



Community Redevelopment Agency

City of Tarpon Springs
324 East Pine Street
Tarpon Spring, Florida 34689
(727) 938-3711

<http://www.ctsfl.us/agenda.htm>

**COMMUNITY REDEVELOPMENT AGENCY
AGENDA
FOR THE DOWNTOWN TARPON SPRINGS REDEVELOPMENT AREA
TUESDAY, DECEMBER 16, 2025
IMMEDIATELY FOLLOWING BOC REGULAR SESSION**

CALL TO ORDER

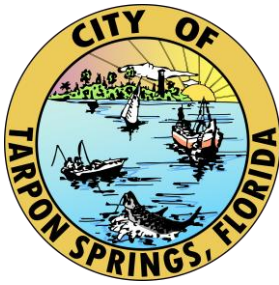
ROLL CALL

AGENDA ITEMS

1. The Tarpon Registry
2. Approve Purchase of Downtown Shuttle Cart(s)

BOARD AND STAFF COMMENTS

ADJOURNMENT



CITY OF TARPON SPRINGS, FL

CITY MANAGER

324 East Pine Street
P.O. Box 5004
Tarpon Springs, Florida 34688-5004
(727) 942-3590
Fax (727) 937-8199

MEMORANDUM

To: CRA Board

From: Charles Rudd, City Manager

Date: 12/11/25

Subject: Tarpon Registry Project

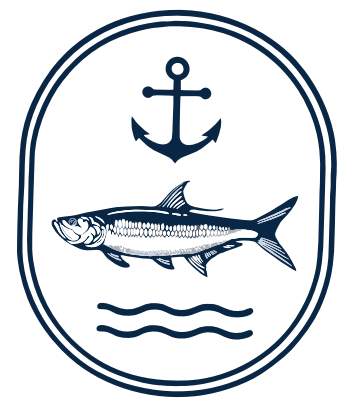
Here is the final draft of the Redevelopment Agreement for the site known as "The Forbes Lot" located at 144 E. Tarpon Avenue. Exhibit A is the property legal description, and the project/site is illustrated in Exhibit B. The building will be a two-story structure and will fill the site with approximately 12 rooms on the second floor and retail/public space on the first floor. The CRA will provide incentives in the form of impact and development fee waivers (or payment by the CRA) improvements to the streetscapes on Court Street and Tarpon Avenue and an incentivized purchase price. Timeline for completion is approximately 2 years.

Staff Recommends Approval of the Redevelopment Agreement with Infill Studios.

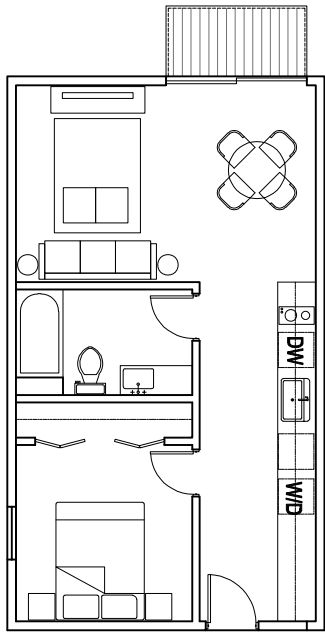
Exhibit A

Lot 3, Block 67, Map of the Town of Tarpon Springs, according to the map or plat thereof as recorded in Plat Book 4, Page 78 of the Public Records of Pinellas County, Florida.

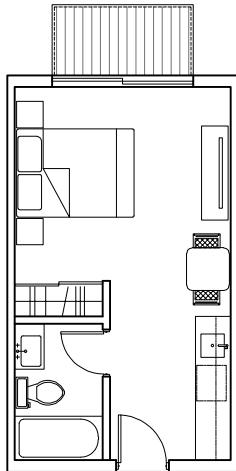
Parcel No. 12/27/15/89982/067/0300



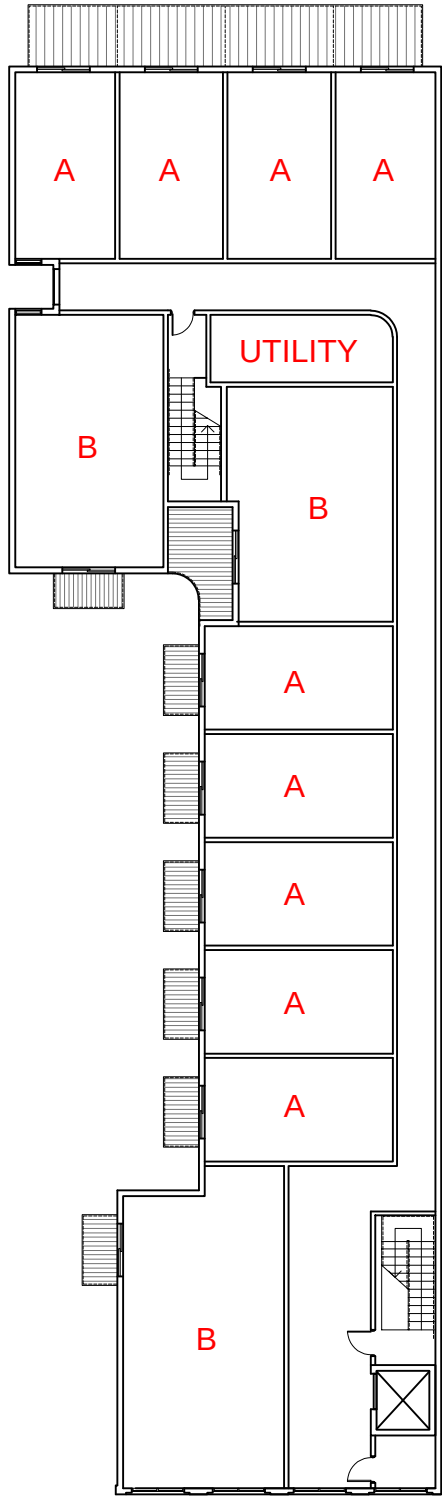
THE TARPON REGISTRY



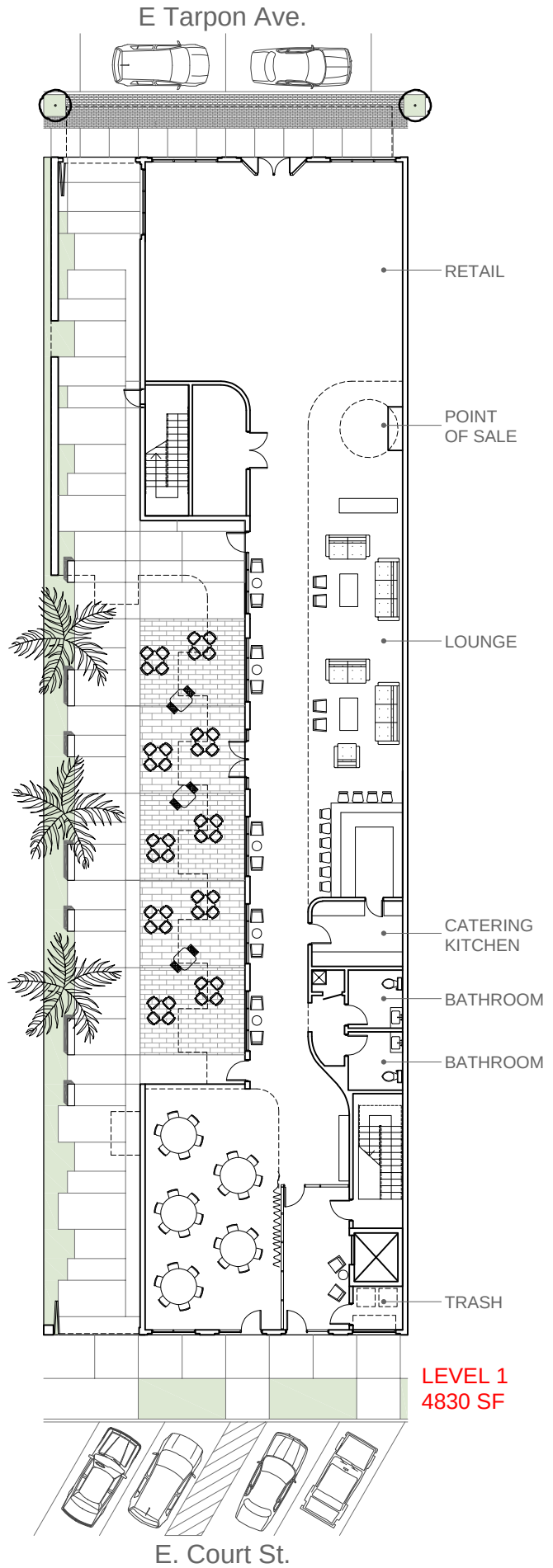
UNIT B
540 SF



UNIT A
260 SF



LEVEL 2
5990 SF



LEVEL 1
4830 SF



Prepared by and when recorded return to:

Andrew J. Salzman, Esquire
Unice Salzman, P.A.
1855 Little Road
Trinity, FL 34655

DEVELOPMENT AGREEMENT

THIS DEVELOPMENT AGREEMENT (the Agreement) is made and entered into this day of _____, 2025, by and between the COMMUNITY REDEVELOPMENT AGENCY FOR THE CITY OF TARPON SPRINGS, Florida, (“CRA”), and THE TARPON REGISTRY, LLC, a Florida limited liability company (“Developer”), its successors and assigns.

WITNESSETH:

WHEREAS, the CRA is authorized by the Florida Local Government Redevelopment Agreement Act, Sections 163.3220 - 163.463, Florida Statutes, and the City’s Charter, Ordinances and Codes (Code) to enter into a Development agreement; and

WHEREAS, the CRA is the owner in fee simple of certain real property located at 144 East Tarpon Ave., Tarpon Springs, Florida 34689 and more particularly described in Exhibit “A” attached hereto and incorporated herein (hereinafter the Property); and

WHEREAS, the CRA advertised for proposals on redevelopment of the Property; and

WHEREAS, a public meeting was held on October 7, 2025, to discuss the three (3) proposals that the CRA received regarding the redevelopment of the Property; and

WHEREAS, the CRA has determined that the Developer’s proposal, as successor and related entity to Infill Studio, the respondent, is consistent with the CRA’S goals and objectives for the redevelopment of the Property; and

WHEREAS, the CRA desires to have the Developer develop the Property into a multi-use facility to include a hotel as provided for and described in Exhibit “B” attached hereto and made part hereof; and

WHEREAS, the Developer is requesting the CRA and the City of Tarpon Springs provide financial assistance in the way of credits and financial and technical assistance; and

WHEREAS, CRA desires a reasonable option to repurchase the Property should the Developer fail to meet the terms and conditions of this Agreement; and

WHEREAS, at its meeting of December 16, 2025, the CRA approved this Agreement pursuant to Resolution 25-_____.

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NOW THEREFORE, for and in consideration of mutual benefits and public interest and other good and valuable considerations, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

Section 1. RECITALS.

The foregoing recitals are true and correct and are hereby incorporated herein by reference. All exhibits to this Agreement are hereby deemed a part hereof.

Section 2. LEGAL DESCRIPTION OF REAL PROPERTY.

2.01 The CRA is the fee simple owner of the real property described as follows: 144 East Tarpon Ave., Tarpon Springs, FL 34689 and more fully described in Exhibit A.

Section 3. EFFECTIVE DATE/DURATION OF AGREEMENT.

3.01 This Agreement shall become effective upon execution by all parties after approval by the CRA.

Section 4. PURCHASE PRICE, CLOSING AND CONVEYANCE

4.01 The purchase price for the Property shall be Twenty-Five Thousand Dollars (\$25,000.00) paid by cash to the CRA by the Developer at the time of closing.

4.02 The Developer shall complete the following government approvals prior to and as a condition of closing ("Approvals"):

- a. Developer shall obtain Site Plan Approval from the City of Tarpon Springs for the Project, including any required Certificate of Appropriateness (Heritage Preservation Board Approval) for the Project;

4.03 Closing will occur within thirty (30) days after receipt of final, nonappealable Approvals unless otherwise agreed to in writing by both Parties.

4.04 The CRA agrees to convey title to the Property to the Developer by special warranty deed, free and clear of all encumbrances or liens, except zoning and/or restrictions and prohibitions imposed by government authority and easements of record.

4.05 The CRA shall select the title insurance company and shall provide the Developer with a title commitment that is reasonably acceptable to the Developer within twenty (20) days from the Effective Date.

4.06 The Developer shall pay all closing costs, including but not limited to documentary stamps which are required to be affixed to the special warranty deed, recording the deed and each part shall pay its own legal fees.

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4.07 With the exception of the requirements of subsection 4.04, the Developer agrees they are purchasing the Property in an “As Is” condition with no other warranties, assurances, or guarantees of the condition of the Property by the CRA or the City of Tarpon Springs.

Section 5. OBLIGATIONS OF THE DEVELOPER.

5.01 The Developer will submit such applications and documents as are required by law and shall comply with the City of Tarpon Spring’s Code of Ordinances, Rules, Regulations and Land Use Requirements at the time of development review and during development of the Property.

5.02 The obligations under this Agreement shall be binding on the Developer, their successors or assigns.

5.03 Provide the CRA with a copy of an enforceable completion bond with the CRA named as an additional insured providing for the CRA to draw on such bond prior to commencement of construction payable in the event the project is not substantially completed;

5.04 Nothing herein shall limit the CRA’s rights to utilize the Property prior to Closing. After Closing, the Developer agrees to cooperate and coordinate with the CRA for the reasonable use of the Property for small events and parking on a limited basis prior to commencement of construction. In the event the CRA desires to utilize the Property, and the Developer agrees, the CRA shall provide appropriate liability and workers' compensation insurance with the Developer as an additional insured. In the event the CRA utilizes the Property with the Developer’s permission, Developer will provide a minimum of ten (10) days written notice to vacate the Property for the purpose of commencement of construction or other development-related work.

Section 6. SITE PLAN.

6.01 In order to avoid any adverse impacts of the redevelopment of the Property on the abutting property owners and on the residents of the City of Tarpon Springs, the parties agree that the Property will be developed in substantial compliance with the Concept Plan attached hereto as Exhibit “B” unless otherwise agreed to by the parties or required by the Approvals. As such, Site Plan may be modified during the Site Plan review process and by the requirements of other state and local government agencies having jurisdiction over the development of the Property and by concurrency review and the Land Development Codes of the City.

6.02 The Property shall be developed and landscaped in accordance with the Site Plan. All landscaping shall be provided prior to the Certificate of Occupancy being issued and will be maintained in good and healthy growing conditions at all times.

6.03 The appearance and use of the property after Development are the reason that the CRA exercised its legislative authority and entered into this Agreement. Substantial deviations from the construction of the Project as contemplated herein shall constitute a default of the Agreement. In the event of default, the CRA shall give notice to the Developer and an opportunity to cure. In the event Developer does not cure the default, after a public hearing and

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opportunity to be heard, the CRA may terminate this Agreement. The CRA shall not consent to any modification of the Project unless it deems as such is in the best interest of the public and, in its discretion in reaching such decision, it shall be deemed to be acting in a legislative capacity and within its sole and absolute discretion, taking into account the public health, safety and welfare. Notwithstanding the above, changes required by any approval or appointed board of the City of Tarpon Springs shall not constitute a default.

Section 7. DEVELOPMENT OF THE PROPERTY.

7.01 Permitted Uses. The permitted uses of the Property, the density and intensity of use, the height, bulk and size of proposed structures, provisions for reservation or dedication of land for public purposes and location of public improvements, location of public utilities, and other terms and conditions of development applicable to the Property, shall be as set forth in the Code, as may be amended. The Parties acknowledge the proposed Concept Plan currently does not comply with the Code. In the event the City does not amend its Code to allow for the construction of the Project as currently contemplated, the Developer shall have the option to (i) terminate this agreement after receipt of refund of all ITN payments as contemplated in sec. 8.01; or, (ii) amend the Project to comply with the current Code and proceed with the Approvals.

7.02 Applicable rules, Regulations and Policies. The ordinances, rules, regulations and policies in existence on the effective date of this Agreement shall govern the redevelopment of land for the duration of the Agreement as set forth in Section 4. Subsequent adopted laws and policies of general application in the City shall be applicable to the Property.

7.03 State and Federal Laws. This Agreement shall not preclude the applicability to the project of changes in rules, regulations or policies enacted by state or federal governmental agencies after the execution of this Agreement. Enactment of laws which would preclude the Parties' compliance with the terms of this Agreement shall cause the parties to mutually modify or revoke this Agreement in order to comply with state and federal laws.

Section 8. OBLIGATIONS OF THE CITY.

8.01 The CRA shall cause the City of Tarpon Springs ("City") shall provide the Developer with full impact fee credit, full permit fee credit, expedited permitting assistance, reimbursement of documented soft costs incurred during ITN (RFP) response, and dedicated use of four (4) existing parking spaces on Court Street abutting the Property site.

8.02 The CRA shall cause the City to provide Technical Review assistance to the Developer regarding regulatory issues, approval processes and applications including, but not limited to, Smart Code and Special Area Plan, regulatory code amendments, historic district guidelines, conditional use and site plan, public art requirements, and various board approvals.

8.03 The CRA shall cause the City to process an amendment to the Special Area Plan, T5b Transect District to revise allowable density standards to an all-inclusive floor area ratio standard.

8.04 The CRA shall cause the City to coordinate with Developer as it relates to certain streetscape improvements to the Court Street frontage that includes removal of existing sidewalk and installation of bricks, from the property line to the curb and the replacement of trees and landscaping in coordination with the Developer. The City shall also make streetscape improvements to the Tarpon Avenue frontage that include removal of the two oak trees (for the installation of the balcony), filling in the tree well, removal of the overhead powerlines, and installation of landscaping in coordination with the construction of the Project.

Section 9. OPTION TO PURCHASE. In the event the Developer desires to sell the Property or receives an offer for purchase from an unrelated third party, the Developer grants the CRA the first right of refusal to purchase the property until the commencement of construction under the following conditions. For an abundance of clarity, this option shall expire upon commencement of construction.

- 9.01 The purchase price shall be the original purchase price when purchased from the CRA (\$25,000) plus the actual value of any improvements based upon the construction value of the building/site construction permits (for the completed improvements only) plus any development fee, preconstruction costs, plans and surveys and other expenses associated with the development of the Property.
- 9.02 The CRA shall have thirty (30) days from receipt of the appraisal to notify the Developer of its desire to purchase the property.
- 9.03 The Developer agrees upon purchase by the CRA, to convey title to the property to the CRA, by special warranty deed, free and clear of all encumbrances or liens. Developer shall select the title company and provide the CRA with a title commitment from a title insurance company that is reasonably acceptable to the CRA within twenty (20) days after the CRA exercises its option, which commitment shall show title to the property vested in the Developer without any unacceptable encumbrances.
- 9.04 The CRA agrees to pay for the owner's policy of title insurance at closing. The value of the owner's title policy shall be an amount equal to the Fair Market Value as determined in subsection 8.1.
- 9.05 The CRA shall pay all closing costs, including but not limited to documentary stamps which are required to be affixed to the special warranty deed, recording of the deed, and each Party shall pay its own legal fees.

- 9.06 In connection with any litigation arising out of this Option, the prevailing Party shall be entitled to recover all costs incurred, including reasonable attorneys' fees and costs.

Section 10. REQUIRED DEVELOPMENT PERMITS.

Local Development permits which must be approved and issued may include, but are not limited to, the following:

- A. Site Plan Approval
- B. Conditional Use Approval
- C. Heritage/Historic Preservation Board Approval (Certificate of Appropriateness)
- D. Site Construction, Building Permits, Utility Permits
- E. Extra-jurisdictional permits, as may be required
- F. All other approvals or permits as required by existing or future government regulations as they now exist, or as they may exist in the future.

Section 11. INDEMNIFICATION/INSURANCE.

The Developer, for itself, its successors and assigns, hereby indemnifies and save the CRA and the City of Tarpon Springs harmless from any and all claims, damages, liabilities, causes of action, penalties, fines, losses, costs, expense and/or other judgments arising from personal injury, death, or property damage to its respective property and tangible personal property located thereon arising out of a result of or in connection with the use and enjoyment and redevelopment of the Property save and except to the extent caused by the negligence or the willful acts or omissions of the CRA or the City of Tarpon Springs. Nothing contained herein shall be considered a waiver of the CRA'S or the City of Tarpon Springs rights and privileges under sovereign immunity and Florida Statutes § 768.28.

Section 12. AMENDMENT OF AGREEMENT AND DEVELOPMENT ORDER.

This Agreement may be amended from time to time by mutual consent of the Parties or their successors in interest.

Section 13. GENERAL PROVISIONS

- 13.01 Covenants Running with the Land. The provisions of this Agreement shall

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constitute covenants which shall run with the land comprising the Property, and the burdens and benefits hereof shall bind and inure to the benefit of the Parties hereto, their personal representatives, heirs, successors, grantees and assigns, and a copy of this Agreement shall be recorded by the applicant among the Public Records of Pinellas County, Florida, and a copy provided to the City of Tarpon Springs upon execution of this Agreement by the parties hereto.

13.02 Notices. Any notice or request required or authorized to be given by the terms of this Agreement or under any applicable law by either party shall be in writing, hand delivered, or sent by Certified or Registered mail, postage prepaid, return receipt requested. Such notice shall be addressed as follows:

As to the City of Tarpon Springs:

City of Tarpon Springs
Attn. City Manager
324 East Pine Street
Tarpon Springs, FL 34689

With a required copy to:
City Attorney
Unice Salzman, P.A.
1855 Little Road
Trinity, FL 34655

As to the Developer:

Joseph Harrington
7504 N. Mobley Road
Odessa, FL 33556

12.03 Severability. If any provision of this Agreement or the application of any provision of this Agreement to a particular situation is held by a court of competent jurisdiction to be invalid or unenforceable, then, to the extent that the invalidity or unenforceability does not impair the application of this Agreement as intended by the parties, the remaining provisions of this Agreement, or the application of this Agreement to other situations, shall continue in full force and effect. In addition, should this Agreement fail to address a particular permit, condition, term or restriction that shall not relieve the Developer of the necessity of complying with the law governing said permitting requirements, conditions, terms or restrictions.

12.04 Entire Agreement. This Agreement sets forth all of the promises, covenants, agreements, conditions and understandings between the parties hereto, and supersedes all prior and contemporaneous agreements, understandings, inducements or conditions, express or implied, oral or written, except as herein contained.

12.05 Compliance with Law. The failure of this Agreement to address any particular permit, condition, term or restriction shall not relieve Developer from the necessity of complying with the law governing such permitting requirements, conditions, terms or restrictions.

12.05 No Estoppel. The Parties agree that the CRA'S willingness to enter into this Agreement, the staff approval or recommendation relative to the proposed Development, and any

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other act in furtherance of this Agreement, shall not be used by the Developer, or its successors in title, in any way whatsoever as committing the CRA legally through a theory of equitable estoppel, action in reliance, the expenditure of substantial funds or any other legal theory as to the approval of such proposed Development in the event that this Agreement is terminated or for any other reason does not take effect in all material respects. The Parties further agree that any and all action by the Developer, or their representatives in negotiation of this Agreement, including all acts or expenditures in the implementation of this Agreement or submittals to other governmental bodies, shall in no way be deemed to be an action in reliance given rise to an equitable estoppel. In the event that it is not possible to implement this Agreement fully, each party's legal position will be identical to the legal position that it would have maintained, if all matters regarding the proposed Development of the Property had never been discussed between them.

12.06 Legal Remedies: Waiver of Damages. The Parties agree that either party may seek equitable remedies for the enforcement of this Agreement. The Developer agrees that it may not seek damages against the CRA or the City of Tarpon Springs for any matters arising from this Agreement and the right to seek such damages is specifically waived. The Parties agree that the legislative decisions by the City of Tarpon Springs regarding the appropriate land use or other Development regulations impacting the Property shall, in no event or under any conditions, give rise to a claim for monetary damages or attorney's fees against the CRA or the City of Tarpon Springs and any claim for damages or fees by the Developer or its successors in title are specifically waived.

Section 13. FURTHER ASSURANCES. Each of the parties hereto agrees to do, execute, acknowledge and deliver, or cause to be done, executed, acknowledged and delivered, all such further acts and assurances as shall be reasonably requested by the other party in order to carry out the intent of this Agreement and give effect thereto.

Section 14. VENUE AND APPLICABLE LAW. This Agreement shall be construed by and controlled under the laws of the State of Florida. Venue for the purposes of any suit, action or other proceeding arising out of, or relating to, this Agreement shall be exclusively in the Sixth Judicial Circuit Court in and for Pinellas County, Florida, and the United States District Court for the Middle District of Florida, Tampa Division.

Section 15. EXHIBITS. This Agreement (including any and all Exhibits attached hereto, all of which are a part of this Agreement to the same extent as if such Exhibits were set forth in full in the body of this Agreement), constitutes the entire agreement between the parties hereto pertaining to the subject matter hereof.

Section 16. GOVERNING LAW. This Agreement shall be governed by and construed in accordance with the laws of the State of Florida without regard to the conflict of laws principles of such state.

Section 17. COUNTERPARTS. This Agreement may be executed in counterparts, all of which together shall continue one and the same instrument.

IN WITNESS WHEREOF, the parties have executed this Development Agreement the date and year first above written.

CRA

JOSEPH HARRINGTON

By: _____
Print Name: _____
Title: _____

By: _____
Print Name: _____
Title: _____

ATTEST:

Witness:

Print Name: _____

Witness:

Approved as to form:

Print Name: _____

Andrew J. Salzman, City Attorney



Date: 12/11/2025
To: Charles Rudd, City Manager
From: Karen Lemmons, Economic Development Manager
Re: EV Shuttle Information-Tarpon Springs Looper

The BOC at its 11/4 meeting requested staff investigate and research EV shuttles to transport people from Downtown to the Sponge Docks. Staff from several departments are working on this project, and below is information regarding operations, drivers, and proposed routes. Staff recommendations for vehicles, drivers, routes, and dates/hours of operation are at the end of the memo.

Shuttle Driver(s)

Attached is a job description NPR uses for its shuttle drivers plus their salary range below. Per HR, if these positions are to remain part time – they must stay less than 29 hours per week. They would accrue vacation/sick at a part time rate if they have a consistent schedule throughout the year. Once approved, these jobs should be posted for 5-10 days and then would take another 1-2 weeks for interviews. These positions require a Drug Test and a Criminal Background check, and these can take up to 2 weeks to complete. Approximate timeline is 3-5 weeks to hire personnel and begin working.

Grade	Title	Annual Minimum	Annual Midpoint	Annual Maximum	Hourly Minimum	Hourly Midpoint	Hourly Maximum
101	Shuttle Driver	\$31,200.00	\$39,000.00	\$46,800.00	\$15.00	\$18.75	\$22.50

Shuttle Route, Signage and Stops – Maps Attached



Staff from various departments met to discuss the shuttle operations, including proposed routes and stops. Two routes are proposed: a direct express route, the “Lightning Route,” moving people directly between Downtown and the Docks without stops, and the “Leisure Route,” a circuitous route, with several stops between Downtown and the Docks. The two routes serve to provide options of quick, direct access (super-fast, Zoom Zoom) or a longer ride with various stops (slow and steady sees the city). Attached are draft maps of the Lightning and Leisure routes, and one that depicts both without added verbiage.

Routes were planned to avoid left turns, especially at intersections with no dedicated turn lanes and signals, to prioritize safety and provide more reliable travel times. Therefore, you will see the Leisure Route turning right (west) onto Meres Blvd. from Alt. 19 with a turnaround at Sisler Field, and the Lightning Route turning right (east) onto Tarpon Avenue from the Meres parking lot and then looping back to Alt. 19 via Orange St.



Lightning Route

The Lightning Route takes approximately 5-7 minutes to travel between the Meres Parking Lot and City Marina. This direct route with no dedicated stops fulfills the primary goal of linking the Downtown and Sponge Docks for tourists and locals who just want to get back and forth quickly and efficiently.



Leisure Route

The Leisure Route takes approximately 20-30 minutes to complete, depending on the number of stops. There are 13 designated stops on the route. Each stop is depicted with a turtle icon and the name of the location on the map. Note the right turn on Meres and turn-around at Sisler Field are proposed to avoid a left turn at Meres where there is heavy traffic and no dedicated left turn signal. Sisler Field also opens the route to residents of neighborhoods west of Meres.

The route is designed to pass by or be within close proximity to cultural attractions and parks which are depicted in red. On this route, the Looper can stop anywhere along the route when requested by a rider. Pedestrians can also wave down the Looper anywhere along the route for access.

Signage

Once the route(s) are determined, staff will design and place signage on existing poles at all the stops. Signage will include the “Looper” along with a lightning bolt and/or turtle to depict either route. Staff did consider potential locations for signage when determining the proposed routes and stops.

Hours of Operation

Owning the vehicles allows the city to run the Loopers at any desired times/days. Below are running times for nearby municipalities. (Note that Dunedin is discontinuing its FreeBee.)

New Port Richey DART

Thursday: 5:00pm-12:00am

Friday: 5:00pm-12:00am

Saturday: 5:00pm-12:00am

Sunday: 12:00pm-6:00pm

Dunedin FreeBee

Peak Service Hours between January 16th through April 14th:

Thursday: 11 am - 10pm

Friday/Saturday: 11am - 12am

Sunday: 11am - 7pm



Non-Peak Service Hours between April 15th through January:

Thursday – 5pm to 10pm

Friday – 3pm to 12am

Saturday – 11am to 12am

Sunday – 11am to 7pm

Shuttle Storage and Maintenance

Public Works staff is researching potential storage areas. They will determine the location once the type and number of vehicles is approved.

Marketing Campaign

A marketing campaign will be created with logo and taglines to promote and market the new service. The Walking Map will be updated to include the routes.

STAFF RECOMMENDATIONS

Shuttle Vehicles – Staff recommends moving forward with procuring two (2) six-seater units.

Fleet staff have spoken with representatives from both New Port Richey and St. Petersburg regarding their use of 11-passenger units and learned the following: The Fleet Manager in New Port Richey was not in his position when their units were originally put into service and therefore could not provide clarification on how they were legally permitted for roadway use or if they are street legal. The Fleet Operations Coordinator in St. Petersburg stated that their 11-passenger units are used exclusively in a parking lot environment, which eliminates the need for registration.

It is important to note that 11-passenger units are not street legal. They are designed specifically for use on private property such as parking lots. Due to their weight exceeding 3,000 lbs. They cannot be classified as Low-Speed Vehicles (LSVs), and as a result, they do not come equipped with VIN numbers. The dealer has also confirmed that these units are not street legal; otherwise, they would be sold as such.

This stands in clear contrast to the six-passenger units, which are fully street legal with no modifications required and can be operated on public roadways in compliance with local and state regulations. For these reasons, and to ensure our fleet remains compliant with all applicable laws, staff strongly recommend selecting two (2) of the six-seater units.

Routes – Staff recommends approving the Lightning and Leisure routes with the designated stops as shown on the attached maps.

Days/Hours of Operation – Staff recommends adopting the following days/hours of service:

Thursday: 11 a.m. – 10 p.m.

Friday/Saturday: 11 a.m. – 11 p.m.

Sunday: 11 a.m. – 7 p.m.



Drivers – Staff recommends hiring three drivers at the outset. Operating two vehicles will require two drivers, and an additional driver will ensure coverage when someone is absent. The hiring process for these positions will be coordinated through the Human Resources Department.

Staff recommend approving the Tarpon Springs Looper program with the above recommendations for vehicles, routes, days/hours of operations, and drivers. It should also be noted that this be considered a trial period, and all recommendations and operations can be adjusted over time as the program gets underway.

Responses

Error: Check cell(s) B7

					Numeric	
Status	Bid/No Bid Decision	#	Item Name	Quantity Required	Unit Price	Total Cost
Error: Clear values for 'Unit Price' in cell H7 or select 'Bid'	No Bid	#0-1	Six (6) Passenger Golf Cart (In accordance with the specifications contain herein)	1	\$ 39,760.00	\$ 39,760.00
Error: Clear values for 'Unit Price' in cell H8 or select 'Bid'	No Bid	#0-2	Eleven (11) Passenger Golf Cart (In accordance with the specifications contained herein)	1	\$ 71,255.00	\$ 71,255.00
Basket Total						\$ 111,015.00
Grand Total						\$ 111,015.00



DUNNS Number: 788467533
Unique Entity ID
(UEI): VQRUMLM1H958
CAGE Code: 4V9B1
TAX ID: 20-4768170
E Verify ID: 1519775

Address:
58 West 9th Street
Atlantic Beach FL 32233
(904) 247-1818

Bill To: City of Tarpon Springs

Ship To 325 east pine street
Tarpon Springs FL 34689

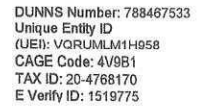
Product	Quantity	Rate	Amount
ENB-6PWCH-LSV (6 PASSENGER + 1 WHEELCHAIR)- THIS VEHICLE OPTION IS STREET LEGAL WITH A VIN NUMBER	1	\$ 24,995.00	\$ 24,995.00
SOFT ENCLOSURE	1	\$ 2,495.00	\$ 2,495.00
STORAGE COVER	1	\$ 2,495.00	\$ 2,495.00
BACK UP CAMERA	1	\$ 895.00	\$ 895.00
BEACON LIGHT	1	\$ 595.00	\$ 595.00
FREEDMAN FLIP SEAT (8 PEOPLE WHEN NO WHEELCHAIR, 8 PEOPLE WHEN WHEELCHAIR PRESENT)	1	\$ 2,995.00	\$ 2,995.00
RUNNING BOARD LIGHTS	1	\$ 1,295.00	\$ 1,295.00
NON SLIP FLOORING, GRAB HANDLES ON ROOF INCLUDED	1	\$ -	\$ -
LITHIUM BATTERY AND ON BOARD CHARGER FOR 35 MILE RANGE	1	\$ 3,495.00	\$ 3,495.00
SPEED: 25MPH, GVWR ACCEPTED FOR LSV USE, PAYLOAD CAPACITY IS 1,800 LBS, 4 WHEEL DISC BRAKES, RACK AND PINION STEERING, DOT STREET TIRES	1	\$ -	\$ -
DOT LIGHT PACKAGE INCLUDED FOR FRONT AND REAR OF CART- CERTIFIED FOR STREET USE	1	\$ -	\$ -
REVERSE ALARM, HORN, SPEED GOVERNOR, SEAT BELTS FOR ALL PASSENGERS, RAMP HAS 600 LBS RATING, RAMP HAS AUTO RAMP FEATURE, SINGLE PIECE	1	\$ -	\$ -
RAMP SWITCH IS NEAR DRIVER	1	\$ -	\$ -
SHIPPING	1	\$ 500.00	\$ 500.00
		\$ -	\$ -
** ALL TIE DOWN EQUIPMENT IS MADE BY Q'STRAIT AND IS ADA APPROVED**		\$ -	\$ -
** RAMP HAS 31 INCH DECK SPACE FOR STANDARD WHEELCHAIRS**		\$ -	\$ -
** THERE IS NO ADA SPEC FOR GOLF CARTS OR ELECTRIC SHUTTLES BUT WE USE THE ADA MINI VAN SPEC TO BUILD THE WHEELCHAIR CART**		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -

CUSTOMER TYPE

12.04.25

260062-B-JL

Subtotal	\$ 39,760.00
Sales Tax	
Total	\$ 39,760.00
Payments/Credits	\$ -
Balance Due	\$ 39,760.00



Bill To: City of Tarpon Springs

Product	Quantity	Rate	Amount
ETB-11PADA- THIS VEHICLE DOES NOT COME WITH A VIN NUMBER AND IS NOT STREET LEGAL. CAN BE EXEMPTED THROUGH THE CITY THOUGH	1	\$ 48,995.00	\$ 48,995.00
SOFT ENCLOSURE	1	\$ 2,495.00	\$ 2,495.00
STORAGE COVER	1	\$ 2,495.00	\$ 2,495.00
BACK UP CAMERA	1	\$ 895.00	\$ 895.00
BEACON LIGHT	1	\$ 595.00	\$ 595.00
FREEDMAN FLIP SEAT (9 PEOPLE WHEN NO WHEELCHAIR, 10 PEOPLE WHEN WHEEL CHAIR PRESENT)	1	\$ 2,995.00	\$ 2,995.00
RUNNING BOARD LIGHTS	1	\$ 1,295.00	\$ 1,295.00
NON SLIP FLOORING, GRAB HANDLES ON ROOF INCLUDED	1	\$ -	\$ -
LITHIUM BATTERY AND ON BOARD CHARGER FOR 50 MILE RANGE	1	\$ 8,995.00	\$ 8,995.00
SPEED: 25MPH, GVWR 6200 LBS, PAYLOAD CAPACITY IS 3,000 LBS, 4 WHEEL DRUM BRAKES, RACK AND PINION STEERING W/ POWER STEERING ASSIST, DOT STREET TIRES	1	\$ -	\$ -
DOT LIGHT PACKAGE INCLUDED FOR FRONT AND REAR OF CART	1	\$ -	\$ -
REVERSE ALARM, HORN, SPEED GOVERNOR, RAMP HAS 600 LBS RATING, RAMP IS A BIFOLD RAMP (2 PCE) AND IS MANUAL DEPLOY	1	\$ -	\$ -
SEAT BELTS X13	1	\$ 1,995.00	\$ 1,995.00
SHIPPING	1	\$ 500.00	\$ 500.00
		\$ -	\$ -
** ALL TIE DOWN EQUIPMENT IS MADE BY Q'STRAIT AND IS ADA APPROVED**		\$ -	\$ -
** RAMP HAS 31 INCH DECK SPACE FOR STANDARD WHEELCHAIRS**		\$ -	\$ -
** THERE IS NO ADA SPEC FOR GOLF CARTS OR ELECTRIC SHUTTLES BUT WE USE THE ADA MINI VAN SPEC TO BUILD THE WHEELCHAIR CART**		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
CUSTOMER TYPE		Subtotal	\$ 71,255.00
		Sales Tax	
		Total	\$ 71,255.00
		Payments/Credits	\$ -
		Balance Due	\$ 71,255.00



58 West 9th Street * Atlantic Beach, FL 32233

Phone: (904) 247-1818 * Fax: (904) 247-2229

www.motoelectricvehicles.com

OPTIONS INCLUDED IN PRICING (THESE CAN BE REMOVED IF NEEDED)

1. **SOFT ENCLOSURE: \$2,495.00**
2. **STORAGE COVER: \$2,495.00**
3. **BACK UP CAMERA: \$895.00**
4. **BEACON LIGHT: \$595.00**
5. **FREEDMAN FLIP SEAT: \$2,995.00**
6. **RUNNING BOARD LIGHTS: \$1,295.00**
7. **LITHIUM BATTERY AND ON BOARD CHARGER- ENB-6PWCH: \$3,495.00**
8. **LITHIUM BATTERY AND ON BOARD CHARGER- ETB-11PADA: \$8,995.00**
9. **SEAT BELTS INCLUDED FOR ENB-6PWCH MODEL**
10. **SEAT BELTS X13 FOR ETB-11PADA: \$1,995.00**

ADDITIONAL OPTIONS AVAILABLE PER THE BID

1. **WHEELCHAIR LOCKING FLOOR PLATES AND BELTS INCLUDED**
2. **SOFT ENCLOSURE HAS BEEN QUOTED**
3. **AIR BLOWER X2: \$2,590.00**
4. **HEATER X2: \$2,590.00**
5. **AC UNIT (ONLY FOR ETB-11PADA): \$9,995.00**
6. **HARD DOORS FOR ETB-11PADA INSTEAD OF SOFT ENCLOSURE: \$18,000.00**
7. **FREEDMAN FOLDING SEAT HAS BEEN QUOTED**
8. **ROOF RACK STORAGE: \$1,995.00**
9. **AUTOMATIC/REMOTE LOCKING NOT AVAILABLE**
10. **ADA SIGNAGE AROUND CART: \$995.00**
11. **USB PORT NEAR DRIVER INCLUDED**
12. **SOUND BAR W/ PA SYSTEM: \$1,995.00**
13. **DRIVER PARTITION FOR ETB-11PADA: \$3,995.00**
14. **SECURITY CAMERA INTERNAL: \$1,295.00**
15. **CUSTOM PAINT JOB FOR ENB-6PWCH: \$1,995.00**
16. **CUSTOM PAINT JOB FOR ETB-11PADA: \$3,995.00**



Moto Electric Vehicles
58 West 9th Street * Atlantic Beach, FL 32233
Phone: (904) 247-1818 * Fax: (904) 247-2229
www.motoelectricvehicles.com

WARRANTY TERMS

STANDARD WARRANTY:

THREE YEAR LIMITED WARRANTY

4 Year Warranty on Lithium Batteries

3 Year Warranty on Board Charger

2 Year Warranty on Controller System

1.5 Year Warranty on Lead Acid Batteries

1 Year Parts Warranty on Vehicle- minus wear and tear items

LiFePO4 Battery Specification

Model: MEV105AH-GC

End-Products



Contents

- 1. Normal Performance:**
- 2. Picture of Product:**
- 3. Performance & Test Condition**
- 4. BMS technical parameters**
- 5. Storage and Transportation**
- 6. Warning and Tips**

1.Normal Performance:

NO.	Item	General Parameter	
1	Type of battery	LiFePO4	
2	Cell model	LF105 (3.2V 105Ah)	
3	Rated capacity	105Ah	
4	Standard voltage	51.2V (16S)	
5	Standard Charge voltage	58.4V	
6	Charging method	CC-CV	
7	Charge current	Normal	50A
		Max	150A
8	Cut-off voltage	40V	
9	Continuous discharge current	300A	
10	Peak discharge current	600A (10s)	
11	Total weight	About 110.23 lbs	
12	Impedance (Max, at 1000Hz.)	≤ 50 mΩ	
13	Charge method	charge	32°~140°F
		discharge	-4°~149°F
14	Storage environment	temperature	50°~113°F
		humidity	≤ 75%RH
15	Cycle life @DOD100%	1C@DOD100%	≥2500 cycles
		0.2C@DOD100%	≥4000 cycles
16	Self-discharge rate	≤3%/Month	
17	Battery dimension	L=19.57±0.08inches	
		W=13.74±0.08inches	
		H=9.57±0.08inches	
18	Bluetooth function	Android telephone (system version higher than 4.3) or iPhone (system higher than iPhone4S&iOS7), install APP of "SMART BMS", read the voltage, SOC etc. after proper connection	

2. Battery Appearance Structure and Size



3. Performance & Test Condition :

No.	Project	Standard		Testing method
1	Rated capacity	105Ah		After standard charge, discharge @0.5C current to the end of discharge voltage. cycles for three times, One cycle capacity arrive standard, that's to say it is qualified.(The below as the same);
2	Charging keep ability in normal temperature	Rest capacity	capacity ≥ standard capacity *97%	After standard charging, store at 77°F±41°F for 1 month, and then discharge capacity @0.2C current to the end of discharge voltage, Then measure the capacity of cell.
3	Cycle life	Capacity ≥ Standard capacity	*80%	After standard charge, discharge @0.2C current to the end of discharge voltage. rest for 1h, cycles for 4000 times.
4	Internal Impedance	≤50mΩ		@50% SOC @1kHz AC internal resistance test instrument.
5	Discharge temperature characteristic @0.2C	-4°F(6h)	≥70%	Capacity @specified temperature/Capacity @77°F
		32°F(6h)	≥90%	
		77°F(4h)	≥100%	
		131°F(4h)	≥97%	

4.BMS technical parameters

The battery is designed with an intelligent protection board solution, which can monitor the battery running status in real time. The protection board has strong loading capacity and the maximum discharge current can reach 300A. When abnormal, it provides overcharge, over discharge, over current, over temperature protection, etc. When the power battery input and output are actively cut off for protection. Features are as follows:

- 16-cell battery series protection
- Various protection functions for charging and discharging
- Hardware discharge overcurrent, short circuit protection function processing
- Software overvoltage, undervoltage, temperature, overload protection function processing
- Accurate SOC calculation with automatic learning SOC function

5. Storage and Transportation

1. Based on the character of cell, proper environment for transportation of LiFePO₄ battery pack need to be created to protect the battery.

2. During transportation, 30%-50% SOC must be kept to ensure that short circuit, appearance of liquid in the battery or immersion of battery in liquid never occur.

3. Battery should be kept at 50°F~113°F in warehouse where it's dry, clean and well-ventilated.

4. During loading of battery, attention must be paid against dropping, turning over and serious stacking.

6. Warnings and Tips

In order to prevent the battery leaking, getting hot and exploding, please pay attention to preventing measure as following:

Warning !

- Never throw the battery into water, keep it under dry, shady and cool circumstance when not use.
- Never upside down the positive and negative.
- Never connect the positive and negative of battery with metal.
- Never ship or store the battery together with metal
- Never knock, throw or trample the battery.
- Never cut through the battery with nail or other edge tool.

NOTICE!

- Never use or keep the battery under the high temperature. Otherwise it will cause battery heat, get into fire or lose some function and reduce the life. The proposed temperature for long-term storage is 50°F~113°F.
- Never throw the battery into fire or heating machine to avoid fire, explosion and environment pollution; scrap battery should be returned to the supplier and handled by the recycle station.
- Never use the battery under strong static and strong magnetic field, otherwise it will destroy the protecting device.
- If battery leaked, the electrolyte get into eyes, please don't knead, please wash eyes by water and send to hospital. Otherwise it will hurt eyes.
- If battery emit peculiar smell, heating, distortion or appear any unconventionality during using, storage or charging process, please take it out from device or charge and stop using.
- Never cut the battery in socket directly; please use the stated charger when charging.
- Check the voltage of battery and relevant connectors before using the battery. It can't be used until everything turns out to be normal.
- Prior to charging, fully check the insulativity, physical condition and ageing status, since breakage and ageing are never allowed; the pack voltage must not be less than 40V, if not, it's abnormal and that battery needs to be labeled. The user should contact our Customer Service Dept and It can't be charged until repaired by our staff.
- The battery should be stored in half SOC. It needs to be charged once if out of use for as long as half a year.
- Clean the dirty electrode, if any, with a clean dry cloth, or poor contact or operation failure may occur.

LiFePO4 Battery Specification

Model:MEV173AH-GC



ETB-11PADA

Contents

- 1. Normal Performance:**
- 2. Picture of Product:**
- 3. Performance & Test Condition**
- 4. BMS technical parameters**
- 5. Storage and Transportation**
- 6. Warning and Tips**

1.Normal Performance:

NO.	Item	General Parameter	
1	Type of battery	LiFePO4	
2	Cell model	LF304 (3.2V 173Ah)	
3	Rated capacity	173Ah	
4	Standard voltage	73.6V (23S)	
5	Standard Charge voltage	83.95V	
6	Charging method	CC-CV	
7	Charge current	Normal	150A
		Max	173A
8	Cut-off voltage	57.5V	
9	Continuous discharge current	300A	
10	Peak discharge current	600A (10s)	
11	Total weight	About242 lbs	
12	Impedance (Max, at 1000Hz.)	$\leq 50 \text{ m}\Omega$	
13	Charge method	charge	32°~140°F
		discharge	-4°~149°F
14	Storage environment	temperature	50°~113°F
		humidity	$\leq 75\% \text{RH}$
15	Cycle life @DOD100%	1C@DOD100%	$\geq 2500 \text{ cycles}$
		0.2C@DOD100%	$\geq 4000 \text{ cycles}$
16	Self-discharge rate	$\leq 3\%/\text{Month}$	
17	Battery dimension	L=47.36±0.08inches	
		W=10±0.08inches	
		H=11.14±0.08inches	
18	Bluetooth function	Android telephone (system version higher than 4.3) or iPhone (system higher than iPhone4S&iOS7), install APP of "SMART BMS", read the voltage, SOC etc. after proper connection	

2. Battery Appearance Structure and Size



3. Performance & Test Condition :

No.	Project	Standard		Testing method
1	Rated capacity	173Ah		After standard charge, discharge @0.5C current to the end of discharge voltage. cycles for three times, One cycle capacity arrive standard, that's to say it is qualified.(The below as the same);
2	Charging keep ability in normal temperature	Rest capacity	≥ standard capacity *97%	After standard charging, store at 77°F±41°F for 1 month, and then discharge capacity @0.2C current to the end of discharge voltage. Then measure the capacity of cell.
3	Cycle life	Capacity	≥ Standard capacity *80%	After standard charge, discharge @0.2C current to the end of discharge voltage. rest for 1h, cycles for 4000 times.
4	Internal Impedance	≤50mΩ		@50% SOC @1kHz AC internal resistance test instrument.
5	Discharge temperature characteristic @0.2C	-4°F(6h)	≥70%	Capacity @specified temperature/Capacity @77°F
		32°F(6h)	≥90%	
		77°F(4h)	≥100%	
		131°F(4h)	≥97%	

4.BMS technical parameters

The battery is designed with an intelligent protection board solution, which can monitor the battery running status in real time. The protection board has strong loading capacity and the maximum discharge current can reach 300A. When abnormal, it provides overcharge, over discharge, over current, over temperature protection, etc. When the power battery input and output are actively cut off for protection. Features are as follows:

- 23-cell battery series protection
- Various protection functions for charging and discharging
- Hardware discharge overcurrent, short circuit protection function processing
- Software overvoltage, undervoltage, temperature, overload protection function processing
- Accurate SOC calculation with automatic learning SOC function
- Hardware discharge overcurrent, short circuit protection function processing

5. Storage and Transportation

1.Based on the character of cell, proper environment for transportation of LiFePO₄ battery pack need to be created to protect the battery.

2.During transportation,30%-50% SOC must be kept to ensure that short circuit, appearance of liquid in the battery or immersion of battery in liquid never occur.

3.Battery should be kept at50°F~113°F in warehouse where it's dry, clean and well-ventilated.

4.During loading of battery, attention must be paid against dropping, turning over and serious stacking.

6. Warnings and Tips

In order to prevent the battery leaking, getting hot and exploding, please pay attention to preventing measure as following:

Warning!

- Never throw the battery into water, keep it under dry, shady and cool circumstance when not use.
- Never upside down the positive and negative.
- Never connect the positive and negative of battery with metal.
- Never ship or store the battery together with metal
- Never knock, throw or trample the battery.
- Never cut through the battery with nail or other edge tool.

NOTICE!

- Never use or keep the battery under the high temperature. Otherwise it will cause battery heat, get into fire or lose some function and reduce the life. The proposed temperature for long-term storage is 50°F~113°F.
- Never throw the battery into fire or heating machine to avoid fire, explosion and environment pollution; scrap battery should be returned to the supplier and handled by the recycle station.
- Never use the battery under strong static and strong magnetic field, otherwise it will destroy the protecting device.
- If battery leaked, the electrolyte get into eyes, please don't knead, please wash eyes by water and send to hospital. Otherwise it will hurt eyes.
- If battery emit peculiar smell, heating, distortion or appear any unconventionality during using, storage or charging process, please take it out from device or charge and stop using.
- Never cut the battery in socket directly; please use the stated charger when charging.
- Check the voltage of battery and relevant connectors before using the battery. It can't be used until everything turns out to be normal.
- Prior to charging, fully check the insulativity, physical condition and ageing status, since breakage and ageing are never allowed; the pack voltage must not be less than 57.50V, if not, it's abnormal and that battery needs to be labeled. The user should contact our Customer Service Dept and it can't be charged until repaired by our staff.
- The battery should be stored in half SOC. It needs to be charged once if out of use for as long as half a year.
- Clean the dirty electrode, if any, with a clean dry cloth, or poor contact or operation failure may occur.

BID FORM
BID No. 260062-B-JL
TARPON DOWNTOWN SHUTTLE CART(S)

Brett Jackrel | Sales Manager | Moto Electric Vehicles
Phone: (904) 247-1818 Email: Bjackrel@MotoElectricVehicles.com
Address: 58 West 9th Street | Atlantic Beach FL 32233

BIDDER _____

The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with City of Tarpon Springs to provide all Services specified and in accordance with the other terms and conditions of the Contract Documents.

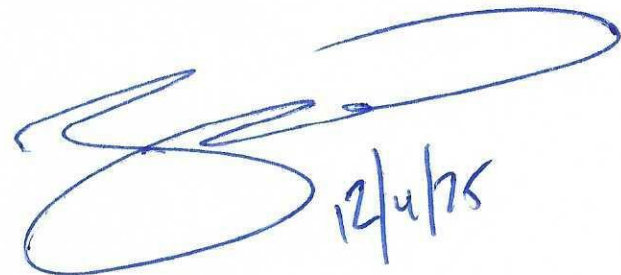
This Bid will remain subject to acceptance for ninety (90) days after the day of Bid opening.

1. In submitting this Bid, Bidder represents that:

- a. Bidder has examined and carefully studied the Bidding Documents and the following Addenda (receipt of all which is hereby acknowledged):

<u>Date</u>	<u>Number</u>	<u>Date</u>	<u>Number</u>
11/24/15	1	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

- b. Bidder is familiar with and is satisfied as to all federal, state and local Laws and Regulations that may affect cost, progress, performance and furnishing of the Work.
- c. This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid; Bidder has not solicited or induced any person, firm or corporation to refrain from bidding; and Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or over Owner.


12/4/15

Brett Jackrel | Sales Manager | Moto Electric Vehicles
Phone: (904) 247-1818 Email: Bjackrel@MotoElectricVehicles.com
Address: 58 West 9th Street | Atlantic Beach FL 32233

BID FORM PRICING
BID NO. 260062-B-JL
TARPON DOWNTOWN SHUTTLE CART(S)

ATTACHMENT A - PRICING TAB ATTACHED AS AN EXCEL SPREADSHEET

Attach copies of complete price breakdown with Bid proposal

Delivery Date: 4-15-26

Bidder acknowledges that all applicable licenses (City, County, State, and Federal) have been obtained and shall provide proof immediately upon request.

Payment: We accept Visa for payment: Yes No. Payment must be processed in days after receipt of proper invoice or services accepted (whichever is the latter).

Price Extension for Additional Units:

The City, through its Procurement Services Director, may during the next twelve months require additional units depending on the City's requirements and availability of funds. Bidders are requested to indicate below the number of months they will extend their bid prices, terms and conditions and the number of additional units they will provide after receiving this bid by the City, if applicable.

6 months for 4 additional units after award of this bid.
(Number) (No. of Units*)

Note: The decision by the bidder to extend or not to extend their prices will NOT be considered in the award of this bid.

* Please insert the number of units (not to exceed the bid quantity).

Bidder: _____

Address: Brett Jackrel | Sales Manager | Moto Electric Vehicles
Phone: (904) 247-1818 Email: Bjackrel@MotoElectricVehicles.com
Address: 58 West 9th Street | Atlantic Beach FL 32233

City: _____ **State:** _____ **Zip:** _____

Phone No.: _____ **Fax No.:** _____ **Email:** _____

Brett Jackrel
Printed Name and Title

Authorized Signature _____

12-4-25
Date

Brett Jackrel | Sales Manager | Moto Electric Vehicles
Phone: (904) 247-1818 Email: Bjackrel@MotoElectricVehicles.com
Address: 58 West 9th Street | Atlantic Beach FL 32233

List at least 5 References

LOCAL COMMERCIAL AND/OR GOVERNMENTAL REFERENCES WHICH ARE
SIMILAR IN SCOPE TO THIS PROJECT:

1. Project/Contract Name:	
Dollar Value:	
Contact Name:	
Email:	
Phone Number:	
Agency/Company Name:	
Address:	
Date completed/or if in Progress:	
2. Project/Contract Name:	
Dollar Value:	
Contact Name:	
Email:	
Phone Number:	
Agency/Company Name:	
Address:	
Date completed/or if in Progress:	
3. Project/Contract Name:	
Dollar Value:	
Contact Name:	
Email:	
Phone Number:	
Agency/Company Name:	
Address:	
Date completed/or if in Progress:	
4. Project/Contract Name:	
Dollar Value:	
Contact Name:	
Email:	
Phone Number:	
Agency/Company Name:	
Address:	

References
E.D.C.
S

Date completed/or if in Progress:	
5. Project/Contract Name:	
Dollar Value:	
Contact Name:	
Email:	
Phone Number:	
Agency/Company Name:	
Address:	
Date completed/or if in Progress:	

SEE
Reference
Doc



58 West 9th Street * Atlantic Beach, FL 32233

Phone: (904) 247-1818 * Fax: (904) 247-2229

www.motoelectricvehicles.com

**REFERENCES
DOCUMENT 1**

1)

**Patrick Sypolt
City of Havre De Grace
(443) 807-0092
711 Pennington Avenue, Havre de Grace, MD 21078
, MD 21078
United States
PatrickS@havredegraceMD.com
X2 11PADA X4 15P
\$135,835.04
06/15/23**

2)

**Michelle Billingsley
Fleet Acquisition Coordinator,
City of St. Petersburg
(727) 893-7889
1800 7th Ave North
Saint Petersburg, FL 33713
United States
Michelle.billingsley@stpete.org
X1 11PADA
\$65,345.58
09/15/25**

3)

**Nadia Woodmansee
San Francisco Giants
(510) 508-0616
24 Willie Mays Plaza-ORACLE PARK
San Francisco, CA 94107
United States
nwoodmansee@sfgiants.com
ETB-11PADA X1
\$80,000.00
11/04/25**

4)

**Chris Hawthorne
Topsail Hill Preserve State Park
(850) 573-8169
7525 W County Hwy 30A
Santa Rosa Beach, FL 32459
United States
Chris.Hawthorne@floridadep.gov
X1 11PADA
\$40,000.00
01.24.25**

5)

**Laura Glass
Community Life Director
Quincy Village
(717) 749-2316
6596 Orphanage Rd.
Waynesboro, PA 17268
, PA 17268
United States
LGlass@psl.org
\$23,440.00
06/17/24
ENB-6PWCH**

QUESTIONNAIRE

This questionnaire must be completely filled out and returned as part of your bid/proposal. Failure to do so may result in disqualification of your bid/proposal. Evaluation of this questionnaire is a prime factor in the award of this Agreement.

1. Please state the full, legal name (including any d/b/a) of your firm and provide contact information

Company Name: Costa Mesa Utility Vehicles And More LLC
 Contact Name: Brett Jackrel
 Address: 58 West 9th Street
 Address: Atlantic Beach FL 32233
 City: _____ State: _____ Zip: _____
 Telephone: 904-247-1818 x231 Fax: 904-247 2229
 E-Mail Address: BJackrel@MotoElectricVehicle.com Website: www.MotoEV.com

2. How long has your firm been in business? 20 years
 3. How long has your firm provided these services? 20 years

4. Annual gross revenues of your firm? (Check the appropriate box)
☐ under \$100,000 ☐ \$100,000 - \$499,000 ☐ \$500,000 - \$999,000
☐ \$1,000,000 - \$2,000,000 ☒ over \$2,000,000

5. How many full and part-time employees do you currently employee?
 Full-time: 28 Part-time: 0

6. Provide information on your employee staffing by category and the number of employees in each category.

Category	# of employees
<u>Mechanic</u>	<u>22</u>
<u>Office</u>	<u>6</u>

Brett Jackrel | Sales Manager | Moto Electric Vehicles
 Phone: (904) 247-1818 Email: BJackrel@MotoElectricVehicles.com
 Address: 58 West 9th Street | Atlantic Beach FL 32233

7. Who will be supervising the services to be performed under this Agreement and what are their qualifications, years of experience, number of years employed with your firm, etc.?

BRETT OAKLEY, Painter 20 years

8. What tools, vehicles and equipment currently owned by your firm will be utilized to provide the requirements of this Agreement?

ALL, NO subs Being used

9. List additional equipment your firm will require to provide services to the City and when and how you plan to acquire the equipment.

NA

10. Have you had a contract terminated by a customer in the past 3 years? _____ If yes, please explain.

NO

11. Provide a copy of your firm's Occupational License No. with the Expiration Date (if applicable).
12. Provide a copy of your firm's Federal Employer Tax ID certificate (W9).
13. Provide a copy of all your current insurance coverage for General Liability, Automobile and Workers' Compensation.
14. Provide evidence of a certification through Pinellas County Licensing Board (if applicable).
15. Provide documentation that your firm is registered with the Florida Division of Corporations to do business within the state of Florida.

by



[Department of State](#) / [Division of Corporations](#) / [Search Records](#) / [Search by FEI/EIN Number](#) /

Detail by FEI/EIN Number

Florida Limited Liability Company

GATOR MOTO UTILITY VEHICLES AND MORE,LLC

Filing Information

Document Number	L06000043742
FEI/EIN Number	20-4768170
Date Filed	04/27/2006
Effective Date	04/26/2006
State	FL
Status	ACTIVE
Last Event	LC AMENDMENT
Event Date Filed	03/21/2019
Event Effective Date	NONE

Principal Address

58 WEST 9TH STREET
ATLANTIC BEACH, FL 32233

Changed: 12/04/2014

Mailing Address

58 WEST 9TH STREET
ATLANTIC BEACH, FL 32233

Changed: 12/05/2014

Registered Agent Name & Address

JACKREL, TED D
14669 MARSHVIEW DRIVE
JACKSONVILLE BEACH, FL 32250

Address Changed: 02/06/2019

Authorized Person(s) Detail

Name & Address

Title MGR

Jackrel, Ted D
58 WEST 9TH STREET
ATLANTIC BEACH, FL 32233

Title MGR

JACKREL, BRETT

58 WEST 9TH STREET

ATLANTIC BEACH, FL 32233

Annual Reports

Report Year	Filed Date
2023	01/27/2023
2024	02/05/2024
2025	02/05/2025

Document Images

02/05/2025 -- ANNUAL REPORT	View image in PDF format
02/05/2024 -- ANNUAL REPORT	View image in PDF format
01/27/2023 -- ANNUAL REPORT	View image in PDF format
02/11/2022 -- ANNUAL REPORT	View image in PDF format
02/15/2021 -- ANNUAL REPORT	View image in PDF format
02/03/2020 -- ANNUAL REPORT	View image in PDF format
03/21/2019 -- LC Amendment	View image in PDF format
02/06/2019 -- ANNUAL REPORT	View image in PDF format
04/30/2018 -- ANNUAL REPORT	View image in PDF format
02/13/2017 -- ANNUAL REPORT	View image in PDF format
02/15/2016 -- ANNUAL REPORT	View image in PDF format
03/23/2015 -- ANNUAL REPORT	View image in PDF format
02/20/2014 -- ANNUAL REPORT	View image in PDF format
02/04/2013 -- ANNUAL REPORT	View image in PDF format
01/05/2012 -- ANNUAL REPORT	View image in PDF format
03/01/2011 -- ANNUAL REPORT	View image in PDF format
06/15/2010 -- ANNUAL REPORT	View image in PDF format
04/14/2009 -- ANNUAL REPORT	View image in PDF format
04/30/2008 -- ANNUAL REPORT	View image in PDF format
07/08/2007 -- ANNUAL REPORT	View image in PDF format
04/27/2006 -- Florida Limited Liability	View image in PDF format

Florida Department of State, Division of Corporations

LICENSE CERTIFICATE

STATE OF FLORIDA
DEPARTMENT OF HIGHWAY SAFETY AND
MOTOR VEHICLES
DIVISION OF MOTORIST SERVICES

GATORMOTO UTILITY VEHICLES AND MORE LLC
58 W 9TH ST
ATLANTIC BEACH, FL 32233-3465

License

FOR A DEALER IN FRANCHISED
MOTOR VEHICLES

LICENSE NUMBER
VF/1055758/1

PRIMARY LOT

EFFECTIVE DATE

12/10/2024

EXPIRATION DATE

12/31/2026

THIS CERTIFIES, THAT

GATORMOTO UTILITY VEHICLES AND MORE LLC
MOTO ELECTRIC VEHICLES

AT 58 W 9TH ST
ATLANTIC BEACH, FL 32233

IS HEREBY LICENSED UNDER THE PROVISIONS OF SECTION

320.27, FLORIDA STATUTES TO CONDUCT AND CARRY ON BUSINESS AS
A DEALER IN FRANCHISED MOTOR VEHICLES AT THE ABOVE DESCRIBED
LOCATION

GIVEN UNDER MY HAND AND SEAL THE ABOVE DATE WRITTEN.



BUREAU CHIEF



DIRECTOR

HSMV 84103 (REV. 2/11)S

STATE OF FLORIDA

VOID
IF
ALTERED

VOID
IF
ALTERED

Request for Taxpayer Identification Number and Certification

Go to www.irs.gov/FormW9 for instructions and the latest information.

Give form to the
requester. Do not
send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

GATOR MOTO UTILITY VEHICLES AND MORE LLC 2 Business name/disregarded entity name,
if different from above.

MOTO ELECTRIC VEHICLES

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes.

☐ Individual/sole proprietor ☐ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☒ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) **C**
Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☐ Other (see instructions)

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any)

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)

(Applies to accounts maintained outside the United States.)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions ☐

5 Address (number, street, and apt. or suite no.). See instructions.

58 WEST 9TH STREET

6 City, state, and ZIP code

ATLANTIC BEACH FL 32233

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

____ - ____ - ____

OR

Employer identification number

2 0 - 4 7 6 8 1 7 0

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and

4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign
Here

Signature of
U.S. person

Date

1/1/25

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they



2026 Florida Annual Resale Certificate for Sales Tax

DR-13
R. 10/25

This Certificate Expires on December 31, 2026

Business Name and Location Address

Certificate Number

GATOR MOTO UTILITY VEHICLES AND MORE, LLC
58 W 9TH ST
ATLANTIC BEACH, FL 32233-3465

26-8013855896-7

By extending this certificate or the certificate number to a selling dealer to make eligible purchases of taxable property or services exempt from sales tax and discretionary sales surtax, the person or business named above certifies that the taxable property or services purchased or rented will be resold or re-rented for one or more of the following purposes:

- Resale as tangible personal property
- Re-rental as tangible personal property
- Resale of services
- Incorporation into tangible personal property being repaired
- Re-rental as transient rental property
- Incorporation as a material, ingredient, or component part of tangible personal property that is being produced for sale by manufacturing, compounding, or processing

Your *Florida Annual Resale Certificate for Sales Tax* (Annual Resale Certificate) allows you or your representatives to buy or rent property or services tax exempt when the property or service is resold or re-rented. You **may not** use your Annual Resale Certificate to make tax-exempt purchases or rentals of property or services that will be used by your business or for personal purposes. Florida law provides for criminal and civil penalties for fraudulent use of an Annual Resale Certificate.

As a seller, you must document each tax-exempt sale for resale using one of three methods. You can use a different method each time you make a tax-exempt sale for resale.

1. Obtain a copy (paper or electronic) of your customer's current Annual Resale Certificate.
2. For each sale, obtain a transaction authorization number using your customer's Annual Resale Certificate number.
3. Each calendar year, obtain annual vendor authorization numbers for your regular customers using their Annual Resale Certificate numbers.

Online: Visit floridarevenue.com/taxes/certificates

Phone: 877-357-3725 and enter your customer's Annual Resale Certificate number

Mobile App: Available for iPhone, iPad, and Android devices

DRUG FREE WORKPLACE FORM

PREFERENCES TO BUSINESSES WITH DRUG-FREE WORKPLACE PROGRAMS UNDER SECTION 287.087, FLORIDA STATUTES.

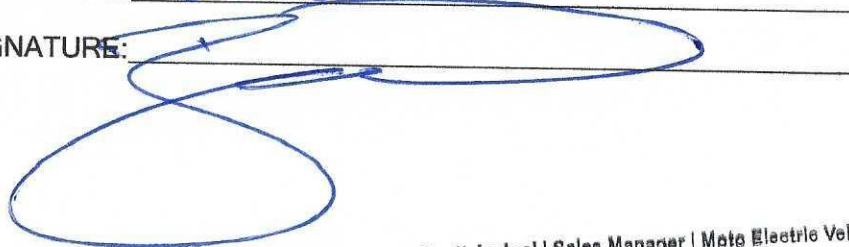
1. This statement is submitted with the attached Bid/Proposal.
2. Preference shall be given to businesses with drug-free workplace programs. Whenever two or more bids which are equal with respect to price, quality, and service are received by the City for the procurement of commodities or contractual services, a bid received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie bids will be followed if none of the tied vendors have a drug-free workplace program. In order to have a drug-free workplace program, a business shall:
 - a. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
 - b. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
 - c. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (a).
 - d. In the statement specified in subsection (a), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, violation of Chapter 893 or of any controlled substance law of the United States or any state for a violation occurring in the workplace no later than five (5) days after such conviction.
 - e. Impose a sanction on or require satisfactory participation in a drug abuse assistance or rehabilitation program, if such is available in the employee's community, by any employee who is so convicted.
 - f. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

AS THE PERSON AUTHORIZED TO SIGN THE STATEMENT, I CERTIFY THAT THIS FIRM COMPLIES FULLY WITH THE ABOVE REQUIREMENTS.

VENDOR'S PRINTED NAME:

Brett Jackrel

AUTHORIZED SIGNATURE:



Brett Jackrel | Sales Manager | Moto Electric Vehicles
Phone: (904) 247-1818 Email: Bjackrel@MotoElectricVehicles.com
Address: 58 West 9th Street | Atlantic Beach FL 32233

MINIMUM INSURANCE REQUIREMENTS

Contractor shall carry the following minimum types and amounts of insurance at its own expense, for the contract period:

A. Prior to the time Contractor is entitled to commence any part of the project, work, or services under this contract, Contractor shall procure, pay for, and maintain at least the following insurance coverages and limits. Said insurance shall be evidenced by delivery to Procurement Services for the City of Tarpon Springs of a Certificate of Insurance executed on a standard ACORD form, listing all coverage and limits, expiration dates and terms of policies, and all endorsements whether or not required by the City. The insurance requirements shall remain in effect throughout the term of this Contract, or any Contract extension.

- 1) Workers' Compensation limits as required by law; Employers' Liability Insurance of not less than \$1,000,000 for each accident.
- 2) Comprehensive General Liability Insurance including, but not limited to, Independent Contractor, Contractual, Premises/Operations, Products/Completed Operations and Personal Injury covering the liability assumed under indemnification provisions, with limits of liability for personal injury and/or bodily injury, including death, of not less than \$1,000,000, each occurrence; and property damage of not less than \$200,000, each occurrence. (Combined Single Limits of not less than \$2,000,000, each occurrence, will be acceptable unless otherwise stated). Coverage shall be on an occurrence basis, and the policy shall include Broad Form Property Damage coverage, and Fire Legal Liability of not less than \$50,000 per occurrence, unless otherwise stated by exception herein.
- 3) Comprehensive Automobile and Truck liability covering owned, hired, and non-owned vehicles with minimum limits of \$1,000,000 each occurrence, and property damage of not less than \$200,000 each occurrence. (Combined Single Limits of not less than \$500,000, each occurrence, will be acceptable unless otherwise stated). Coverage shall be on an "occurrence basis", such insurance to include coverage for loading and unloading hazards.
- 4) \$500,000 combined single limits, personal injury and/or bodily injury, including death, and property damage liability bodily injury, including death, and property damage liability insurance as an excess of the primary coverage required above.

B. Each Insurance Policy shall include the following conditions by endorsement to the policy:

- 1) Each policy shall require that thirty (30) days prior to expiration, cancellation, non-renewal, or any material change in coverages or limits, a notice thereof shall be given to the City by certified mail to: City of Tarpon Springs, Procurement Services, P.O. Box 5004, Tarpon Springs, Florida, 34688-5004. Contractor shall also notify City, in a like manner, within twenty-four (24) hours after receipt, of any notices of expiration, cancellation, non-renewal, or material change in coverage received by said Contractor from its insurer; and nothing contained herein shall absolve Contractor of this requirement to provide notice.

- 2) Companies issuing the insurance policy, or policies, shall have no recourse against City for payment of premiums or assessments for any deductibles which all are at the sole assessments for any deductibles which all are at the sole responsibility and risk of Contractor.
- 3) The term "CITY" shall include all Authorities, Boards, Commissions, Divisions, Departments, and offices of City and individual members, employees thereof in their official capacities, and/or while acting on behalf of the City.
- 4) **City of Tarpon Springs shall be endorsed to the required policy or policies as an additional insured or additional named Insured.**
- 5) The policy clause "Other Insurance" shall not apply to any insurance coverage currently held by City to any such future coverage, or to City's Self-Insured Retentions of whatever nature.

AGREEMENT EXHIBIT CERTIFICATION

The CITY OF Tarpon Springs (City), a municipal corporation with principal offices located at 324 East Pine St, Tarpon Springs FL, 34689, and CONTRACTOR executing this document by and through its authorized agent

The following terms are hereby added to the original Agreement:

1. Scrutinized Companies

By execution of this Agreement, in accordance with the requirements of F.S. 287.135 and F.S. 215.473, Contractor certifies that Contractor is not participating in a boycott of Israel. Contractor further certifies that Contractor is not on the Scrutinized Companies that Boycott Israel list, not on the Scrutinized Companies with Activities in Sudan List, and not on the Scrutinized Companies with Activities in Iran Terrorism Sectors List, nor has Contractor been engaged in business operations in Syria. Subject to limited exceptions provided in state law, the City will not contract for the provision of goods or services with any scrutinized company referred to above. In accordance with Section 287.135, Florida Statutes as amended, a company is ineligible to, and may not, bid on, submit a proposal for, or enter into or renew a contract with any agency or local government entity for goods or services of:

1.1. Any amount if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the company is on the Scrutinized Companies that Boycott Israel List, created pursuant to Section 215.4725, Florida Statutes, or is engaged in a boycott of Israel; or

1.2. One million dollars or more if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the company:

1.2.1. Is on the Scrutinized Companies with Activities in Sudan List of the Scrutinized Companies with Activities in Iran Terrorism Sectors List, created pursuant to Section 215.473, Florida Statutes; or

1.2.2. Is engaged in business operations in Syria.

1.3. Submitting a false certification or being placed on a list created pursuant to Section 215.473, Florida Statutes relating to scrutinized active business operations in Iran after Contractor has submitted a certification, shall be deemed a material breach of contract. The City shall provide notice, in writing, to Contractor of the City's determination concerning the false certification. Contractor shall have five (5) days from receipt of notice to refute the false certification allegation. If such false certification is discovered during the active contract term, Contractor shall have ninety (90) days following receipt of the notice to respond in writing and demonstrate that the determination of false certification was made in error. If Contractor does not demonstrate that the City's determination of false certification was made in error then the City shall have the right to terminate the contract and seek civil remedies pursuant to Section 287.135, Florida Statutes, as amended from time to time.

2. E-Verify

As a condition precedent to entering into this Agreement, and in compliance with Section 448.095, Fla. Stat., Contractor and its subcontractors shall register with and use the E-Verify system to verify work authorization status of all employees hired after January 1, 2021. Contractor shall require each of its subcontractors to provide Contractor with an affidavit stating that the subcontractor does not employ, contract with, or subcontract with an unauthorized alien. Contractor shall maintain a copy of the subcontractor's affidavit as part of and pursuant to the records retention requirements of this Agreement. City, Contractor, or any subcontractor/subconsultant who has a good faith belief that a person or entity with which it is contracting has knowingly violated Section 448.09(1), Fla. Stat. or the provisions of this section shall terminate the contract with the person or entity. City, upon good faith belief that a subcontractor knowingly violated the provisions of this section; but Contractor otherwise complied, shall promptly notify Contractor and Contractor shall immediately terminate the contract with the subcontractor. An agreement or contract terminated under the provisions of this section is not a

Affidavit of Compliance with Foreign Entity Laws

The undersigned, on behalf of the entity listed below ("Entity"), hereby attests under penalty of perjury as follows:

1. Entity is not owned by the government of a foreign country of concern as defined in Section 287.138, Florida Statutes. (Source: § 287.138(2)(a), Florida Statutes)
2. The government of a foreign country of concern does not have a controlling interest in Entity. (Source: § 287.138(2)(b), Florida Statutes)
3. Entity is not organized under the laws of and does not have a principal place of business in a foreign country of concern. (Source: § 287.138(2)(c), Florida Statutes)
4. Entity is not owned or controlled by the government of a foreign country of concern, as defined in Section 692.201, Florida Statutes. (Source: § 288.007(2), Florida Statutes)
5. Entity is not a partnership, association, corporation, organization, or other combination of persons organized under the laws of or having its principal place of business in a foreign country of concern, as defined in Section 692.201, Florida Statutes, or a subsidiary of such entity. (Source: § 288.007(2), Florida Statutes)
6. Entity is not a foreign principal, as defined in Section 692.201, Florida Statutes. (Source: § 692.202(5)(a)(1), Florida Statutes)
7. Entity is in compliance with all applicable requirements of Sections 692.202, 692.203, and 692.204, Florida Statutes.
8. (Only applicable if purchasing real property) Entity is not a foreign principal prohibited from purchasing the subject real property. Entity is either (a) not a person or entity described in Section 692.204(1)(a), Florida Statutes, or (b) authorized under Section 692.204(2), Florida Statutes, to purchase the subject property. Entity is in compliance with the requirements of Section 692.204, Florida Statutes. (Source: §§ 692.203(6)(a), 692.204(6)(a), Florida Statutes)
9. The undersigned is authorized to execute this affidavit on behalf of Entity.

Date: Dec 4th, 2025
Signed: [Signature]
Entity: Guthrie LLC
Name: Bert Roe
Title: Agent

Affidavit of Compliance with Anti-Human Trafficking Laws

In accordance with section 787.06 (13), Florida Statutes, the undersigned, on behalf of the entity listed below ("Entity"), hereby attests under penalty of perjury that:

1. Entity does not use coercion for labor or services as defined in Section 787.06, Florida Statutes, entitled "Human Trafficking".

The undersigned is authorized to execute this affidavit on behalf of Entity.

Date: 12-4-25, 20 25

Signed: _____

Entity: Caterino City Motors and

Name: _____

Title: _____

President

Brett Jackrel | Sales Manager | Moto Electric Vehicles
Phone: (904) 247-1818 Email: Bjackrel@MotoElectricVehicles.com
Address: 58 West 9th Street | Atlantic Beach FL 32233



breach of contract and may not be considered such. Any agreement or contract termination under the provisions of this section may be challenged pursuant to Section 448.095(2)(d), Fla. Stat. Contractor acknowledges that upon termination of this Agreement by the City for a violation of this section by Contractor, Contractor may not be awarded a public contract for at least one (1) year. Contractor further acknowledges that Contractor is liable for any additional costs incurred by the City as a result of termination of any contract for a violation of this section. Contractor or subcontractor shall insert in any subcontracts the clauses set forth in this section; requiring the subcontractors to include these clauses in any lower tier subcontracts. Contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in this section.

ATTEST


Signature of Corporate Secretary

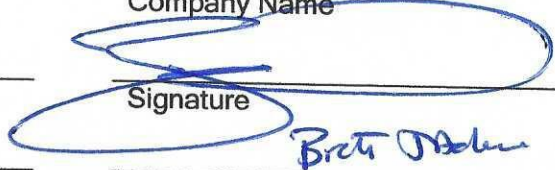
Krystal Ferriera
Type/Print Name of Corporate Secy.

12/4/25
Date

(CORPORATE SEAL)



Gazero Vth Vth And Mre Lee
Company Name


Signature

Brett Jackrel
Type/Print Name

12-4-25
Date

Brett Jackrel | Sales Manager | Moto Electric Vehicles
Phone: (904) 247-1818 Email: Bjackrel@MotoElectricVehicles.com
Address: 58 West 9th Street | Atlantic Beach FL 32233

VENDOR CERTIFICATION REGARDING
SCRUTINIZED COMPANIES LIST

Respondent Vendor Name:

Proposer/Contractor FEIN: 20-476170

Proposer/Contractor's Authorized Representative Name and Title: Brett Jahn, President, Ottomano City Works and more LLC

Address: 58 West 9th Street

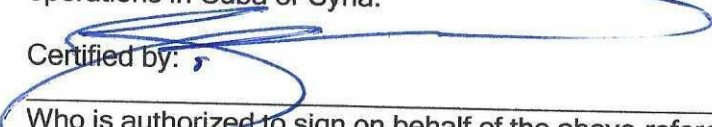
City: Atlantic Beach State: FL Zip: 32233

Phone Number: 904-247-1818 x231

Email Address: BJAhn1@ottomanoelectric.com

Section 287.135 (Current Edition), Florida Statutes, prohibits agencies from contracting with companies for goods or services of \$1,000,000.00 or more that are on either the Scrutinized Companies with Activities in Sudan list, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector lists which are created pursuant to s. 25.473 Florida Statute (Current Edition), or the Scrutinized Companies that Boycott Israel List, created pursuant to s. 215.4725 Florida Statute (Current Edition), or companies that are engaged in a boycott of Israel or companies engaged in business operations in Cuba or Syria.

As the person authorized to sign on behalf of the Respondent, I hereby certify that the company identified above in the section entitled "Respondent Vendor Name" is not listed on either the Scrutinized Companies with Activities in Sudan list or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or the Scrutinized Companies that Boycott Israel List. I further certify that the company is not engaged in a boycott of Israel. I understand that pursuant to s. 287.135 Florida Statute (Current Edition), the submission of a false certification may subject company to civil penalties, attorney's costs, and/or other costs and does not have business operations in Cuba or Syria.

Certified by: 

Who is authorized to sign on behalf of the above-referenced company.

Print Name and Title: Brett Jahn

Date: 12/4/25

Exhibit 1 - Example Models of Desired Carts







CITY OF TARPON SPRINGS, FL

Procurement Services

324 East Pine Street
P.O. Box 5004
Tarpon Springs, Florida 34688-5004
(727) 942-5615

INVITATION TO BID DOWNTOWN SHUTTLE CART(S) for THE CITY OF TARPON SPRINGS

Date: November 18, 2025

Bid No.: 260062-B-JL

Sealed bids will be received electronically by the City of Tarpon Springs, Procurement Services, 324 East Pine Street, Tarpon Springs, FL 34689. Documents can be obtained from the Bonfire website at <https://ctsfl.bonfirehub.com/opportunities>. All documents and attachments must be uploaded by the date and time indicated:

3:00 p.m., December 4, 2025

at which time bids will be publicly opened and read aloud for:

Downtown Shuttle Cart(s) for the City of Tarpon Springs

Bids and all addenda shall be available only through <https://ctsfl.bonfirehub.com/opportunities>.

Instructions to Bidders

Submission and Receipt of Bids

Submitting electronically through the online procurement services of Euna Solutions. Bidders who are E-Bidding for the first time, the City of Tarpon Springs uses the Euna Solutions bonfire procurement portal for accepting and evaluating proposals digitally. Please contact Bonfire at Support@GoBonfire.com for technical questions related to your submission. You can also visit their help forum at <https://vendorsupport.gobonfire.com/hc/en-us>.

Submissions received after the ITB Due Date and time shall not be considered. It is the sole responsibility of the Bidder to ensure that its solicitation response is uploaded before such date and time. Tarpon Springs Procurement Services shall not be responsible for delays caused by any power outages or internet failures. No exceptions will be made.

Note: It is strongly recommended to upload your response in adequate time to assure that it will post on the day prior to the closing date.

Preparation of Bids

Bids will be prepared in accordance with the following:

- a. The enclosed Bid Form is to be used in submitting your bid. All information required by the Bid form shall be furnished. The bidder shall print or type its name and manually sign the schedule and each continuation sheet on which an entry is made. Bids having any erasures or corrections must be initialed by the bidder in ink. Bids shall be signed in ink. All bid amounts shall be typewritten or filled in with ink.
- b. Electronic Signatures. The Bid documents may be executed with electronic signature technology and such electronic signature shall act as the Parties' legal signatures on this bid and shall be treated in all respects as an original handwritten signature.
- c. All bids must be signed by the firm's name and by an officer or employee having authority to bind the company or firm by vendor's signature.
- d. Unit price shall be shown and where there is an error in extension of price, the unit price shall govern.
- e. Proposed service/delivery times must be shown and shall include Saturdays, Sundays, and Holidays (if applicable).
- f. Bidders shall thoroughly examine the drawings, specifications, schedule, instructions and all other contract documents.
- g. Bidders shall make all investigations necessary to thoroughly inform themselves regarding plant and facilities for delivery of material and equipment, and services as required by the bid conditions. No plea of ignorance by the bidder of conditions that exist or that may hereafter exist as result of failure or omission on the part of the bidder to make the necessary examinations and investigations or failure to fulfill in every detail the requirements of the contract documents will be accepted as a basis for varying the requirements of City or the compensation to the vendor.
- h. Bidders are advised that all City contracts are subject to all legal requirements provided for in any Procurement Resolutions or Policies of City and State and Federal Statutes.
- i. The bidder shall retain a copy of all bid documents for future reference.

Explanations to Bidders

All questions or requests for additional information are required to be in writing and may be e-mailed to jlouis@ctsfl.us.

Questions must be submitted, in writing.

Any verbal responses to questions or changes or additions to the Scope of Services or any part of this ITB shall not be binding on the City or its representatives. Only changes or additions made by Addenda issued by the City of Tarpon Springs through <https://ctsfl.bonfirehub.com/opportunities> should be considered for your bid submittal.

Compliance

Failure to comply with the ITB in full may be the cause for the rejection of the bid. Bids must conform to the scope of services and terms and conditions. Bids must be returned on the forms provided. Nonconformance with these instructions is grounds for rejection of bid.

Rejection of Bids

The City reserves the right to accept or reject any and all bids or parts of bids, waive minor informalities, and request rebids on the material or services described in the ITB.

Ex-Parte Communication. In order to ensure fair evaluation of bids, ex-parte communication initiated by bidders is prohibited from the time the responses are opened until a final decision has been made. No bidder may initiate communication with any City Commissioner or any City official, staff, or employee who is participating in the evaluation process. Any and all communication initiated by a bidder after the responses are opened must be in writing to:

Janina Lewis, CPPO, NIGP-CPP
Procurement Services Director
City of Tarpon Springs
Procurement Services
PO Box 5004
Tarpon Springs, FL 34688-5004
727-937-1766 Fax
jlewis@ctsfl.us.

The City may, however, initiate communication with any bidder in order to obtain additional information or clarification necessary for fair evaluation of their bid. Ex-parte communication initiated by a bidder may disqualify that bidder from consideration for this or future ITBs.

Janina Lewis, CPPO, NIGP-CPP
Procurement Services Director

JL:jl

SECTION 1 - INSTRUCTIONS

1.1 COMMENCEMENT OF WORK. If bidder begins any billable work prior to the City's final approval and execution of the contract, bidder does so at its own risk.

1.2 RESPONSIBILITY TO READ AND UNDERSTAND. Failure to read, examine and understand the solicitation will not excuse any failure to comply with the requirements of the solicitation or any resulting contract, nor shall such failure be a basis for claiming additional compensation. If a vendor suspects an error, omission or discrepancy in this solicitation, the vendor must immediately and in any case not later than seven (7) business days in advance of the due date notify the contact on page one (1). The City is not responsible for and will not pay any costs associated with the preparation and submission of the bid. Bidders are cautioned to verify their bids before submission, as amendments to or withdrawal of bids submitted after time specified for opening of bids may not be considered. The City will not be responsible for any bidder errors or omissions.

1.3 FORM AND CONTENT OF BIDS. Unless otherwise instructed or allowed, bids shall be submitted on the forms provided. An original and designated number of copies of each bid are required. Bids, including modifications, must be submitted in ink, typed, or printed form and signed by an authorized representative. Please line through and initial rather than erase changes. If the bid is not properly signed or if any changes are not initialed, it may be considered non-responsive. In the event of a disparity between the unit price and the extended price, the unit price shall prevail unless obviously in error, as determined by the City. The City may require that an electronic copy of the bid be submitted. The bid must provide all the information requested and must address all points. The City does not encourage exceptions. The City is not required to grant exceptions and depending on the exception, the City may reject the bid.

1.4 SPECIFICATIONS. Technical specifications define the minimum acceptable standard. When the specification calls for "Brand Name or Equal," the brand name product is acceptable. Alternates will be considered upon demonstrating the other product meets stated specifications and is equivalent to the brand product in terms of quality, performance and desired characteristics. Minor differences that do not affect the suitability of the supply or service for the City's needs may be accepted. The burden of proof that the product meets the minimum standards or is equal to the brand name, product, is on the bidder. The City reserves the right to reject bids that the City deems unacceptable.

1.5 MODIFICATION/ WITHDRAWAL OF BID. Written requests to modify or withdraw the bid received by the City prior to the scheduled opening time will be accepted and will be corrected after opening. No oral requests will be allowed. Requests must be addressed and labeled in the same manner as the bid and marked as a MODIFICATION or WITHDRAWAL of the bid. Requests for withdrawal after the bid opening will only be granted upon proof of undue hardship and may result in the forfeiture of any bid security. Any withdrawal after the bid opening shall be allowed solely at the City's discretion.

1.6 DEBARMENT DISCLOSURE. If the vendor submitting this bid has been debarred, suspended, or otherwise lawfully precluded from participating in any public procurement activity, including being disapproved as a subcontractor with any federal, state, or local government, or if any such preclusion from participation from any public procurement activity is currently pending, the bidder shall include a letter with its bid identifying the name and address of the governmental unit, the effective date of this suspension or debarment, the duration of the suspension or debarment, and the relevant circumstances relating the suspension or debarment.

1.7 RESERVATIONS. The City reserves the right to reject any or all bids or any part thereof; to rebid the solicitation; to reject non-responsive or non-responsible bids; to reject unbalanced bids; to reject bids where the terms, prices, and/or awards are conditioned upon another event; to reject individual bids for failure to meet any requirement; to award by item, part or portion of an item, group of items, or total; to make multiple awards; to waive minor irregularities, defects, omissions, technicalities or form errors in any bid. The City may seek clarification of the bid from bidder at any time, and failure to respond is cause for rejection. Submission of a bid confers on bidder no right to an award or to a subsequent contract. The City is charged by its Charter to make an award that is in the best interest of the City. All decisions on compliance, evaluation, terms and conditions shall be made solely at the City's discretion and made to favor the City. No binding contract will exist between the bidder and the City until the City executes a written contract or purchase order.

1.8 OFFICIAL SOLICITATION DOCUMENT. Changes to the solicitation document made by a bidder may not be acknowledged or accepted by the City. Award or execution of a contract does not constitute acceptance of a changed term, condition or specification unless specifically acknowledged and agreed to by the City. The copy maintained and published by the City shall be the official solicitation document.

1.9 COPYING OF BIDS. Bidder hereby grants the City permission to copy all parts of its bid, including without limitation any documents and/or materials copyrighted by the bidder. The City's right to copy shall be for internal use in evaluating the proposal.

1.10 CONTRACTOR ETHICS. It is the policy of the City to promote courtesy, fairness, impartiality, integrity, service, professionalism, economy, and government by law in the Procurement process. The responsibility for implementing this policy rests with each individual who participates in the Procurement process, including Bidders and Contractors. To achieve the purpose of this Article, it is essential that Bidders and Contractors doing business with the City also observe the ethical standards prescribed herein. It shall be a breach of ethical standards to:

- a. Exert any effort to influence any City employee or agent to breach the standards of ethical conduct.
- b. Intentionally invoice any amount greater than provided in Contract or to invoice for Materials or Services not provided.
- c. Intentionally offer or provide sub-standard Materials or Services or to intentionally not comply with any term, condition, specification or other requirement of a City Contract.

1.11 GIFTS. The city will accept no gifts, gratuities or advertising products from bidders or prospective bidders and affiliates. The city may request product samples from vendors for product evaluation.

1.12 PROTESTS AND APPEALS. If a Bidder believes there is a mistake, impropriety, or defect in the solicitation, believes the City improperly rejected its proposal, and/or believes the selected proposal is not in the City's best interests, the Bidder may submit a written protest. All protests and appeals are governed by the City of Tarpon Springs Purchasing Policy and Procedures. If any discrepancy exists between this Section and the Purchasing Policy, the language of the Purchasing Policy controls.

Protests based upon alleged mistake, impropriety, or defect in a solicitation that is apparent before the bid opening must be filed with the Procurement Officer no later than five (5) business days before Bid Opening. Protests that only become apparent after the Bid Opening must be filed within ten (10) business days of the alleged violation of the applicable purchasing ordinance. The complete protest procedure can be obtained by contacting the Procurement Services Department.

1.13 EVALUATION PROCESS. Bids will be reviewed by the Procurement Services Department and representative(s) of the respective department(s). The City staff may or may not initiate discussions with bidders for clarification purposes. Clarification is not an opportunity to change the bid. Bidders shall not initiate discussions with any City employee or official.

1.14 PRESENTATIONS/INTERVIEWS. The bidder must provide a formal presentation/interview upon request.

1.15 CRITERIA FOR EVALUATION AND AWARD. The City evaluates three (3) categories of information: responsiveness, responsibility, and price. All bids must meet the following responsiveness and responsibility criteria to be considered further.

a) Responsiveness. The City will determine whether the bid complies with the instructions for submitting bids including completeness of bid which encompasses the inclusion of all required attachments and submissions. The City must reject any bids that are submitted late. Failure to meet other requirements may result in rejection.

b) Responsibility. The City will determine whether the bidder is one with whom it can or should do business. Factors that the City may evaluate to determine "responsibility" include, but are not limited to: excessively high or low priced bids, past performance, references (including those found outside the bid), compliance with applicable laws-including tax laws, bidder's record of performance and integrity - e.g. has the bidder been delinquent or unfaithful to any contract with the City, whether the bidder is qualified legally to contract with the City, financial stability and the perceived ability to perform completely as specified. A bidder must at all times have financial resources sufficient, in the opinion of the City, to ensure the performance of the contract and must provide proof upon request. City staff may also use Dun & Bradstreet and/or any generally available industry information. The City reserves the right to inspect and review the bidder's facilities, equipment and personnel and those of any identified subcontractors. The City will determine whether any failure to supply information, or the quality of the information, will result in rejection.

c) Price. We will then evaluate the bids that have met the requirements above.

1.16 COST JUSTIFICATION. In the event only one response is received, the City may require that the bidder submit a cost proposal in sufficient detail for the City to perform a cost/price analysis to determine if the bid price is fair and reasonable.

1.17 CONTRACT NEGOTIATIONS AND ACCEPTANCE. Bidder must be prepared for the City to accept the bid as submitted. If bidder fails to sign all documents necessary to successfully execute the final contract within a reasonable time as specified, or negotiations do not result in an acceptable agreement, the City may reject bid or revoke the award and may begin negotiations with another bidder. Final contract terms must be approved or signed by the appropriately authorized City official(s). No binding contract will exist between the bidder and the City until the City executes a written contract or purchase order.

1.18 NOTICE OF INTENT TO AWARD. Notices of the City's intent to award a Contract are posted to Procurement's website located at <https://ctsfl.bonfirehub.com/opportunities>. It is the bidder's responsibility to check the City of Tarpon Springs's bid posting website at <https://ctsfl.bonfirehub.com/opportunities> to view relevant bid information and notices.

1.19 BID TIMELINE. Dates are tentative and subject to change.

Release ITB: November 19, 2025

Advertise City website/ <https://ctsfl.bonfirehub.com/opportunities>: November 19, 2025

Bids due: December 4, 2025

Award recommendation: December 16, 2025

1.20 CONE OF SILENCE. Respondents to this solicitation or persons acting on their behalf may not contact, between the release of the solicitation and the end of the 72-hour period following the agency posting the notice of intended award, excluding Saturdays, Sundays, and state holidays, any employee or officer of the executive or legislative branch concerning any aspect of this solicitation, except in writing to the procurement officer or as provided in the solicitation documents. Violation of this provision may be grounds for rejecting a response.

SECTION 2-STANDARD TERMS AND CONDITIONS

2.1 DEFINITIONS. Uses of the following terms are interchangeable as referenced: "vendor, contractor, supplier, proposer, company, parties, persons", "purchase order, PO, contract, agreement", "city, Tarpon Springs, agency, requestor, parties", "bid, proposal, response, quote".

2.2 INDEPENDENT CONTRACTOR. It is expressly understood that the relationship of Contractor to the City will be that of an independent contractor. Contractor and all persons employed by Contractor, either directly or indirectly, are Contractor's employees, not City employees. Accordingly, Contractor and Contractor's employees are not entitled to any benefits provided to City employees including, but not limited to, health benefits, enrollment in a retirement system, paid time off or other rights afforded City employees. Contractor employees will not be regarded as City employees or agents for any purpose, including the payment of unemployment or workers' compensation. If any Contractor employees or subcontractors assert a claim for wages or other employment benefits against the City, Contractor will defend, indemnify and hold harmless the City from all such claims.

2.3 SUBCONTRACTING. Contractor may not subcontract work under this Agreement without the express written permission of the City. If Contractor has received authorization to subcontract work, it is agreed that all subcontractors performing work under the Agreement must comply with its provisions. Further, all agreements between Contractor and its subcontractors must provide that the terms and conditions of this Agreement be incorporated therein.

2.4 ASSIGNMENT. This Agreement may not be assigned either in whole or in part without first receiving the City's written consent. Any attempted assignment, either in whole or in part, without such consent will be null and void and in such event the City will have the right at its option to terminate the Agreement. No granting of consent to any assignment will relieve Contractor from any of its obligations and liabilities under the Agreement.

2.5 SUCCESSORS AND ASSIGNS, BINDING EFFECT. This Agreement will be binding upon and inure to the benefit of the parties and their respective permitted successors and assigns.

2.6 NO THIRD-PARTY BENEFICIARIES. This Agreement is intended for the exclusive benefit of the parties. Nothing set forth in this Agreement is intended to create, or will create any benefits, rights, or responsibilities in any third parties.

2.7 NON-EXCLUSIVITY. The City, in its sole discretion, reserves the right to request the materials or services set forth herein from other sources when deemed necessary and appropriate. No exclusive rights are encompassed through this Agreement.

2.8 AMENDMENTS. There will be no oral changes to this Agreement. This Agreement can only be modified in a writing signed by both parties. No charge for extra work or material will be allowed unless approved in writing, in advance, by the City and Contractor.

2.9 TIME OF THE ESSENCE. Time is of the essence to the performance of the parties' obligations under this Agreement.

2.10 COMPLIANCE WITH APPLICABLE LAWS.

a. General. Contractor must procure all permits and licenses and pay all charges and fees necessary and incidental to the lawful conduct of business. Contractor must stay fully informed of existing and future federal, state, and local laws, ordinances, and regulations that in any manner affect the fulfillment of this Agreement and must comply with the same at its own expense. Contractor bears full responsibility for training, safety, and providing necessary equipment for all Contractor personnel to achieve throughout the term of the Agreement. Upon request, Contractor will demonstrate to the City's satisfaction any programs, procedures, and other activities used to ensure compliance.

b. Drug-Free Workplace. Contractor is hereby advised that the City has adopted a policy establishing a drug-free workplace for itself and those doing business with the City to ensure the safety and health of all persons working on City contracts and projects. Contractor will require a drug-free workplace for all Contractor personnel working under this Agreement. Specifically, all Contractor personnel who are working under this Agreement must be notified in writing by Contractor that they are prohibited from the manufacture, distribution, dispensation, possession, or unlawful use of a controlled substance in the workplace. Contractor agrees to prohibit the use of intoxicating substances by all Contractor personnel and will ensure that Contractor personnel do not use or possess illegal drugs while in the course of performing their duties.

c. Federal and State Immigration Laws. Contractor agrees to comply with the Immigration Reform and Control Act of 1986 (IRCA) in performance under this Agreement and to permit the City and its agents to inspect applicable personnel records to verify such compliance as permitted by law. Contractor will ensure and keep appropriate records to demonstrate that all Contractor personnel have a legal right to live and work in the United States.

(i) As applicable to Contractor, under this provision, Contractor hereby warrants to the City that Contractor and each of its subcontractors will comply with, and are contractually obligated to comply with, all federal immigration laws and regulations that relate to their employees (hereinafter "Contractor Immigration Warranty").

(ii) A breach of the Contractor Immigration Warranty will constitute as a material breach of this Agreement and will subject Contractor to penalties up to and including termination of this Agreement at the sole discretion of the City.

(iii) The City retains the legal right to inspect the papers of all Contractor personnel who provide services under this Agreement to ensure that Contractor or its subcontractors are complying with the Contractor Immigration Warranty. Contractor agrees to assist the City in regard to any such inspections.

(iv) The City may, at its sole discretion, conduct random verification of the employment records of Contractor and any subcontractor to ensure compliance with the Contractor Immigration Warranty. Contractor agrees to assist the City in regard to any random verification performed.

(v) Neither Contractor nor any subcontractor will be deemed to have materially breached the Contractor Immigration Warranty if Contractor or subcontractor establishes that it has complied with the employment verification provisions prescribed by Sections 274A and 274B of the Federal Immigration and Nationality Act.

d. Nondiscrimination. Contractor represents and warrants that it does not discriminate

against any employee or applicant for employment or person to whom it provides services because of race, color, religion, sex, national origin, or disability, and represents and warrants that it complies with all applicable federal, state, and local laws and executive orders regarding employment. Contractor and Contractor's personnel will comply with applicable provisions of Title VII of the U.S. Civil Rights Act of 1964, as amended, Section 504 of the Federal Rehabilitation Act, the Americans with Disabilities Act (42 U.S.C. § 12101 et seq.), and applicable rules in performance under this Agreement.

2.11 SALES/USE TAX, OTHER TAXES. Contractor is responsible for the payment of all taxes including federal, state, and local taxes related to or arising out of Contractor's services under this Agreement, including by way of illustration but not limitation, federal and state income tax, Social Security tax, unemployment insurance taxes, and any other taxes or business license fees as required. If any taxing authority should deem Contractor or Contractor employees an employee of the City or should otherwise claim the City is liable for the payment of taxes that are Contractor's responsibility under this Agreement, Contractor will indemnify the City for any tax liability, interest, and penalties imposed upon the City.

The City is exempt from paying state and local sales/use taxes and certain federal excise taxes and will furnish an exemption certificate upon request.

2.12 AMOUNTS DUE THE CITY. Contractor must be current and remain current in all obligations due to the City during the performance of services under the Agreement. Payments to Contractor may be offset by any delinquent amounts due to the City or fees and charges owed to the City.

2.13 OPENNESS OF PROCUREMENT PROCESS. Written competitive proposals, replies, oral presentations, meetings where vendors answer questions, other submissions, correspondence, and all records made thereof, as well as negotiations or meetings where negotiation strategies are discussed, conducted pursuant to this Invitation to Bid (ITB), shall be handled in compliance with Chapters 119 and 286, Florida Statutes.

Proposals or replies received by the City pursuant to this ITB are exempt from public disclosure until such time that the City provides notice of an intended decision or until 30 days after opening the proposals, whichever is earlier. If the City rejects all proposals or replies pursuant to this ITB and provides notice of its intent to reissue the ITB, then the rejected proposals or replies remain exempt from public disclosure until such time that the City provides notice of an intended decision concerning the reissued ITB or until the City withdraws the reissued ITB. A proposal or reply shall not be exempt from public disclosure longer than 12 months after the initial City notice rejecting all proposals or replies.

Oral presentations, meetings where vendors answer questions, or meetings convened by City staff to discuss negotiation strategies, if any, shall be closed to the public (and other proposers) in compliance with Chapter 286 Florida Statutes. A complete recording shall be made of such closed meetings. The recording of, and any records presented at, the exempt meeting shall be available to the public when the City provides notice of an intended decision or until 30 days after opening proposals or final replies, whichever occurs first. If the City rejects all proposals or replies pursuant to this ITB and provides notice of its intent to reissue the ITB, then the recording and any records presented at the exempt meeting remain exempt from public disclosure until such time that the City provides notice of an intended decision concerning the reissued ITB or until the City withdraws the reissued ITB. A recording and any records presented at an exempt meeting shall not be exempt from public disclosure longer than 12 months after the initial City notice rejecting all proposals or replies.

In addition to all other contract requirements as provided by law, the contractor executing this agreement agrees to comply with public records law.

PUBLIC RECORDS CUSTODIAN

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:

**CITY CLERK
410 NORTH RING AVENUE
TARPON SPRINGS, FL 34689
727-942-5614
CITYCLERK1@CTSFL.US**

The contractor's agreement to comply with public records law applies specifically to:

a) Keep and maintain public records required by the City of Tarpon Springs (hereinafter "public agency") to perform the service being provided by the contractor hereunder.

b) Upon request from the public agency's custodian of public records, provide the public agency with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided for in Chapter 119, Florida Statutes, as may be amended from time to time, or as otherwise provided by law.

c) Ensure that the public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the public agency.

d) Upon completion of the contract, transfer, at no cost, to the public agency all public records in possession of the contractor or keep and maintain public records required by the public agency to perform the service. If the contractor transfers all public records to the public agency upon completion of the contract, the contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the contractor keeps and maintains public records upon completion of the contract, the contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the public agency, upon request from the public agency's custodian of public records, in a format that is compatible with the information technology systems of the public agency.

e) A request to inspect or copy public records relating to a public agency's contract for services must be made directly to the public agency. If the public agency does not possess the requested records, the public agency shall immediately notify the contractor of the request and the contractor must provide the records to the public agency or allow the records to be inspected or copied within a reasonable time.

f) The contractor hereby acknowledges and agrees that if the contractor does not comply with the public agency's request for records, the public agency shall enforce the contract

provisions in accordance with the contract.

g) A contractor who fails to provide the public records to the public agency within a reasonable time may be subject to penalties under Section 119.10, Florida Statutes.

h) If a civil action is filed against a contractor to compel production of public records relating to a public agency's contract for services, the court shall assess and award against the contractor the reasonable costs of enforcement, including reasonable attorney fees, if:

1. The court determines that the contractor unlawfully refused to comply with the public records request within a reasonable time; and
2. At least eight (8) business days before filing the action, the plaintiff provided written notice of the public records request, including a statement that the contractor has not complied with the request, to the public agency and to the contractor.

I) A notice complies with subparagraph (h)2. if it is sent to the public agency's custodian of public records and to the contractor at the contractor's address listed on its contract with the public agency or to the contractor's registered agent. Such notices must be sent by common carrier delivery service or by registered, Global Express Guaranteed, or certified mail, with postage or shipping paid by the sender and with evidence of delivery, which may be in an electronic format.

A contractor who complies with a public records request within 8 business days after the notice is sent is not liable for the reasonable costs of enforcement.

2.14 AUDITS AND RECORDS. Contractor must preserve the records related to this Agreement for five (5) years after completion of the Agreement. The City or its authorized agent reserves the right to inspect any records related to the performance of work specified herein. In addition, the City may inspect any and all payroll, billing or other relevant records kept by Contractor in relation to the Agreement. Contractor will permit such inspections and audits during normal business hours and upon reasonable notice by the City. The audit of records may occur at Contractor's place of business or at City offices, as determined by the City.

2.15 BACKGROUND CHECK. The City may conduct criminal, driver history, and all other requested background checks of Contractor personnel who would perform services under the Agreement or who will have access to the City's information, data, or facilities in accordance with the City's current background check policies. Any officer, employee, or agent that fails the background check must be replaced immediately for any reasonable cause not prohibited by law.

2.16 SECURITY CLEARANCE AND REMOVAL OF CONTRACTOR PERSONNEL. The City will have final authority, based on security reasons: (i) to determine when security clearance of Contractor personnel is required; (ii) to determine the nature of the security clearance, up to and including fingerprinting Contractor personnel; and (iii) to determine whether or not any individual or entity may provide services under this Agreement. If the City objects to any Contractor personnel for any reasonable cause not prohibited by law, then Contractor will, upon notice from the City, remove any such individual from the performance of services under this Agreement.

2.17 DEFAULT.

a. A party will be in default if that party: (i) is or becomes insolvent or is a party to any voluntary bankruptcy or receivership proceeding, makes an assignment for a creditor, or there is any similar action that affects Contractor's capability to perform under the Agreement; (ii) is the subject of a petition for involuntary bankruptcy not removed within sixty (60) calendar days; (iii) conducts business in an unethical manner or in an illegal manner; or (iv) fails to carry out any term, promise,

or condition of the Agreement.

b. Contractor will be in default of this Agreement if Contractor is debarred from participating in City procurements and solicitations in accordance with the City's Purchasing Policy and Procedures Manual.

c. Notice and Opportunity to Cure. In the event a party is in default then the other party may, at its option and at any time, provide written notice to the defaulting party of the default. The defaulting party will have thirty (30) days from receipt of the notice to cure the default; the thirty (30) day cure period may be extended by mutual agreement of the parties, but no cure period may exceed ninety (90) days. A default notice will be deemed to be sufficient if it is reasonably calculated to provide notice of the nature and extent of such default. Failure of the non-defaulting party to provide notice of the default does not waive any rights under the Agreement.

d. Anticipatory Repudiation. Whenever the City in good faith has reason to question Contractor's intent or ability to perform, the City may demand that Contractor give a written assurance of its intent and ability to perform. In the event that the demand is made and no written assurance is given within five (5) calendar days, the City may treat this failure as an anticipatory repudiation of the Agreement.

2.18 REMEDIES. The remedies set forth in this Agreement are not exclusive. Election of one remedy will not preclude the use of other remedies. In the event of default:

a. The non-defaulting party may terminate the Agreement, and the termination will be effective immediately or at such other date as specified by the terminating party.

b. The City may purchase the services required under the Agreement from the open market, complete required work itself, or have it completed at the expense of Contractor. If the cost of obtaining substitute services exceeds the contract price, the City may recover the excess cost by: (i) requiring immediate reimbursement to the City; (ii) deduction from an unpaid balance due to Contractor; (iii) collection against the proposal and/or performance security, if any; (iv) collection against liquidated damages (if applicable); or (v) a combination of the aforementioned remedies or other remedies as provided by law. Costs includes any and all, fees, and expenses incurred in obtaining substitute services and expended in obtaining reimbursement, including, but not limited to, administrative expenses, attorneys' fees, and costs.

c. The non-defaulting party will have all other rights granted under this Agreement and all rights at law or in equity that may be available to it.

d. Neither party will be liable for incidental, special, or consequential damages.

2.19 CONTINUATION DURING DISPUTES. Contractor agrees that during any dispute between the parties, Contractor will continue to perform its obligations until the dispute is settled, instructed to cease performance by the City, enjoined or prohibited by judicial action, or otherwise required or obligated to cease performance by other provisions in this Agreement.

2.20 TERMINATION FOR CONVENIENCE. The City reserves the right to terminate this Agreement in part or entirely upon thirty (30) calendar days' written notice.

2.21 TERMINATION FOR CONFLICT OF INTEREST Florida Statutes Section 112. Pursuant to F.S. Section 112, the City may cancel this Agreement after its execution, without penalty or further obligation, if any person significantly involved in initiating, securing, drafting, or creating the

Agreement for the City becomes an employee or agent of Contractor.

2.22 TERMINATION FOR NON-APPROPRIATION AND MODIFICATION FOR BUDGETARY CONSTRAINT. The City is a governmental agency which relies upon the appropriation of funds by its governing body to satisfy its obligations. If the City reasonably determines that it does not have funds to meet its obligations under this Agreement, the City will have the right to terminate the Agreement without penalty on the last day of the fiscal period for which funds were legally available. In the event of such termination, the City agrees to provide written notice of its intent to terminate thirty (30) calendar days prior to the stated termination date.

2.23 PAYMENT TO CONTRACTOR UPON TERMINATION. Upon termination of this Agreement, Contractor will be entitled only to payment for those services performed up to the date of termination, and any authorized expenses already incurred up to such date of termination. The City will make final payment within thirty (30) calendar days after the City has both completed both its appraisal of the materials and services provided and received Contractor's properly prepared final invoice.

2.24 NON-WAIVER OF RIGHTS. There will be no waiver of any provision of this agreement unless approved in writing and signed by the waiving party. Failure or delay exercising any rights or remedies provided herein or by law or in equity, or the acceptance of, or payment for, any services hereunder, will not release the other party of any of the warranties or other obligations of the Agreement and will not be deemed a waiver of any such rights or remedies.

2.25 INDEMNIFICATION/LIABILITY.

a. To the fullest extent permitted by law, Contractor agrees to defend, indemnify, and hold the City, its officers, agents, and employees, harmless from and against any and all liabilities, demands, claims, suits, losses, damages, causes of action, fines or judgments, including costs, attorneys', witnesses', and expert witnesses' fees, and expenses incident thereto, relating to, arising out of, or resulting from: (i) the services provided by Contractor personnel under this Agreement; (ii) any negligent acts, errors, mistakes or omissions by Contractor or Contractor personnel; and (iii) Contractor or Contractor personnel's failure to comply with or fulfill the obligations established by this Agreement.

b. Contractor will update the City during the course of the litigation to timely notify the City of any issues that may involve the independent negligence of the City that is not covered by this indemnification.

c. The City assumes no liability for the actions of the Contractor and will not indemnify or hold Contractor or any third party harmless for claims based on this Agreement or use of Contractor-provided supplies or services.

Nothing contained in this section shall be considered a waiver of the City of Tarpon Springs' rights and protections under sovereign immunity and Florida Statute 768.28.

2.26 WARRANTY. Contractor warrants that the services and materials will conform to the requirements of the Agreement. Additionally, Contractor warrants that all services will be performed in a good, workman-like and professional manner. The City's acceptance of service or materials provided by Contractor will not relieve Contractor from its obligations under this warranty. If any materials or services are of a substandard or unsatisfactory manner as determined by the City, Contractor, at no additional charge to the City, will provide materials or redo such services until in accordance with this Agreement and to the City's reasonable

satisfaction.

Unless otherwise agreed, Contractor warrants that materials will be new, unused, of most current manufacture and not discontinued, will be free of defects in materials and workmanship, will be provided in accordance with manufacturer's standard warranty for at least one (1) year unless otherwise specified, and will perform in accordance with manufacturer's published specifications.

2.27 THE CITY'S RIGHT TO RECOVER AGAINST THIRD PARTIES. Contractor will do nothing to prejudice the City's right to recover against third parties for any loss, destruction, or damage to City property, and will at the City's request and expense, furnish to the City reasonable assistance and cooperation, including assistance in the prosecution or defense of suit and the execution of instruments of assignment in favor of the City in obtaining recovery.

2.28 NO GUARANTEE OF WORK. Contractor acknowledges and agrees that it is not entitled to deliver any specific amount of materials or services or any materials or services at all under this Agreement and acknowledges and agrees that the materials or services will be requested by the City on an as needed basis at the sole discretion of the City. Any document referencing quantities or performance frequencies represents the City's best estimate of current requirements, but will not bind the City to purchase, accept, or pay for materials or services which exceed its actual needs.

2.29 OWNERSHIP. All deliverables, services, and information provided by Contractor or the City pursuant to this Agreement (whether electronically or manually generated) including without limitation, reports, test plans, and survey results, graphics, and technical tables, originally prepared in the performance of this Agreement, are the property of the City and will not be used or released by Contractor or any other person except with prior written permission by the City.

2.30 USE OF NAME. Contractor will not use the name of the City of Tarpon Springs in any advertising or publicity without obtaining the prior written consent of the City.

2.31 PROHIBITED ACTS. Pursuant to Florida Constitution Article II Section 8, a current or former public officer or employee within the last two (2) years shall not represent another organization before the City on any matter for which the officer or employee was directly concerned and personally participated in during their service or employment or over which they had a substantial or material administrative discretion.

2.32 FOB DESTINATION FREIGHT PREPAID AND ALLOWED. All deliveries will be FOB destination freight prepaid and allowed unless otherwise agreed.

2.33 RISK OF LOSS. Contractor agrees to bear all risks of loss, injury, or destruction of goods or equipment incidental to providing these services and such loss, injury, or destruction will not release Contractor from any obligation hereunder.

2.34 SAFEGUARDING CITY PROPERTY. Contractor will be responsible for any damage to City real property or damage or loss of City personal property when such property is the responsibility of or in the custody of Contractor or its employees.

2.35 WARRANTY OF RIGHTS. Contractor warrants it has title to, or the right to allow the City to use, the materials and services being provided and that the City may use same without suit, trouble or hindrance from Contractor or third parties.

2.36 PROPRIETARY RIGHTS INDEMNIFICATION. Without limiting the foregoing, Contractor will without limitation, at its expense defend the City against all claims asserted by any person that

anything provided by Contractor infringes a patent, copyright, trade secret or other intellectual property right and must, without limitation, pay the costs, damages and attorneys' fees awarded against the City in any such action, or pay any settlement of such action or claim. Each party agrees to notify the other promptly of any matters to which this provision may apply and to cooperate with each other in connection with such defense or settlement. If a preliminary or final judgment is obtained against the City's use or operation of the items provided by Contractor hereunder or any part thereof by reason of any alleged infringement, Contractor will, at its expense and without limitation, either: (a) modify the item so that it becomes non-infringing; (b) procure for the City the right to continue to use the item; (c) substitute for the infringing item other item(s) having at least equivalent capability; or (d) refund to the City an amount equal to the price paid, less reasonable usage, from the time of installation acceptance through cessation of use, which amount will be calculated on a useful life not less than five (5) years, plus any additional costs the City may incur to acquire substitute supplies or services.

2.37 CONTRACT ADMINISTRATION. The contract will be administered by the Procurement Administrator and/or an authorized representative from the using department. All questions regarding the contract will be referred to the administrator for resolution. Supplements may be written to the contract for the addition or deletion of services. Payment will be negotiated and determined by the contract administrator(s).

2.38 FORCE MAJEURE. Failure by either party to perform its duties and obligations will be excused by unforeseeable circumstances beyond its reasonable control, including acts of nature, acts of the public enemy, riots, fire, explosion, legislation, and government regulation. The party whose performance is so affected will within five (5) calendar days of the unforeseeable circumstance notify the other party of all pertinent facts and identify the force majeure event. The party whose performance is so affected must also take all reasonable steps, promptly and diligently, to prevent such causes if it is feasible to do so, or to minimize or eliminate the effect thereof. The delivery or performance date will be extended for a period equal to the time lost by reason of delay, plus such additional time as may be reasonably necessary to overcome the effect of the delay, provided however, under no circumstances will delays caused by a force majeure extend beyond one hundred-twenty (120) calendar days from the scheduled delivery or completion date of a task unless agreed upon by the parties.

2.39 COOPERATIVE USE OF CONTRACT. The City has entered into various cooperative purchasing agreements with other Florida government agencies, including the Tampa Bay Area Purchasing Cooperative. Under a Cooperative Purchasing Agreement, any contract may be extended for use by other municipalities, school districts and government agencies in the State of Florida with the approval of Contractor. Any such usage by other entities must be in accordance with the statutes, codes, ordinances, charter and/or procurement rules and regulations of the respective government agency.

Orders placed by other agencies and payment thereof will be the sole responsibility of that agency. The City is not responsible for any disputes arising out of transactions made by others.

2.40 FUEL CHARGES AND PRICE INCREASES. No fuel surcharges will be accepted. No price increases will be accepted without proper request by Contractor and response by the City's Procurement Division.

2.41 NOTICES. All notices to be given pursuant to this Agreement must be delivered to the parties at their respective addresses. Notices may be (i) personally delivered; (ii) sent via certified or registered mail, postage prepaid; (iii) sent via overnight courier; or (iv) sent via facsimile. If provided by personal delivery, receipt will be deemed effective upon delivery. If sent via certified or registered mail, receipt will be deemed effective three (3) calendar days after being deposited

in the United States mail. If sent via overnight courier or facsimile, receipt will be deemed effective two (2) calendar days after the sending thereof.

2.42 GOVERNING LAW, VENUE. This Agreement is governed by the laws of the State of Florida. The exclusive venue selected for any proceeding or suit in law or equity arising from or incident to this Agreement will be Pinellas County, Florida.

2.43 INTEGRATION CLAUSE. This Agreement, including all attachments and exhibits hereto, supersede all prior oral or written agreements, if any, between the parties and constitutes the entire agreement between the parties with respect to the work to be performed.

2.44 PROVISIONS REQUIRED BY LAW. Any provision required by law to be in this Agreement is a part of this Agreement as if fully stated in it.

2.45 SEVERABILITY. If any provision of this Agreement is declared void or unenforceable, such provision will be severed from this Agreement, which will otherwise remain in full force and effect. The parties will negotiate diligently in good faith for such amendment(s) of this Agreement as may be necessary to achieve the original intent of this Agreement, notwithstanding such invalidity or unenforceability.

2.46 SURVIVING PROVISIONS. Notwithstanding any completion, termination, or other expiration of this Agreement, all provisions which, by the terms of reasonable interpretation thereof, set forth rights and obligations that extend beyond completion, termination, or other expiration of this Agreement, will survive and remain in full force and effect. Except as specifically provided in this Agreement, completion, termination, or other expiration of this Agreement will not release any party from any liability or obligation arising prior to the date of termination.

2.47 PROHIBITION AGAINST CONSIDERING SOCIAL, POLITICAL OR IDEOLOGICAL INTERESTS IN GOVERNMENT CONTRACTING -- F.S. 287.05701: Bidders are hereby notified of the provisions of section 287.05701, Florida Statutes, as amended, that the City will not request documentation of or consider a Bidder's social, political, or ideological interests when determining if the Bidder is a responsible Bidder. Bidders are further notified that the City's governing body may not give preference to a Bidder based on the Bidder's social, political, or ideological interests.

2.48 SECTION 287.135 (CURRENT EDITION), FLORIDA STATUTES, prohibits agencies from contracting with companies for goods or services of \$1,000,000.00 or more that are on either the Scrutinized Companies with Activities in Sudan list, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector lists which are created pursuant to s. 25.473 Florida Statute (Current Edition), or the Scrutinized Companies that Boycott Israel List, created pursuant to s. 215.4725 Florida Statute (Current Edition), or companies that are engaged in a boycott of Israel or companies engaged in business operations in Cuba or Syria.

ANY AND ALL SPECIAL CONDITIONS AND SERVICES ATTACHED HERETO WHICH VARY FROM THESE GENERAL CONDITIONS SHALL HAVE PRECEDENCE.

SECTION 3- SPECIFICATIONS

INTRODUCTION

The City of Tarpon Springs is planning to purchase either one or two (depending on budget), 6-passenger or 11-passenger shuttle golf cart(s).

Contractor shall provide and deliver new, ADA-compliant 6-passenger or 11-passenger shuttle golf cart(s) (electric or equivalent fuel type as specified in paragraph 4 of the specifications) for use as onsite shuttles. Vehicles must be wheelchair-accessible, safe for public use, durable for continuous short-route shuttle service, and meet applicable federal (ADA), state, and local regulations.

1. Quantity and Options

Base options: (A) 6-passenger configuration (up to 6 seated passengers plus driver) and (B) 11-passenger configuration (up to 10 seated passengers plus driver).

Bidders may propose one or both configurations. Indicate model numbers and clearly state whether bid is for 6-passenger, 11-passenger, or both.

Provide pricing for: vehicle only, vehicle with factory-installed wheelchair lift/ramp, and vehicle with manufacturer-installed passenger seating package.

Pricing must include the following options:

- Soft Enclosure
- Storage Cover
- Backup Camera
- Beacon Light
- ADA Flip Seat
- Running Board Lights

2. Compliance Requirements

Vehicles must be ADA-compliant and meet the Americans with Disabilities Act requirements for transportation vehicles and applicable Public Right-of-Way transportation guidelines where relevant.

Provide manufacturer certification that the vehicle and installed wheelchair lift/ramp and securement systems meet applicable ADA and SAE standards (or equivalent) and any applicable FMVSS or state DMV requirements if required by local law.

Vehicle must comply with local/state registration, licensing, and inspection requirements for low-speed vehicles (LSVs) or neighborhood electric vehicles (NEVs) if applicable.

3. Wheelchair Accessibility Features (minimum requirements)

One (1) wheelchair user securement position (able to accept a single wheelchair) as standard; optional two (2) securement locations may be offered as an alternate.

ADA-approved wheelchair lift or deployable ramp, rated to accommodate typical wheelchair weights (provide rated capacity in submittal).

Wheelchair securement system with retractable or manual tie-downs (4-point toolkit or manufacturer-recommended restraint system) and occupant restraint (pelvic belt) as required.

Clear interior maneuvering area to accommodate wheelchair(s) without blocking aisles or emergency egress.

Non-slip flooring and contrasting edge markings at the threshold.

Handrails and grab handles sized and placed for accessibility.

4. Vehicle Technical Specifications (minimum unless otherwise noted)

Passenger capacity: 6-passenger or 11-passenger plus driver, depending on model.

Wheelchair capacity: minimum one wheelchair position; describe alternate two-position options.

Propulsion: electric (preferred) – provide battery chemistry (e.g., lithium-ion or AGM lead-acid), nominal voltage, and amp-hour rating. Bidders may also propose gas or EFI models as an alternate but must clearly label them.

Range: minimum continuous operating range of 30 miles per full charge (for electric models) under typical route loads; specify range at full passenger load and recommended de-rating for heavy usage.

Top speed: governed maximum speed of 20-25 mph (configurable as required). Indicate maximum safe operating speed and whether it can be speed-limited.

Payload/Gross Vehicle Weight Rating (GVWR): list GVWR and payload capacity.

Charger: provide on-board or off-board charger rated for 120VAC/240VAC (specify), with estimated charging time from 20%-100%.

Brakes: hydraulic or mechanical service brakes on all wheels, parking brake included. Provide brake type and redundancy features.

Steering/Suspension: stable steering system and suspension suitable for curb-to-curb trips and slow-speed public shuttle use.

Tires/Wheels: heavy-duty turf or street tires appropriate to operation surface; provide spare tire.

Lighting: DOT/road-legal lamps if required by local law – headlamps, tail lamps, brake lamps, turn signals, reflectors, and hazard lights. Interior lighting for passenger safety.

Safety features: reverse alarm, horn, speed governor (if requested), seat belts for all seating positions, and wheelchair occupant restraint.

Climate considerations: optional removable or factory-installed weather enclosures, enclosed cab with HVAC option or heating package for colder climates; provide pricing.

5. Body & Interior

Durable, weather-resistant body materials and UV-resistant seating materials suitable for municipal/external use.

Non-slip flooring, sealed seams, and easy-to-clean surfaces.

Sturdy steps, handholds and secure passenger grab rails.

Exterior paint or finish as specified and reflective safety markings.

ADA-compliant signage (international symbol of accessibility) near entrance and on exterior as required.

6. Lift / Ramp Technical Requirements

Lift or ramp shall be manufacturer-supplied or OEM-approved and rated to at least 600 lb (bidder to provide rated capacity) or higher per vehicle specification.

Deployment: fold-out or vertical lift that can be operated manually and electrically; include manual override in case of power failure.

Ramp/lift controls: located to allow operator deployment while maintaining line of sight to passenger area; clearly marked controls.

Safety interlocks to prevent vehicle movement while ramp/lift is deployed.

7. Accessories & Options (Include pricing for each)

Wheelchair docking and tie-down kits (4-point with occupant restraint).

Weather enclosures (removable sides, full enclosure, or half-doors).

Heating system or HVAC units.

Foldable bench seats to allow alternate wheelchair positions.

Roof racks, storage compartments.

Automatic/remote locking devices.

ADA-compliant exterior and interior signage and route display board.

USB charging ports, PA system, driver partition, security camera system.

High-visibility paint and reflective striping.

8. Warranty, Service & Parts

Minimum manufacturer warranty: 24 months / 24,000 miles (or 24 months on time/usage) for major components (frame, drivetrain, controller). Provide full warranty schedule for battery (minimum 12 months for lead-acid, preferred longer for lithium-ion), motor, controller/drive electronics, and lift/ramp.

Include extended warranty options and pricing for 36 and 60 months.

Provide list of recommended spare parts and typical first-year consumable kit (fuses, bulbs, belts, filters if applicable).

Service: describe authorized service network or dealer nearest to the agency. Provide standard service intervals and maintenance checklist.

9. Delivery, Acceptance & Testing

Delivery location: 325 Pine Street, Tarpon Springs, FL 34689.

Delivery timeline: state the number of calendar days after receipt of Purchase Order (expected delivery within 3 weeks).

Pre-delivery inspection (PDI) and testing: vendor must perform PDI and provide a PDI checklist. Vehicle acceptance testing shall include functional test of propulsion, braking, steering, lights, horn, lift/ramp operation, wheelchair securements, and charging.

Final acceptance: upon completion of successful functional tests and submittal of required documentation.

10. Submittals (required with bid and again prior to delivery)

Manufacture spec sheet and product brochures for each model proposed.

ADA and safety certification documents.

Cut sheets for wheelchair lift/ramp and securement systems including rated capacities.

Vehicle dimensions, curb weight, GVWR, battery specs, charger specs, range estimates, and top speed.

Warranty statement and contact information for warranty service.

Maintenance manual and parts catalog.

Proof of dealer/service network and local service provider contact.

11. Training & Documentation

Provide one (1) 2-hour on-site operator training session covering normal operation, wheelchair securement, lift/ramp operation, routine PDI checks, charging procedures (for electric), and emergency procedures. Include instructor guides.

Provide operator manuals, maintenance manuals, wiring diagrams, and parts list in both printed and electronic formats.

12. Evaluation Criteria

Compliance with ADA and technical specifications.

Total cost of ownership (vehicle price + recommended spare parts + warranty + estimated operating costs).

Warranty terms and service network proximity.

Demonstrated experience and references for supplying similar vehicles to public agencies (list three references with contact information and model supplied).

Delivery time and lead-time guarantees.

13. Pricing and Payment

Provide a complete price breakdown: unit price, optional equipment pricing (lift, HVAC, weather enclosures), freight, and installation charges.

Include pricing for extended warranty and annual maintenance contract options.

14. Manufacturer & Dealer Qualifications

Bidders must be authorized dealers/distributors for the manufacturer and supply proof of authorization.

Manufacturer must have at least three (3) years experience producing ADA-compliant shuttle/golf cart vehicles and provide three (3) public agency references.

15. Miscellaneous

Provide VIN/serial number and title paperwork as applicable by state law.

Provide training materials and spare key sets.

Provide disposal information for batteries and compliance statement for recycling or proper disposal of used batteries under state and federal guidelines.

End of Scope of Work

SECTION 4-GENERAL CONDITIONS

4.1 BEGINNING AND END DATE OF INITIAL TERM.

If the commencement of performance is delayed because the City does not execute the contract on the start date, the City may adjust the start date, end date and milestones to reflect the delayed execution.

4.2 EXTENSION. The City reserves the right to extend the term of this contract, provided however, that the City shall give written notice of its intentions to extend this contract no later than thirty (30) days prior to the expiration date of the contract.

4.3 RENEWAL. At the end of the initial term of this contract, the City may initiate renewal(s) as provided. The decision to renew a contract rest solely with the City. The City will give written notice of its intention to renew the contract no later than thirty (30) days prior to the expiration.

4.4. PRICES. All pricing shall be firm for the initial term of one (1) year; except where otherwise provided by the specifications, and include all transportation, insurance and warranty costs. The City shall not be invoiced at prices higher than those stated in any contract resulting from this bid. The Contractor certifies that the prices offered are no higher than the lowest price the Contractor charges other buyers for similar quantities under similar conditions. The Contractor further agrees that any reductions in the price of the goods or services covered by this bid and occurring after

award will apply to the undelivered balance. The Contractor shall promptly notify the City of such price reductions.

During the sixty (60) day period prior to each annual anniversary of the contract effective date, the Contractor may submit a written request that the City increase the prices for an amount for no more than the twelve month change in the Consumer Price Index for All Urban Consumers (CPI-U), US City Average, All Items, Not Seasonally Adjusted as published by the U.S. Department of Labor, Bureau of Labor Statistics (<http://www.bls.gov/ppi/home.htm>). The City shall review the request for adjustment and respond in writing; such response and approval shall not be unreasonably withheld.

At the end of the initial term, pricing may be adjusted for amounts other than inflation based on mutual agreement of the parties after review of appropriate documentation. Renewal prices shall be firm for at least one year, and may be adjusted thereafter as outlined in the previous paragraph.

BID FORM
BID No. 260062-B-JL
TARPON DOWNTOWN SHUTTLE CART(S)

BIDDER _____

The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with City of Tarpon Springs to provide all Services specified and in accordance with the other terms and conditions of the Contract Documents.

This Bid will remain subject to acceptance for ninety (90) days after the day of Bid opening.

1. In submitting this Bid, Bidder represents that:

- a. Bidder has examined and carefully studied the Bidding Documents and the following Addenda (receipt of all which is hereby acknowledged):

<u>Date</u>	<u>Number</u>	<u>Date</u>	<u>Number</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

- b. Bidder is familiar with and is satisfied as to all federal, state and local Laws and Regulations that may affect cost, progress, performance and furnishing of the Work.
- c. This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid; Bidder has not solicited or induced any person, firm or corporation to refrain from bidding; and Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or over Owner.

**BID FORM PRICING
BID NO. 260062-B-JL
TARPON DOWNTOWN SHUTTLE CART(S)**

ATTACHMENT A - PRICING TAB ATTACHED AS AN EXCEL SPREADSHEET

Attach copies of complete price breakdown with Bid proposal

Delivery Date: _____

Bidder acknowledges that all applicable licenses (City, County, State, and Federal) have been obtained and shall provide proof immediately upon request.

Payment: We accept Visa for payment: ___Yes ___No. Payment must be processed in ___days after receipt of proper invoice or services accepted (whichever is the latter).

Price Extension for Additional Units:

The City, through its Procurement Services Director, may during the next twelve months require additional units depending on the City's requirements and availability of funds. Bidders are requested to indicate below the number of months they will extend their bid prices, terms and conditions and the number of additional units they will provide after receiving this bid by the City, if applicable.

_____ months for _____ additional units after award of this bid.
(Number) (No. of Units*)

Note: The decision by the bidder to extend or not to extend their prices will NOT be considered in the award of this bid.

* Please insert the number of units (not to exceed the bid quantity).

Bidder: _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

Phone No.: _____ **Fax No.:** _____ **Email:** _____

Printed Name and Title

Authorized Signature

Date

List at least 5 References

LOCAL COMMERCIAL AND/OR GOVERNMENTAL REFERENCES WHICH ARE
SIMILAR IN SCOPE TO THIS PROJECT:

1. Project/Contract Name:	
Dollar Value:	
Contact Name:	
Email:	
Phone Number:	
Agency/Company Name:	
Address:	
Date completed/or if in Progress:	
2. Project/Contract Name:	
Dollar Value:	
Contact Name:	
Email:	
Phone Number:	
Agency/Company Name:	
Address:	
Date completed/or if in Progress:	
3. Project/Contract Name:	
Dollar Value:	
Contact Name:	
Email:	
Phone Number:	
Agency/Company Name:	
Address:	
Date completed/or if in Progress:	
4. Project/Contract Name:	
Dollar Value:	
Contact Name:	
Email:	
Phone Number:	
Agency/Company Name:	
Address:	

Date completed/or if in Progress:	
5. Project/Contract Name:	
Dollar Value:	
Contact Name:	
Email:	
Phone Number:	
Agency/Company Name:	
Address:	
Date completed/or if in Progress:	

QUESTIONNAIRE

This questionnaire must be completely filled out and returned as part of your bid/proposal. Failure to do so may result in disqualification of your bid/proposal. Evaluation of this questionnaire is a prime factor in the award of this Agreement.

1. Please state the full, legal name (including any d/b/a) of your firm and provide contact information

Company Name:

Contact Name:

Address:

Address:

City:

State:

Zip:

Telephone:

Fax:

E-Mail Address:

Website:

2. How long has your firm been in business?

3. How long has your firm provided these services?

4. Annual gross revenues of your firm? (Check the appropriate box)
☐ under \$100,000 ☐ \$100,000 - \$499,000 ☐ \$500,000 - \$999,000
☐ \$1,000,000 - \$2,000,000 ☐ over \$2,000,000

5. How many full and part-time employees do you currently employ?
Full-time: _____ Part-time: _____

6. Provide information on your employee staffing by category and the number of employees in each category.

Category

of employees

7. Who will be supervising the services to be performed under this Agreement and what are their qualifications, years of experience, number of years employed with your firm, etc.?
-
-
-
-
8. What tools, vehicles and equipment currently owned by your firm will be utilized to provide the requirements of this Agreement?
-
-
-
-
9. List additional equipment your firm will require to provide services to the City and when and how you plan to acquire the equipment.
-
-
-
-
10. Have you had a contract terminated by a customer in the past 3 years? _____ If yes, please explain.
-
-
-
-
-
-
-
11. Provide a copy of your firm's Occupational License No. with the Expiration Date (if applicable).
12. Provide a copy of your firm's Federal Employer Tax ID certificate (W9).
13. Provide a copy of all your current insurance coverage for General Liability, Automobile and Workers' Compensation.
14. Provide evidence of a certification through Pinellas County Licensing Board (if applicable).
15. Provide documentation that your firm is registered with the Florida Division of Corporations to do business within the state of Florida.

DRUG FREE WORKPLACE FORM

PREFERENCES TO BUSINESSES WITH DRUG-FREE WORKPLACE PROGRAMS UNDER SECTION 287.087, FLORIDA STATUTES.

1. This statement is submitted with the attached Bid/Proposal.
2. Preference shall be given to businesses with drug-free workplace programs. Whenever two or more bids which are equal with respect to price, quality, and service are received by the City for the procurement of commodities or contractual services, a bid received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie bids will be followed if none of the tied vendors have a drug-free workplace program. In order to have a drug-free workplace program, a business shall:
 - a. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
 - b. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
 - c. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (a).
 - d. In the statement specified in subsection (a), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, violation of Chapter 893 or of any controlled substance law of the United States or any state for a violation occurring in the workplace no later than five (5) days after such conviction.
 - e. Impose a sanction on or require satisfactory participation in a drug abuse assistance or rehabilitation program, if such is available in the employee's community, by any employee who is so convicted.
 - f. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

AS THE PERSON AUTHORIZED TO SIGN THE STATEMENT, I CERTIFY THAT THIS FIRM COMPLIES FULLY WITH THE ABOVE REQUIREMENTS.

VENDOR'S PRINTED NAME: _____

AUTHORIZED SIGNATURE: _____

MINIMUM INSURANCE REQUIREMENTS

Contractor shall carry the following minimum types and amounts of insurance at its own expense, for the contract period:

- A. Prior to the time Contractor is entitled to commence any part of the project, work, or services under this contract, Contractor shall procure, pay for, and maintain at least the following insurance coverages and limits. Said insurance shall be evidenced by delivery to Procurement Services for the City of Tarpon Springs of a Certificate of Insurance executed on a standard ACORD form, listing all coverage and limits, expiration dates and terms of policies, and all endorsements whether or not required by the City. The insurance requirements shall remain in effect throughout the term of this Contract, or any Contract extension.
 - 1) Workers' Compensation limits as required by law; Employers' Liability Insurance of not less than \$1,000,000 for each accident.
 - 2) Comprehensive General Liability Insurance including, but not limited to, Independent Contractor, Contractual, Premises/Operations, Products/Completed Operations and Personal Injury covering the liability assumed under indemnification provisions, with limits of liability for personal injury and/or bodily injury, including death, of not less than \$1,000,000, each occurrence; and property damage of not less than \$200,000, each occurrence. (Combined Single Limits of not less than \$2,000,000, each occurrence, will be acceptable unless otherwise stated). Coverage shall be on an occurrence basis, and the policy shall include Broad Form Property Damage coverage, and Fire Legal Liability of not less than \$50,000 per occurrence, unless otherwise stated by exception herein.
 - 3) Comprehensive Automobile and Truck liability covering owned, hired, and non-owned vehicles with minimum limits of \$1,000,000 each occurrence, and property damage of not less than \$200,000 each occurrence. (Combined Single Limits of not less than \$500,000, each occurrence, will be acceptable unless otherwise stated). Coverage shall be on an "occurrence basis", such insurance to include coverage for loading and unloading hazards.
 - 4) \$500,000 combined single limits, personal injury and/or bodily injury, including death, and property damage liability bodily injury, including death, and property damage liability insurance as an excess of the primary coverage required above.
- B. Each Insurance Policy shall include the following conditions by endorsement to the policy:
 - 1) Each policy shall require that thirty (30) days prior to expiration, cancellation, non-renewal, or any material change in coverages or limits, a notice thereof shall be given to the City by certified mail to: City of Tarpon Springs, Procurement Services, P.O. Box 5004, Tarpon Springs, Florida, 34688-5004. Contractor shall also notify City, in a like manner, within twenty-four (24) hours after receipt, of any notices of expiration, cancellation, non-renewal, or material change in coverage received by said Contractor from its insurer; and nothing contained herein shall absolve Contractor of this requirement to provide notice.

- 2) Companies issuing the insurance policy, or policies, shall have no recourse against City for payment of premiums or assessments for any deductibles which all are at the sole assessments for any deductibles which all are at the sole responsibility and risk of Contractor.
- 3) The term "CITY" shall include all Authorities, Boards, Commissions, Divisions, Departments, and offices of City and individual members, employees thereof in their official capacities, and/or while acting on behalf of the City.
- 4) **City of Tarpon Springs shall be endorsed to the required policy or policies as an additional insured or additional named Insured.**
- 5) The policy clause "Other Insurance" shall not apply to any insurance coverage currently held by City to any such future coverage, or to City's Self-Insured Retentions of whatever nature.

AGREEMENT EXHIBIT CERTIFICATION

The CITY OF Tarpon Springs (City), a municipal corporation with principal offices located at 324 East Pine St, Tarpon Springs FL, 34689, and CONTRACTOR executing this document by and through its authorized agent

The following terms are hereby added to the original Agreement:

1. Scrutinized Companies

By execution of this Agreement, in accordance with the requirements of F.S. 287.135 and F.S. 215.473, Contractor certifies that Contractor is not participating in a boycott of Israel. Contractor further certifies that Contractor is not on the Scrutinized Companies that Boycott Israel list, not on the Scrutinized Companies with Activities in Sudan List, and not on the Scrutinized Companies with Activities in Iran Terrorism Sectors List, nor has Contractor been engaged in business operations in Syria. Subject to limited exceptions provided in state law, the City will not contract for the provision of goods or services with any scrutinized company referred to above. In accordance with Section 287.135, Florida Statutes as amended, a company is ineligible to, and may not, bid on, submit a proposal for, or enter into or renew a contract with any agency or local government entity for goods or services of:

1.1. Any amount if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the company is on the Scrutinized Companies that Boycott Israel List, created pursuant to Section 215.4725, Florida Statutes, or is engaged in a boycott of Israel; or

1.2. One million dollars or more if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the company:

1.2.1. Is on the Scrutinized Companies with Activities in Sudan List of the Scrutinized Companies with Activities in Iran Terrorism Sectors List, created pursuant to Section 215.473, Florida Statutes; or

1.2.2. Is engaged in business operations in Syria.

1.3. Submitting a false certification or being placed on a list created pursuant to Section 215.473, Florida Statutes relating to scrutinized active business operations in Iran after Contractor has submitted a certification, shall be deemed a material breach of contract. The City shall provide notice, in writing, to Contractor of the City's determination concerning the false certification. Contractor shall have five (5) days from receipt of notice to refute the false certification allegation. If such false certification is discovered during the active contract term, Contractor shall have ninety (90) days following receipt of the notice to respond in writing and demonstrate that the determination of false certification was made in error. If Contractor does not demonstrate that the City's determination of false certification was made in error then the City shall have the right to terminate the contract and seek civil remedies pursuant to Section 287.135, Florida Statutes, as amended from time to time.

2. E-Verify

As a condition precedent to entering into this Agreement, and in compliance with Section 448.095, Fla. Stat., Contractor and its subcontractors shall register with and use the E-Verify system to verify work authorization status of all employees hired after January 1, 2021. Contractor shall require each of its subcontractors to provide Contractor with an affidavit stating that the subcontractor does not employ, contract with, or subcontract with an unauthorized alien. Contractor shall maintain a copy of the subcontractor's affidavit as part of and pursuant to the records retention requirements of this Agreement. City, Contractor, or any subcontractor/subconsultant who has a good faith belief that a person or entity with which it is contracting has knowingly violated Section 448.09(1), Fla. Stat. or the provisions of this section shall terminate the contract with the person or entity. City, upon good faith belief that a subcontractor knowingly violated the provisions of this section; but Contractor otherwise complied, shall promptly notify Contractor and Contractor shall immediately terminate the contract with the subcontractor. An agreement or contract terminated under the provisions of this section is not a

breach of contract and may not be considered such. Any agreement or contract termination under the provisions of this section may be challenged pursuant to Section 448.095(2)(d), Fla. Stat. Contractor acknowledges that upon termination of this Agreement by the City for a violation of this section by Contractor, Contractor may not be awarded a public contract for at least one (1) year. Contractor further acknowledges that Contractor is liable for any additional costs incurred by the City as a result of termination of any contract for a violation of this section. Contractor or subcontractor shall insert in any subcontracts the clauses set forth in this section; requiring the subcontractors to include these clauses in any lower tier subcontracts. Contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in this section.

ATTEST

Company Name

Signature of Corporate Secretary

Signature

Type/Print Name of Corporate Secy.

Type/Print Name

Date

Date

(CORPORATE SEAL)

Affidavit of Compliance with Anti-Human Trafficking Laws

In accordance with section 787.06 (13), Florida Statutes, the undersigned, on behalf of the entity listed below ("Entity"), hereby attests under penalty of perjury that:

1. Entity does not use coercion for labor or services as defined in Section 787.06, Florida Statutes, entitled "Human Trafficking".

The undersigned is authorized to execute this affidavit on behalf of Entity.

Date: _____, 20____ Signed: _____

Entity: _____ Name: _____

Title: _____

Affidavit of Compliance with Foreign Entity Laws

The undersigned, on behalf of the entity listed below ("Entity"), hereby attests under penalty of perjury as follows:

1. Entity is not owned by the government of a foreign country of concern as defined in Section 287.138, Florida Statutes. (Source: § 287.138(2)(a), Florida Statutes)
2. The government of a foreign country of concern does not have a controlling interest in Entity. (Source: § 287.138(2)(b), Florida Statutes)
3. Entity is not organized under the laws of and does not have a principal place of business in a foreign country of concern. (Source: § 287.138(2)(c), Florida Statutes)
4. Entity is not owned or controlled by the government of a foreign country of concern, as defined in Section 692.201, Florida Statutes. (Source: § 288.007(2), Florida Statutes)
5. Entity is not a partnership, association, corporation, organization, or other combination of persons organized under the laws of or having its principal place of business in a foreign country of concern, as defined in Section 692.201, Florida Statutes, or a subsidiary of such entity. (Source: § 288.007(2), Florida Statutes)
6. Entity is not a foreign principal, as defined in Section 692.201, Florida Statutes. (Source: § 692.202(5)(a)(1), Florida Statutes)
7. Entity is in compliance with all applicable requirements of Sections 692.202, 692.203, and 692.204, Florida Statutes.
8. (Only applicable if purchasing real property) Entity is not a foreign principal prohibited from purchasing the subject real property. Entity is either (a) not a person or entity described in Section 692.204(1)(a), Florida Statutes, or (b) authorized under Section 692.204(2), Florida Statutes, to purchase the subject property. Entity is in compliance with the requirements of Section 692.204, Florida Statutes. (Source: §§ 692.203(6)(a), 692.204(6)(a), Florida Statutes)
9. The undersigned is authorized to execute this affidavit on behalf of Entity.

Date: _____, 20__

Signed: _____

Entity: _____

Name: _____

Title: _____

**VENDOR CERTIFICATION REGARDING
SCRUTINIZED COMPANIES LIST**

Respondent Vendor Name:

Proposer/Contractor FEIN:

Proposer/Contractor's Authorized Representative Name and Title:

Address:

City: _____ State: _____ Zip: _____

Phone Number:

Email Address:

Section 287.135 (Current Edition), Florida Statutes, prohibits agencies from contracting with companies for goods or services of \$1,000,000.00 or more that are on either the Scrutinized Companies with Activities in Sudan list, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector lists which are created pursuant to s. 25.473 Florida Statute (Current Edition), or the Scrutinized Companies that Boycott Israel List, created pursuant to s. 215.4725 Florida Statute (Current Edition), or companies that are engaged in a boycott of Israel or companies engaged in business operations in Cuba or Syria.

As the person authorized to sign on behalf of the Respondent, I hereby certify that the company identified above in the section entitled "Respondent Vendor Name" is not listed on either the Scrutinized Companies with Activities in Sudan list or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or the Scrutinized Companies that Boycott Israel List. I further certify that the company is not engaged in a boycott of Israel. I understand that pursuant to s. 287.135 Florida Statute (Current Edition), the submission of a false certification may subject company to civil penalties, attorney's costs, and/or other costs and does not have business operations in Cuba or Syria.

Certified by:

Who is authorized to sign on behalf of the above-referenced company.

Print Name and Title:

Date:

Exhibit 1 - Example Models of Desired Carts







6 or 11 Passenger Cart Pricing (I

Instructions

- When pasting content, please use Paste Special as Text without formatting.
- You can only submit text based responses, please do not use images or formulas.
- Please do not change the structure of any of the worksheets. (Do not delete or add rows or columns)
- Any additional information outside of the given structure of the worksheets will not be considered.
- Please do not save this file in a different format. Saving this file as a PDF or other format will not be accepted.
- Please follow the instructions provided along with this file to submit your responses.
- By default, every item has `No Bid` selected for the `Bid/No Bid` column.
- If you decide to bid on an item, then you must select `Bid` in the `Bid/No Bid` column and the cells for the item must contain a valid value.
- If you decide not to bid on an item, then you must select `No Bid` in the `Bid/No Bid` column and the cells for the item must be blank.
- Please do not use Excel formulas in your responses.
- If you have any questions regarding the content of this file, please contact Euna Proc.
- If you have any technical problems, please contact Euna Proc.

BT-31EF)

out any formatting.

special characters like emojis.

Changing the structure will invalidate your submission.

e worksheets will not be visible to the purchaser.

e in a different format will invalidate your submission.

submit it back to Euna Procurement.

id Decision` column.

ne `Bid/No Bid Decision` column and all of the other editable

Bid` in the `Bid/No Bid Decision` column and all of the other

ease contact the appropriate purchaser.

urement at support.bonfire@eunasolutions.com.

Responses

Success: All data is valid!

Status	Bid/No Bid Decision	#
Success: All values provided	Bid	#0-1
Success: All values provided	Bid	#0-2
Basket Total		
Grand Total		

Item Name	Quantity Required
Six (6) Passenger Golf Cart (In accordance with the specifications contain herein)	1
Eleven (11) Passenger Golf Cart (In accordance with the specifications contained herein)	1

Numeric	
Unit Price	Total Cost
\$ 39,760.00	\$ 39,760.00
\$ 71,255.00	\$ 71,255.00
\$ 111,015.00	
\$ 111,015.00	

Shuttle Driver

POSITION DESCRIPTION

DEPARTMENT: Parks and Recreation
REPORTS TO: Recreation Manager
CLASSIFICATION STATUS: Part Time, Non-Exempt
SALARY: \$15.00 hourly



MAJOR FUNCTION:

Under the general supervision of the Parks and Recreation Department, incumbent operates assigned vehicles to transport passengers in the City of New Port Richey. Operator provides general public information including events, schedules, and local directions. Duties are performed on a part-time basis with flex hours transporting individuals during a regular work day, evenings, weekends and as required. An employee in this class exercises a high degree of safety and professional demeanor in service to the public. Work is reviewed through observations, reports, conferences, and success in achieving established policies, procedures and goals.

ESSENTIAL FUNCTIONS:

The list of essential functions, as outlined herein, is intended to be representative of the major tasks performed within this classification. It is not necessarily descriptive of any one position in the class. The omission of an essential function does not preclude management from assigning duties not listed herein if such duties are a logical assignment to the position. Specific tasks on a day to day basis will reflect the overall areas of expertise for this position.

- Responsible for driving a vehicle while transporting individuals from a pick up site to a designated area.
- Operates vehicle with a pre-determined route and on an established schedule
- Communicates via two-way radio.
- Assists passengers on and off the vehicle and operates the vehicle in a safe and professional manner.
- Provides basic information to the public including distributing literature, booklets, and general materials; answers questions of a general nature and provides directions as required.
- Performs pre and post routine vehicle inspection and records information as necessary.
- Maintains and cleans vehicle of a general nature for safe operation and professional appearance.
- Operates vehicle in accordance with local, state and federal traffic laws, rules, and regulations.
- Prepares and submits correspondence including passenger reports as required.
- Performs all other duties as required.

Shuttle Driver

MINIMUM QUALIFICATIONS:

Knowledge, Skills, and Abilities:

- Maintain reliable transportation to and from work.
- Must follow required safety precautions.
- Ability to work independently and demonstrate sound judgement.
- Ability to deal tactfully with passengers of all ages and demonstrating professional conduct and positive attitude
- Ability to listen and ascertain the needs of the customer.
- Must possess excellent customer service skills.
- Knowledge of occupational safety rules and practices.
- Knowledge of traffic laws and pedestrian right of way.
- Knowledge of basic vehicle operation and maintenance.
- Ability to understand and communicate orally and in writing information, instructions and directions.
- Ability to detect malfunction(s), make minor repair(s) and report defect to supervisor.
- Ability to maintain the vehicle in a clean (wash windows, remove trash, etc.) and safe manner.
- Ability to operate vehicle in varied weather conditions.
- Ability to assist passengers on and off the vehicle.
- Skilled in the operation of vehicles including use of two-way radio.
- Skilled in operating vehicle under various lighting conditions.
- Skilled in transporting passengers in a safe manner.

TRAINING, CERTIFICATIONS, AND EXPERIENCE:

- Must be First-Aid, CPR and AED certified within first six months of hire.
- Graduate from High School or GED equivalent.
- Two years good driving experience; or an equivalent combination of training and experience.
- Valid Florida Driver's license is required

SPECIAL REQUIREMENTS:

Possession of a valid Florida driver's license. First Aid and CPR certifications are desirable and must be obtained within first six months of hire. Ability to work different shifts, days and hours. Every New Port Richey employee is considered essential personnel and is required to fill out a Disaster Response Survey. You are subject to being required to report to work before, during, and after a declared disaster.

Shuttle Driver

PHYSICAL DEMANDS:

Physical Ability:

Must be able to lift at least 30 pounds. This job requires normal visual acuity and field of vision, hearing, speaking, color perception and depth perception. Ability to stand or sit for long periods of up to the entire shift. Ability to see and hear appropriately to safely operate vehicle. Task involves regular and at times some physical effort, i.e., sitting, driving, climbing, standing, walking, reaching, grasping, bending, stooping, pushing, kneeling, pulling and moderate lifting; and standard dexterity in the use of fingers, hands, limbs or body in the operation of vehicle or equipment. Task may involve extended periods of time sitting in a vehicle; or may involve the complex operation of gasoline, electric, or diesel-powered vehicle requiring eye hand coordination and the manipulation of multiple controls.

Sensory Requirements:

Ability to hear, speak and understand conversation in English in various tones of voice, as well as accents or rapidly spoken words. Ability to see, read, and comprehends letters, numbers, words, characters or symbols, which are both large and small. Ability to print and draw letters, numbers, words, characters and symbols which are legible and understood by others. Ability to learn tasks and remember how to complete tasks without assistance once trained. Task requires color perception and discrimination. Task requires sound perception and discrimination. Task requires odor perception and discrimination. Task requires visual perception and discrimination. Task requires oral communications ability. Task requires depth perception and discrimination.

WORK ENVIRONMENT:

Work often is outdoors. Task may require exposure to adverse environmental conditions including rain, dust, fumes, gases, limited lighting; may be exposed to constant and at times heavy vehicle and pedestrian traffic; frequent exposure to noise levels that may cause distractions; work is performed while sitting and driving vehicle with numerous passengers, and at times may include angry or hostile individuals. Ability to accept and support the decisions made by others that may be in opposition of own views.

The City of New Port Richey is an Equal Opportunity Employer. In compliance with Equal Employment Opportunity guidelines and the Americans with Disabilities Act, the City of New Port Richey provides reasonable accommodation to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

The employee's signature below attests that the employee has read and understands this job description, believes they possess the minimum qualifications and are capable and willing of performing all essential functions.

Shuttle Driver

Human Resources Approval

Employee Signature

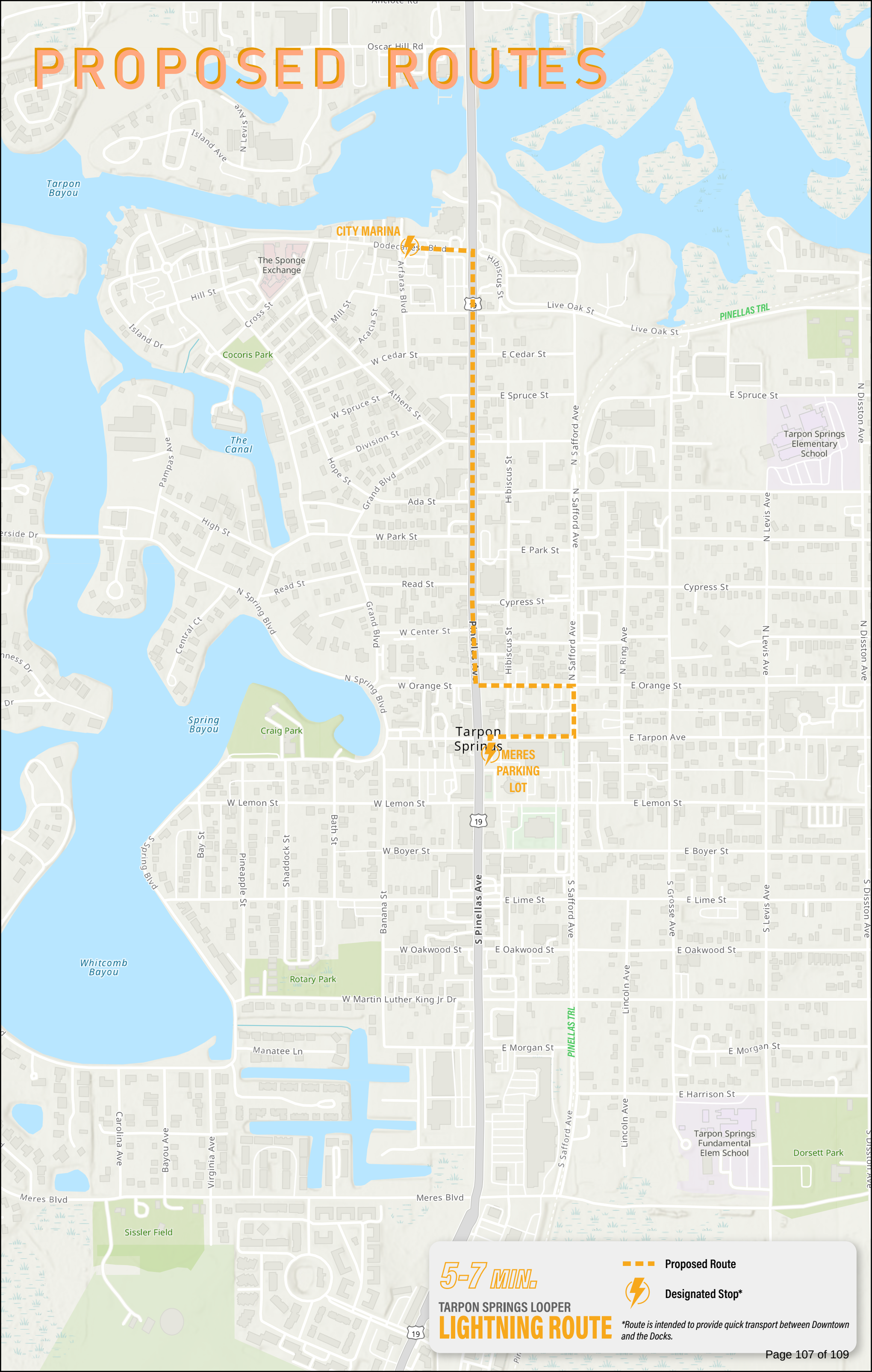
Date

Date

Department Head Approval

Date

PROPOSED ROUTES



5-7 MIN.

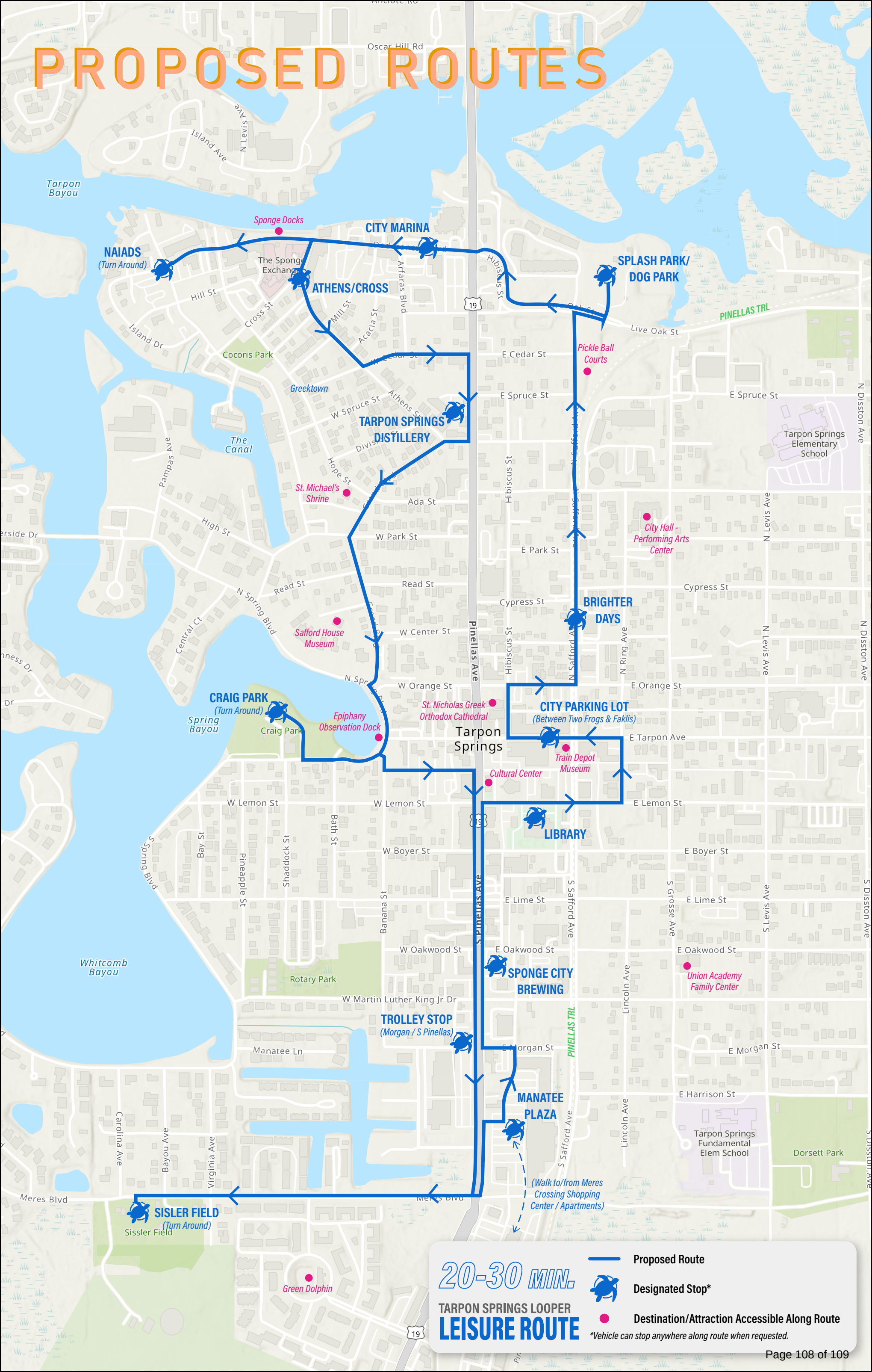
TARPON SPRINGS LOOPER
LIGHTNING ROUTE

Proposed Route

Designated Stop*

*Route is intended to provide quick transport between Downtown and the Docks.

PROPOSED ROUTES



20-30 MIN.

TARPON SPRINGS LOOPER
LEISURE ROUTE

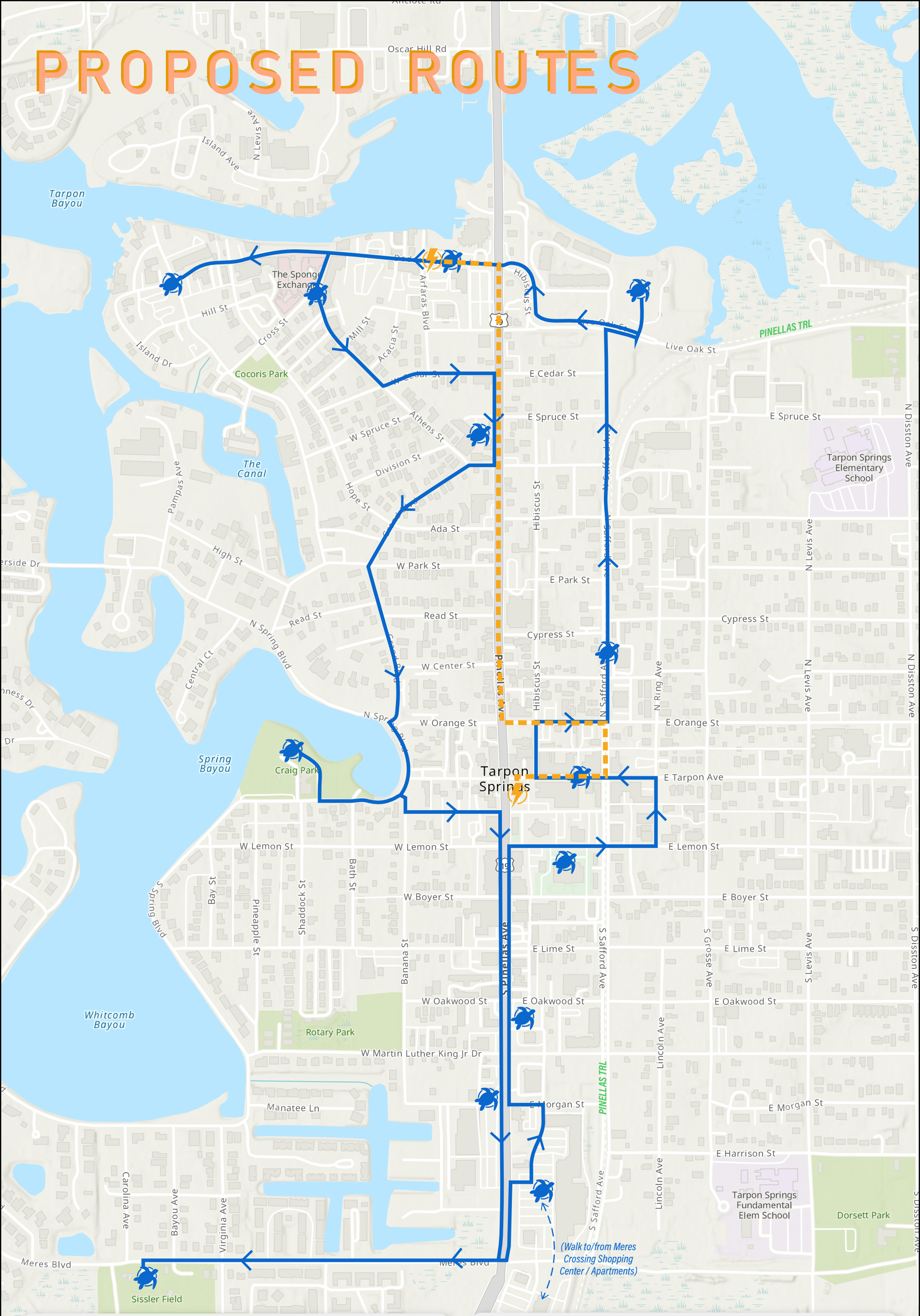
Proposed Route

Designated Stop*

Destination/Attraction Accessible Along Route

*Vehicle can stop anywhere along route when requested.

PROPOSED ROUTES



5-7 MIN.
TARPON SPRINGS LOOPER
LIGHTNING ROUTE

Proposed Route
 Designated Stop*

**Route is intended to provide quick transport between Downtown and the Docks.*

20-30 MIN.
TARPON SPRINGS LOOPER
LEISURE ROUTE

Proposed Route
 Designated Stop*

**Vehicle can stop anywhere along route when requested.*