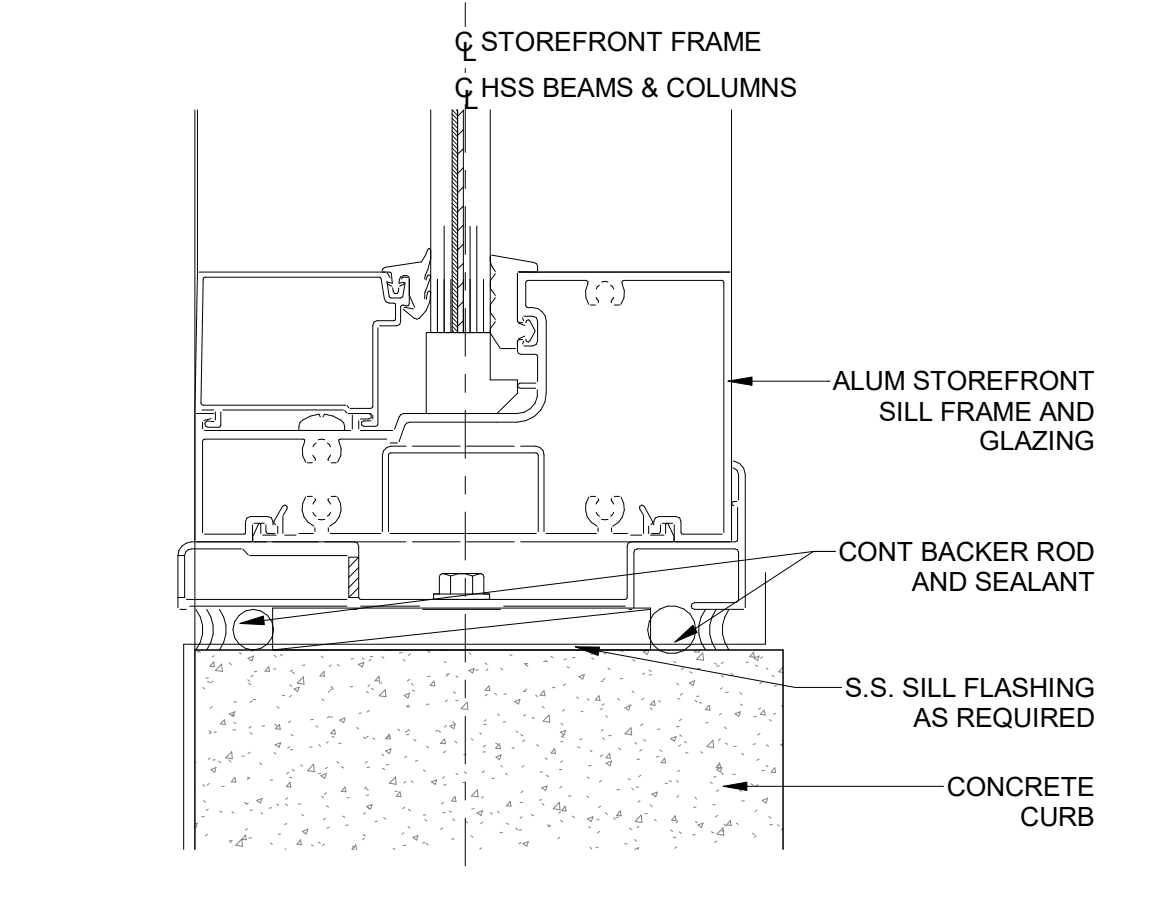
4 TYP. FOOTER SECTION AT DOOR THRESHOLD
1" = 1'-0"



6 DETAIL - STUCCO TERMINATION & REVEAL
3" = 1'-0"



S1 DETAIL - DR-EXT-SILL-CMU
6" = 1'-0"

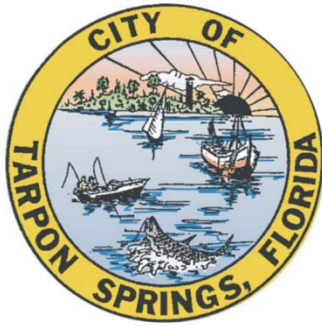


S2 DETAIL - TYP STOREFRONT SILL-MAS. CURB
6" = 1'-0"

Project number
H2112

REV	DESCRIPTION	DATE

SECTION DETAILS



City of Tarpon Springs, Florida

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MEMORANDUM

February 24, 2026

TO: HONORABLE BOARD OF COMMUNITY REDEVELOPMENT AGENCY (CRA)
FROM: ASHLEY KIMPTON, CPA, FINANCE DIRECTOR
SUBJECT: **BUDGET RESOLUTION 2026-01**

RECOMMENDATION:

To approve Budget Resolution 2026-01.

BACKGROUND:

Budget resolutions are necessary when amending the budget and funds are transferred between funds, between departments of a fund, and/or the budget is increased or decreased.

The purpose of CRA Budget Resolution 2026-01 is to bring forward budgeted items from FY 2025 that were in process as of September 30, 2025. The items are:

Inspire Placemaker	\$ 23,976
Branding	\$ <u>25,308</u>
Total Encumbrances at 9/30/25	\$ 49,284

RESOLUTION 2026-01

A RESOLUTION OF THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF TARPON SPRINGS,
FLORIDA, AMENDING THE BUDGET FOR FISCAL YEAR 2025-26.

BE IT RESOLVED BY THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF TARPON SPRINGS, FLORIDA
THAT THE FOLLOWING AMENDMENTS ARE MADE TO THE FISCAL YEAR BUDGET OF 2025-26.

FUND 154 - CRA FUND

EXPENDITURES

<u>Description</u>		<u>Budget</u>	<u>Increase</u>	<u>Decrease</u>	<u>Revised</u>
<u>CRA FUND</u>					
154-1682-559.31.00		\$ -	\$ 23,976	\$ -	\$ 23,976
Professional Services					
To appropriate funds for FY 2025 encumbrances					
carried forward into FY 2026					
154-1682-559.63-00		2,912,702	25,308	-	2,938,010
Improvements O/T Buildings					
To appropriate funds for FY 2025 encumbrances					
carried forward into FY 2026					
Branding	GG2507	25,308			
Total Expenditures		\$ 2,912,702	\$ 49,284	\$ -	\$ 2,961,986

REVENUE

154-0000-389.01-00		-	49,284	-	49,284
Carryover - Encumbrances					
Total Revenues		\$ -	\$ 49,284	\$ -	\$ 49,284

RECAP FUND 154

Total Expenditures		\$ 3,466,719	\$ 49,284	\$ -	\$ 3,516,003
Total Revenue		\$ 3,466,719	\$ 49,284	\$ -	\$ 3,516,003